



CAPITAL SUPPORT OF RECREATION AND CULTURAL FACILITIES APPLICATION FORM

APPLICATION INSTRUCTIONS

Lacombe County has created this application form to ensure that the appropriate information is provided and so that requests for capital support can be reviewed and considered in a timely manner.

Applications must be completed, along with supporting documentation (if required), for funding requests to be considered. Applications may be submitted at any time throughout the year.

SUBMISSION OF CAPITAL SUPPORT REQUESTS

Please forward application forms and supporting documentation to:

Lacombe County
RR 3
Lacombe, AB
T4L 2N3
or

info@lacombecounty.com

All applications will be evaluated based on their conformance with Policy RC(1) Capital Support of Recreation and Cultural Facilities. A copy of this policy may be obtained by contacting the County office at 403-782-6601 or through the County's website by following the link below:

<http://www.lacombecounty.com/index.php/policies/recreation-and-culture-rc-1>

POLICY RC(1) CAPITAL SUPPORT OF RECREATION AND CULTURAL FACILITIES APPLICATION FORM

FACILITIES THAT MAY BE CONSIDERED FOR COUNTY SUPPORT		
FACILITY CATEGORIES		
REGIONAL FACILITIES	DISTRICT FACILITIES	COMMUNITY FACILITIES
FACILITIES		
<ul style="list-style-type: none"> ● Indoor/Outdoor Swimming Pools ● Indoor/Outdoor Multi-Purpose Facilities ● Libraries ● Single or Multi-Sheet Arenas ● Visual and Performing Arts Centers ● Land and Servicing for above facilities 	<ul style="list-style-type: none"> ● Baseball Diamonds ● Community Halls ● Curling Rinks ● Libraries ● Museums ● Outdoor Rinks ● Playgrounds ● Single or Multi-Sheet Arenas ● Skateboard Parks ● Soccer Fields ● Trails ● Water Parks ● Land and Servicing for above facilities 	<ul style="list-style-type: none"> ● Baseball Diamonds ● Community Halls ● Libraries ● Museums ● Outdoor Rinks ● Playgrounds ● Skateboard Parks ● Rural Lakeshore Areas ● Trails ● Land and Servicing for above facilities

Facility Categories Definitions:

Regional Facilities – facilities located in urban municipalities within or adjacent to the County that are used by residents of three or more municipalities.

District Facilities – facilities located in urban municipalities within or adjacent to the County that are primarily used by residents of that urban municipality and County residents from the surrounding area.

Community Facilities – facilities located in Lacombe County that are primarily used by Lacombe County residents.

SECTION 1 - APPLICANT PROFILE

Legal Name of Organization:

Eckville Fundraising Society

Common Name of Organization (if different than legal name):

Act Group is Registered Under (if applicable)

Societies Act

Registration No.:

508547379

Mailing Address of Applicant Organization:

4948 - 54A Avenue

City/Town:

Eckville

Postal Code:

T0M 0X0

Project Contact:

Mr. Mrs. Ms. Miss Other

Name:

Rose Marie Smith

Title:

Vice President

Phone:

Section 17(1), FOIPP Act

Fax:

E-mail:

Section 17(1), FOIPP Act

Signing Authority Contact (if different than project contact):

Mr. Mrs. Ms. Miss Other

Name:

Title:

Phone:

Fax:

E-mail:

SECTION 2 - FACILITY/PROJECT INFORMATION: PART A

Facility/Project Name:

Eckville Elementary School Playground Redevelopment

Facility/Project Location/Address:

4948 - 54A Avenue, Eckville AB T0M 0X0

Municipality:

Eckville

Facility Owner/Operator:

Wolf Creek Public School Division

Facility Land Title Holder:

Wolf Creek Public School Division

Facility Category (pick one):

Regional

District

Community

Project Type (pick one):

New Facility Development

Current Facility Upgrade

Current Facility Maintenance

Acquisition of Land or Buildings/Land Servicing

Facility Assessment or Study

Equipment/Machinery Purchase

Lifecycle Replacement

Other (describe below)

Indicate the demographics of the user groups that do/will utilize the facility:

Children

Men

Women

Seniors

Youth

General Public

Indicate the percentage of facility users that are or will be Lacombe County residents:

100%

Days and hours of operation of facility:

Year-round during daylight hours.

