

The regular meeting of the Lacombe County Council was called to order by Reeve Law at 9:00 a.m. on November 7, 2019 in the Council Chamber of the Lacombe County Administration Office.

Present

Present: Reeve, P. Law; Deputy Reeve K. Wigmore; Councillors, J. Ireland, B. Knight, D. Kreil, B. Shepherd and K. Stephenson; County Manager, T. Timmons; Director of Corporate Services, M. Minchin; Director of Planning, D. Freitag; Senior Planner, A. O'Driscoll; Planner/Development Officer, C. Paradis and Executive Administrative Coordinator, L. Turnbull.

**C/1027/19  
Agenda**

Mrs. Law inquired if there were any additions or deletions to the agenda. There were six additions to the agenda.

5.8 RMA Convention Resolutions  
5.9 Minister Madu – RMA Convention Meeting  
5.10 Police Funding Model – Minister's Response  
14.1 Intergovernmental Relations  
5.4 Move Item to Follow Item 14.1  
5.11 Policy RC(1) and RC(2) Raise From the Table

**Moved by Mr. Stephenson that the agenda be approved as amended.**

**Carried Unanimously.**

**C/1028/19  
Policies RC(1)/RC(2)  
Raised from Table**

**Moved by Mrs. Kreil that Policies RC(1) and RC(2) be raised from the table.**

**Carried Unanimously.**

**C/1029/19  
Minutes**

**Moved by Mr. Stephenson that the minutes of the October 10, 2019 meeting be approved as presented.**

**Carried Unanimously.**

**C/1030/19  
Minutes**

**Moved by Ms. Shepherd that the minutes of the October 22, 2019 Organizational meeting be approved as presented.**

**Carried Unanimously.**

**C/1031/19  
Sylvan Lake IDP**

Ms. Paradis informed Council that at this time there is no regional Intermunicipal Development Plan (IDP) between the municipalities surrounding Sylvan Lake. The partnering municipalities including Lacombe County, Red Deer County, Town of Sylvan Lake, Summer Village of Birchcliff, Summer Village of Halfmoon Bay, Summer Village of Jarvis Bay, Summer Village of Norglenwold, and the Summer Village of Sunbreaker Cove have been working on the IDP since 2017.

The first and second phase of the Sylvan Lake Intermunicipal Development Plan has now been completed. Council was presented with an overview of the next steps to be undertaken to move forward with the final phase of the IDP.

**Moved by Mr. Wigmore that the report on the Sylvan Lake Intermunicipal Development Plan be received for information.**

**Carried Unanimously.**

**C/1032/19  
Bylaw No. 1302/19  
Gull Lake IDP**

Ms. O'Driscoll presented Bylaw No. 1302/19, a bylaw of Lacombe County to adopt the proposed Gull Lake Intermunicipal Development Plan (IDP). Bylaw No. 1302/19 received first reading on August 8, 2019 and second reading on October 10, 2019.

Ms. O'Driscoll advised that the Gull Lake IDP is a collaborative document between the County, Ponoka County and the Summer Villages of Parkland Beach and Gull Lake, which is intended to guide land use and development around Gull Lake while ensuring that the ecological health, recreational capacity, and scenic qualities of the lake are respected and enhanced. Ponoka County and the Summer Village of Parkland Beach have given third reading to their bylaws adopting the plan. Ms. O'Driscoll provided an overview of the proposed amendments.

**Moved by Mr. Wigmore that Bylaw No. 1302/19, a bylaw of Lacombe County to adopt the proposed Gull Lake Intermunicipal Development Plan, having been read a first time and a second time, now be read a third time and finally passed.**

**Carried Unanimously.**

**C/1033/19**  
**Bylaw No. 1205/19**  
**Rebel Energy Rezone**  
**Third Reading**

Ms. O'Driscoll presented Bylaw No. 1305/19, a bylaw of Lacombe County to amend the Lacombe County Land Use Bylaw No. 1237/17. Bylaw 1305/19 proposes to rezone approximately 3.68 ha (9.11 ac) on Lot 15 Block 1 Plan 162 0927, adjacent to the Burbank Industrial Park from Agricultural 'A' District to Business Industrial 'I-BI' District. The rezoning would facilitate an expansion to Rebel Energy Services yard site.

Bylaw No. 1305/19 received first reading on September 12, 2019 and second reading on October 10, 2019.

**Moved by Ms. Shepherd that Bylaw No. 1305/19, a bylaw of Lacombe County to amend the Lacombe County Land Use Bylaw No. 1237/17 having been read a first time and a second time, be now read a third time and finally passed.**

**Carried Unanimously.**

**C/1034/19**  
**Bylaw No. 1309/19**  
**Ponoka IDP**  
**First Reading**

Ms. O'Driscoll presented Bylaw No. 1309/19, a bylaw of Lacombe County to adopt the Ponoka County/Lacombe County Intermunicipal Development Plan (IDP).

