



## AGENDA ITEM

### SYLVAN LAKE

## INTERMUNICIPAL DEVELOPMENT PLAN

August 8, 2019

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### **BACKGROUND**

Currently, no regional Intermunicipal Development Plan (IDP) exists between all municipalities surrounding Sylvan Lake, to ensure a coordinated approach to growth and development for the benefit of the community. The partnering municipalities including Lacombe County, Red Deer County, Town of Sylvan Lake, Summer Village of Birchcliff, Summer Village of Halfmoon Bay, Summer Village of Jarvis Bay, Summer Village of Norglenwold, and the Summer Village of Sunbreaker Cove, identified the need to create an IDP in 2017, and have been diligently working on the project since.

The first and second phase of the *Sylvan Lake Intermunicipal Development Plan* has been completed.

#### **Phase 1: Understanding the Issues**

The first phase of the project focused on understanding the opportunities and issues that currently exist within the Sylvan Lake area, and involved public and stakeholder engagement as well as the review of background studies and reports for the eight municipalities that surround Sylvan Lake.

Engagement for the first phase of the project included a public open house, public survey (including an online option), online interactive mapping, as well as a meeting with identified key stakeholder groups. Some of the key focus areas that came out of engagement include:

- Protecting the environment and watershed
- Developing trails and outdoor recreation opportunities
- Improving the ways that people can access the lake
- Maintaining the character of the various communities in the area

## **Phase 2: Draft IDP**

Phase two of the project took the findings from engagement and background research and developed a draft plan and policy framework for coordinated growth and development between the partnering municipalities.

## **Phase 3: IDP Finalization**

The next phase of the project includes:

- **Council Education Session**
  - o This one-day educational session will be held to bring together the partnering Councils to learn about the purpose and intent of intermunicipal planning, and review the draft IDP.
  - o **All Lacombe County Councillor's are invited to attend this event.**
  - o **The education session has tentatively been scheduled for Wednesday October 16, 2019, 1-5 pm, at the NexSource Centre in Sylvan Lake.**
  - o **This date will be confirmed in September.**
- Draft IDP Circulation
  - o Once revisions to the IDP based on Committee and Council feedback have been completed, the IDP Committee will release the draft IDP for public review.
- Open House: Date TBD (Anticipated November 2019)
  - o An open house will be hosted in November at the NexSource Centre in Sylvan Lake. This open house will gather feedback on the draft, by asking "did we get it right?" and "what is missing?".
  - o There will also be opportunity for partnering municipalities to have a roving kiosk at community spaces and events, reaching a greater audience and allowing for more feedback than one open house.
- Implementation Plan
  - o Upon revising the IDP, an implementation plan will be developed that outlines updates to bylaws and other planning documents. It will also include circulation and referral processes for all of the municipalities. The implementation plan will also include proposed timelines for plan review as well as a procedure for amending and repealing the plan.
- Joint Public Hearing: TBD (Anticipated February 2020)
  - o The final piece of engagement will be a joint public hearing between the eight municipalities. This will be the last opportunity for feedback on the plan.

- Once the Steering Committee has determined that there are no outstanding issues or concerns with the IDP, each municipality may consider second and third reading.

**RECOMMENDATION**

Staff recommend that Council accept this for information.

**COUNCIL DECISION**

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**REVIEWED BY:** Dale Freitag, Director of Planning Services

**REVIEWED BY:** Tim Timmons, County Manager