SECTION 2 - FACILITY/PROJECT INFORMATION: PART B

Describe the facility/project:

Eckville Elementary is a pre-kindergarten to grade six school with approximately 170 students. As the only elementary school in town, our playground is a central amenity that our children and families make use of on a regular basis. An assessment of our more than 15-year-old playground found that it no longer meets CSA safety standards and does not have accessible surfacing. Its age precludes any repairs to comply with the safety standards. Our goal is to develop a playground with safe, modern equipment and surfacing to create a play area for our students, the children in our community and their families that is safe, fun and engaging to promote active, healthy, outdoor play. We want to inspire children to be physically active, develop cognitive skills, build positive relationships and continue to challenge themselves to reach their full potential. Our objective is to build a playground designed with inclusive, inviting and stimulating play elements and accessible surfacing that will increase the scope and quality of play for all children in the community. It will also offer an opportunity for children with disabilities from a greater geographic area. This project is an opportunity to create excitement in our community and encourage community involvement. A preliminary list of equipment and features to be incorporated into the upgraded playground includes, but is not limited to, the following: a custom playground structure, enclosed stand-n-spin, large geodome, spin max pod, multi-spring school bus, neutron spinner, single post and disc swings, supemova, spinner bowl, spica, mid rotating net, and Fibar surfacing.

What are the community needs that the facility/project will address?

One of the greatest challenges for a small, rural community is the appeal of urban alternatives for its residents. We work hard to create a community that encourages families to stay and to attract new families to relocate to our community and establish roots. Inclusive, functional and free public spaces like playgrounds are the cornerstones of rural communities, enabling greater connection and community engagement. This project will help encourage the residents of Eckville and the surrounding community to stay and contribute to the local community and economy. Infrastructure development is an effective way to attract economic growth, and younger families moving away from expensive urban areas are more likely to consider communities with free, modern amenities. Also, recreation infrastructure encourages health, active living that can help mitigate the healthcare costs associated with sedentary lifestyles. The redeveloped playground will be an important addition to our community's amenities.

Urban municipality support – if the project/facility is located in an urban municipality, describe that municipality's level of support for the facility/project and the on-going facility operating costs:

The Town of Eckville is very supportive of this initiative, letters of support are included with our application. The Wolf Creek Public School Division will be responsible for ongoing operating and maintenance costs.

Community Support – how was the community consulted with about the facility/project and describe the level of community support for it?

As Eckville is a small community; children, teachers and community members have been engaged throughout the process. The entire community is supportive and excited at the prospect of a redeveloped playground. Letters of support from our community members are included in our application.

Facility Utilization:

- How many people do you anticipate will use the facility annually? 1,125
- State the anticipated prime time and non-prime time usage of the facility:
Prime Time 80 %
(4:00 p.m. – 11:00 p.m. Monday to Friday. & 7:00 a.m. – 11:00 p.m. Saturday. & Sunday)
Non- Prime Time 100 %
(7:00 a.m. – 4:00 p.m. Monday to Friday)

Operating Cost Recovery Rate:

What percentage of operating costs will be recovered through user fees and rentals? 0 %

SECTION 3 - FINANCIAL INFORMATION: PART A

Facility/Project Cost:	
Item Description:	Cost:
Supply of Playground Equipment	\$ 200,712.00
Installation of Playground Equipment	\$ 56,593.00
Site Preparation	\$ 92,297.00
Fibar Surfacing	\$ 41,551.00
GST	\$ 19,557.00
Total	\$ 410,710.00

Complete the above, however, if you wish to provide a more detailed project budget, please attach separately to this application.

SECTION 3 - FINANCIAL INFORMATION: PART B

Estimated Level of Local Initiative and Fundraising:

Item Description and Valuation:	Amount (\$):
Eckville Fundraising Society (In the Bank)	\$ 62,094.00
Total	\$ 62,094.00

