



Lacombe County
 RR 3
 Lacombe, AB T4L 2N3
 Phone (403) 782-6601
 Fax (403) 782-3820

Agreement for Tax Installment Payment Plan (TIPP)

I, _____, request and authorize Lacombe County to withdraw
 (please print clearly)
 monthly payments from my/our financial institution indicated on the attached void cheque. This
 withdrawal will occur on the 15th day of each month.

For a joint account, I understand that all signatories must sign this application if more than one
 signature is required on the account.

This agreement may be cancelled on fifteen (15) days written notice.

NAME: _____ **DATE:** _____
 (please print) (signature)

Phone (home) _____ (business) _____

NAME: _____ **DATE:** _____
 (please print) (signature)

Phone (home) _____ (business) _____

The monthly tax payments will be applied to the following Roll Number(s):

PLEASE ATTACH A VOID CHEQUE

For Office use only:

Bank Name: _____

Transit #: _____ Branch #: _____ Account #: _____

Monthly Amount: _____

The personal information contained on this form is collected under the authority of The Municipal Government Act, Section 340(1), and will be used only for the purpose of property tax collection. If you have any questions about this collection, please contact Lacombe County, RR 3, Lacombe, AB T4L 2N3 or telephone 403-782-6601 Fax 403-782-3820



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TAX INSTALLMENT PAYMENT PLAN TERMS AND CONDITIONS

A property owner may pay current year taxes on a monthly basis subject to the following conditions:

1. The plan shall commence on January 15th of each year provided that all taxes, arrears, penalties and other costs are fully paid on or before December 31st of the preceding year.
2. Monthly installments to pay the current year taxes will be calculated as follows:
 - For the first five months of the current year, the monthly payment will be equivalent to one-twelfth of the previous year's levy
 - For the last seven months of the current year, the monthly payments will be equivalent to one-seventh of the balance of the tax levy.

If an installment is not honored by your financial institution, a service charge of \$20.00 will be applied to your tax account. The County may cancel the privilege of the taxable person from continuing on the Plan if two consecutive installments fail to be honored. The unpaid balance of taxes, if any, shall then be subject to the penalty provisions of Bylaw No. 966/03.

In order to participate in the Tax Installment Payment Plan, applications must be received in the Lacombe County office no later than the 2nd day of January of the current year.

Persons who wish to cancel or withdraw from the Tax Installment Payment Plan must submit a written request to the County office, signed by the applicant(s) of the original agreement. The unpaid balance of taxes would then be due, payable and subject to penalties in accordance with the provisions of By-Law No. 966/03.

Changes regarding banking information, including a void cheque, must be submitted to the County office at least two (2) weeks in advance of your next scheduled automatic payment.