Ms. O'Driscoll advised that in May of 2019, Ponoka County and Lacombe County assembled the steering committee to develop a rural to rural Intermunicipal Development Plan (IDP). The committee has had two meetings to discuss the plan and a draft working document has been prepared.

Following a public open house, the Steering Committee agreed that they did not wish to make further revisions to the Plan based on community feedback. Ponoka County Council has since granted 1<sup>st</sup> reading to the IDP at their October 8<sup>th</sup> Council meeting. Ms. O'Driscoll provided an overview of the proposed amendments. Ms. O'Driscoll addressed questions of Council.

**Moved by Mrs. Knight that Bylaw No. 1309/19, a bylaw of Lacombe County to adopt the proposed Ponoka County /Lacombe County Intermunicipal Development Plan be now read a first time.**

**Carried Unanimously.**

**C/1035/19**  
**Bylaw No. 1309/19**  
**Public Hearing**

**Moved by Mr. Wigmore that in the matter of Bylaw No. 1309/19:**

- 1) that a public hearing be held on December 12, 2019 commencing at 9:00 a.m.;**
- 2) any person present at the public hearing will be heard upon recognition of the Chair; and,**
- 3) the publication of the notice of the public hearing be advertised in local papers.**

**Carried Unanimously.**

**C/1036/19**  
**Bylaw No. 1310/19**  
**Blackfalds IDP**  
**First Reading**

Ms. O'Driscoll presented Bylaw No. 1310/19, a bylaw of Lacombe County to adopt the Town of Blackfalds /Lacombe County Intermunicipal Development Plan (IDP).

Ms. O'Driscoll advised that in January 2019 the Steering Committee reviewed the IDP originally adopted in 2013. The plan has been revised based on the committee discussions and other identified needs. The majority of the amendments have been made in order to clarify and update the document as well as meet the new requirements of Bill 21, the *Modernized Municipal Government Act* (MMGA). The overall intent of the plan has not changed. A public open house was held on October 10, 2019.

Ms. O'Driscoll provided an overview of the proposed amendments. Ms. O'Driscoll addressed questions of Council.

**Moved by Mr. Ireland that Bylaw No. 1310/19, a bylaw of Lacombe County to adopt the proposed Town of Blackfalds /Lacombe County Intermunicipal Development Plan be now read a first time.**

**Carried Unanimously.**

**C/1037/19**  
**Bylaw No. 1310/19**  
**Public Hearing**

**Moved by Mr. Stephenson that in the matter of Bylaw No. 1310/19:**

- 1) that a public hearing be held on December 12, 2019 commencing at 9:15 a.m.;**
- 2) any person present at the public hearing will be heard upon recognition of the Chair; and,**
- 3) the publication of the notice of the public hearing be advertised in local papers.**

**Carried Unanimously.**

9:40 a.m. Ms. Paradis and Ms. O'Driscoll withdrew from the meeting.

**C/1038/19  
Property Tax &  
Penalties  
Cancellation**

Mr. Minchin commented that due to the struggles of the oil and gas industry in Alberta the County has experienced a balance of unpaid taxes related to oil and gas well pipelines and other facilities. Despite ongoing measures to collect outstanding taxes events such as bankruptcies, receiverships and abandonment of well licences which are outside of the control of the County mean that collection of these taxes cannot be achieved. Council was presented with a schedule of the proposed cancellations. Mr. Minchin addressed questions of Council.

***Moved by Mrs. Kreil that the outstanding property taxes and late payment penalties as presented (and attached to these minutes) in the amount of \$ 599,842.35 be cancelled, and further, that \$ 504,014 of the balance be funded from the "Allowance for Uncollectable Taxes" account and the remaining \$ 95,828 be funded from the 2019 operating budget.***

***Carried Unanimously.***

Mr. Timmons advised that the Lacombe Regional Airport Committee held a meeting on October 18, 2019. As a result of that meeting, three recommendations came forth for the approval by the City of Lacombe, Lacombe County and the Lacombe Flying Club. As per the terms of reference for the Lacombe Airport Committee, the Committee provides recommendations to the City, the County and the Flying Club on major decisions related to the operation, management and funding of the airport. Mr. Timmons provided an overview of the recommendations. Mr. Timmons addressed questions of Council.