SECTION 3 - FINANCIAL INFORMATION: PART C

Other Funding Sources:	Amount (\$):	Identify Funding Terms:	Identify Funding Confirmation:
Community Facility Enhancement Program	\$ 125,000.00	<input checked="" type="radio"/> Grant/Donation <input type="radio"/> Loan <input type="radio"/> In-Kind	<input type="radio"/> Approval Letter Attached <input checked="" type="radio"/> Date Approval Expected: Decemeber 2019
Investing in Canada Infrastrucure Plan (ICIP)	\$ 123,616.00	<input checked="" type="radio"/> Grant/Donation <input type="radio"/> Loan <input type="radio"/> In-Kind	<input type="radio"/> Approval Letter Attached <input checked="" type="radio"/> Date Approval Expected: Decemeber 2019
Town of Eckville	\$ 50,000.00	<input checked="" type="radio"/> Gran/Donation <input type="radio"/> Loan <input type="radio"/> In-Kind	<input checked="" type="radio"/> Approval Letter Attached <input type="radio"/> Date Approval Expected: July 2019
	\$	<input checked="" type="radio"/> Grant/Donation <input type="radio"/> Loan <input type="radio"/> In-Kind	<input type="radio"/> Approval Letter Attached <input type="radio"/> Date Approval Expected:
	\$	<input checked="" type="radio"/> Grant /Donation <input type="radio"/> Loan <input type="radio"/> In-Kind	<input type="radio"/> Approval Letter Attached <input checked="" type="radio"/> Date Approval Expected:
	\$	<input checked="" type="radio"/> Grant/Donation <input type="radio"/> Loan <input type="radio"/> In-Kind	<input checked="" type="radio"/> Approval Letter Attached <input type="radio"/> Date Approval Expected:
Total	\$ 298,616.00		

If there are more than six other funding sources, attach a complete list separately.

SECTION 3 – FINANCIAL INFORMATION – PART “D”

Cash Support Requested from Lacombe County	\$ 50,000.00
In-Kind Support Being Requested (if applicable)	
TOTAL PROJECT FUNDING (Lacombe County + Other Sources)	
\$ 410710	

SECTION 3 - FINANCIAL INFORMATION: PART E

If you do not receive approval for all of the funding or support requested from any of the funding sources how do you plan to proceed with the project?

If we do not receive the full amount of funding requested, our project will be delayed until we are able to secure alternate sources of funding.

Describe how you plan to address the on-going operational costs of the facility:

The redeveloped playground will continue to be operated and maintained by the Wolf Creek School Division with help, as needed from the Eckville Elementary School staff and members of the Eckville Fundraising Society.

Is your organization currently receiving operating support for the facility from Lacombe County?

Yes No

If yes, explain how do you expect the project will affect on-going operating expenses?

If your facility is not receiving operating support from the County, will you be applying for support and if so how much support will you be requesting?

No

SECTION 4 - SUPPORTING DOCUMENTATION

Mandatory Documents	<ul style="list-style-type: none"> • Minutes from the Organization's meeting approving the application for Policy RC(1) support from the County • Project estimates, quotations or sources of estimates • Letters confirming project funding • Letter of support from urban municipality (for facility/project located within an urban municipality)
Other Documents That May be Required By Lacombe County	<ul style="list-style-type: none"> • Letters of support from other organizations (user groups, community organizations, school boards, etc.) • Drawings and plans • Feasibility study • Business plan

SECTION 4 - SUPPORTING DOCUMENTATION

List all documents attached to this application:

1.	Eckville School Playground Redevelopment Plan
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

SECTION 5 - AGREEMENT

Eckville Fundraising Society

Name of Applicant Organization ("Organization")

The Organization declares that the information contained in this application and supporting documents ("Application") is true and accurate and endorsed by the Organization and agrees that should this Application be approved any support is subject to the Organization complying with the terms and conditions set out below:

- a) The Organization will use the County's support only for the stated purpose(s). Any changes to the project scope shall require prior written approval from the County.
- b) The Organization shall provide the County with a financial report of actual revenues and expenses for the project within 120 days of project completion.
- c) If the actual costs of the project are less than what the County's support was based on, the Organization shall return to the County its proportionate share.
- d) The Organization shall publicly acknowledge the support provided by the County in a manner acceptable to Lacombe County.
- e) A funding agreement may be required to address matters including, but not limited to, ownership of the facility in the event of dissolution of the Organization, repayment of County support upon the sale of the asset constructed or purchased with County funding, etc.
- f) The information provided in this application form will be shared with Council and the appropriate County staff.
- g) The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIP)* applies to records submitted by the Organization to Lacombe County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIP Act*, subject to any applicable exceptions to disclosure under the Act.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Print Name: Rose Marie Smith	Title: Vice President	Date: July 11 / 2019
Signature: Section 17(1), FOIPP Act		

OFFICE USE ONLY			
APPROVED:	YES	NO	RESOLUTION NO.:
TOTAL APPROVED:	\$		DATE PAID:
NOTES and COMMENTS:			