**C/1039/19  
Lacombe Regional  
Airport  
Recommendations  
Approved**

***Moved by Mr. Wigmore:***

- 1. that an open cut inspection of the runway be completed to verify its existing structure (asphalt and gravel depth) at an estimated cost of \$500 to \$1,000, and further, that the information from the subject inspection be used to assist in the engineering and design of the pavement rehabilitation work;***
- 2. that a Community Airport Program (CAP) Grant application for the 50 mm mill and pave runway rehabilitation option at an estimated cost of \$ 665,000 (including 15% contingency) be submitted; and***
- 3. that a seal coat rehabilitation of the runway be completed in 2020 at an approximate cost of \$52,725, should the Community Airport Program (CAP) Grant application for 50 mm mill and pave runway rehabilitation project not be successful.***

***Carried Unanimously.***

**C/1040/19  
Central Alberta  
Synergy Funding  
Request Denied**

Mr. Timmons advised that Central Alberta Synergy (CAS) has requested funding in the amount of \$ 1,000 from Lacombe County for the 2019/2020 operating year (September 2019 through August 2020). The operational funding formula that CAS has put in place involves membership fees/financial support in the amount of \$ 2,500 annually from participating companies, \$ 1,500 annually from service companies and \$ 1,000 annually from the participating municipalities.

Initiated in the fall of 2018, CAS meets on a regular basis to provide a forum for engagement, information, education and respectful conversations to occur between all stakeholders which includes representatives from oil and gas companies and service companies operating in central Alberta, several local utility companies, and representatives from Lacombe County, Red Deer County, Ponoka County, the City of Red Deer, the Town of Bentley, the Alberta Energy Regulator as well as a number of local landowners

***Moved by Mr. Stephenson that Lacombe County provide financial support for the Central Alberta Synergy Group in the amount of \$ 1,000; and further, that future support be considered through the County's annual budget process.***

***Motion Lost.***

**C/1041/19  
Meeting Rescheduled**

***Moved by Mr. Stephenson that the January 23, 2020 meeting be rescheduled to January 30, 2020.***

***Carried Unanimously.***

**C/1042/19  
RCMP/Solicitor  
General's Office RMA  
Meeting**

Mr. Timmons advised Council that a meeting will take place with the RCMP Senior Officers and the Solicitor General's Office on November 15, 2019 at 12:00 p.m. at the RMA Fall Convention. Topics of concern have been forwarded prior to the meeting.

**Moved by Mr. Wigmore that the report on the meeting with the RCMP Senior Officers and the Solicitor Generals' Office on November 15, 2019 at 12:00 p.m. at the RMA Fall Convention be received for information.**

**Carried Unanimously.**

**C/1043/19  
RMA Resolutions**

Council reviewed and discussed the RMA Fall Convention resolutions.

**Moved by Mr. Wigmore that the RMA Fall Convention resolutions be received for information.**

**Carried Unanimously.**

**C/1044/19  
Minister Madu  
Meeting**

Mr. Timmons advised Minister Madu's office has confirmed that he will not have time to meet with Council at the upcoming RMA Fall Convention. His office has advised that they will endeavor to set up a meeting with Council at the RMA 2020 Spring Convention.

**Moved by Mr. Stephenson that the report on the proposed meeting with Minister Madu at the upcoming RMA Fall Convention be received for information.**

**Carried Unanimously.**

**C/1045/19  
Police Funding Model**

Mr. Timmons reported that a letter has been received from the Minister of Justice/Solicitor General regarding municipal engagement on the Police Funding Model. Mr. Timmons advised that a wrap-up webinar is being sent that Council can listen to. The Funding Model is still under review and the province is giving consideration to recognizing funding for enhanced policing positions hired by municipalities as a component of police funding. Mr. Timmons advised that this would benefit Lacombe County as the County does fund an enhanced police position.

**Moved by Mrs. Kreil that the report on the Police Funding Model be received for information.**

**Carried Unanimously.**

**C/1046/19  
Policies RC(1)/RC(2)  
Deferred**

Mrs. Kreil referred to Policies RC(1) and RC(2) that were tabled at the July 11, 2019 meeting. Mrs. Kreil inquired if further discussion should take place at this time. Mrs. Kreil cited concerns with the policies with regard to funding multiple arenas and community halls as well as arts and culture centres. Mr. Timmons commented that this issue was tabled at that time until the ICF discussions were completed. Council discussion took place.

**Moved by Mrs. Kreil that the issue of Policies RC(1) and RC(2) be deferred until after the In-camera session of today's meeting.**

**Carried Unanimously.**

**C1047/19  
Monthly Statement**

**Moved by Mrs. Kreil that the Monthly Statement as at September 30, 2019 be received for information.**

**Carried Unanimously.**

**C/1048/19  
Budget vs Actual**

**Moved by Mr. Wigmore that the Budget vs Actual Report as at September 30, 2019 be received for information.**

**Carried Unanimously.**

**C/1049/19  
Investment Report**

**Moved by Mr. Stephenson that the Investment Report as at September 30, 2019 be received for information.**

**Carried Unanimously.**

Council Reports

Mr. Wigmore reported on the following:

- NRDRWC Feasibility Study for Maskwacis
- City of Lacombe/Lacombe County ICF
- Sylvan Lake IDP Councillor Education Session
- Central Alberta Synergy Group
- Energy Provider – Gull Lake Stabilization
- Town of Blackfalds/Lacombe County ICF
- Rural Crime Watch Zone 2 Meeting
- Sylvan Lake Management Committee
- Alberta Synergy Conference
- NRDRWWC
- Salary and Wage Meeting

Mr. Stephenson reported on the following:

- Council Organizational Meeting
- Central Alberta Synergy Group
- Salary and Wage Meeting
- Alberta Synergy Conference

Mr. Ireland reported on the following:

- RMA Central Zone Meeting
- Alix & District Chamber of Commerce
- Alix Municipal Library
- Sylvan Lake IDP Councillor Education Session
- Highway 12/21 Regional Water Services Commission
- Division 1 Ratepayers Meeting
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Mrs. Kreil reported on the following:

- Town of Blackfalds/Lacombe County IDP Public Meeting
- Rural Crime Watch Meeting - Hespero
- Sylvan Lake IDP Councillor Training Session
- Eckville and Bentley Municipal Libraries
- Medicine River Crime Watch
- Rural Crime Watch Zone 2 Meeting
- SLRWWC
- Salary and Wage Meeting
- Council Organizational Meeting
- 

Mrs. Knight reported on the following:

- Council Organizational Meeting
- Salary and Wage Meeting
- Mirror Library
- Mirror Partnership Fundraiser
- Highway 12/21 Regional Water Services Commission
- Alberta Synergy Conference
- CAEP
- Red Deer River Watershed Alliance

**C/1050/19  
MPC**

***Moved by Mr. Stephenson that the meeting recess in order to conduct a Municipal Planning Commission meeting.***  
**Time: 11:30 a.m. *Carried Unanimously.***

**C/1051/19  
Reconvene**

***Moved by Mr. Wigmore that the meeting reconvene.***  
**Time: 11:45 a.m. *Carried Unanimously.***

Council Reports

Ms. Shepherd reported on the following:

- Ellis Bird Farm
- Blackfalds & District Recreation, Parks & Culture Board
- Proposed RMA Resolution
- Rural Crime Watch Zone 2 Meeting

Mrs. Law reported on the following:

- Town of Blackfalds/Lacombe County IDP
- Town of Sylvan Lake/Lacombe County IDP
- Lacombe Regional Airport
- Schizophrenia Fundraiser
- Council Organizational Meeting
- Sylvan Lake Mayors Prayer Breakfast
- Lacombe Legion First Poppy Presentation
- Rural Crime Watch Zone 2 Meeting
- Lacombe & District Chamber of Commerce Gala/Farm Family Award
- Lacombe & District Chamber of Commerce
- Salary and Wage Meeting
- Agri Trade Reception

**C/1052/19  
Agenda Item  
Follow-up**

**Moved by Mrs. Kreil that the Agenda Item Follow-up for October 10, 2019 be received for information.**

**Carried Unanimously.**

**C/1053/19  
CPA Conference**

**Moved by Mr. Stephenson that Mr. Ireland, Mrs. Knight, Mrs. Kreil, Mrs. Law, Mr. Stephenson and Mr. Wigmore be authorized to attend the Community Planning Association Conference being held in Red Deer, April 27 to 29, 2020.**

**Carried Unanimously.**

**C/1054/19  
Consent Agenda**

**Moved by Mrs. Kreil that the Consent Agenda be approved as presented.**

**Carried Unanimously.**

Committee of the Whole

Future Committee of the Whole Items

- Budget – Citizen Engagement – Mrs. Kreil

Council Inquiries

Mrs. Kreil inquired if Lacombe County grader operators keep an eye out for suspicious activities. Mr. Timmons advised that grader operators and other County staff out in the field do report suspicious activities.

Mr. Stephenson advised that he has had an inquiry from a ratepayer if ratepayers can be involved in the budget meeting process. Mr. Timmons advised that ratepayers can attend the budget meeting but cannot participate unless authorized by the meeting chair. Mr. Timmons commented that Council previously discussed a citizen engagement process for the budget and Council was not supportive of proceeding with it at that time. Mr. Timmons advised that the ratepayer can contact his office and attend the meeting but cannot participate. No other requests have been received by other Councillors. Mr. Timmons commented that a citizen engagement survey is currently underway regarding citizen engagement and a number of other issues.

Mr. Ireland inquired if the Haunted Lakes Golf Course could get a letter of support from the County to assist them with their grant application. Mr. Timmons advised that the Golf Course needs to send in a request and a letter will be forthcoming.

**C/1055/19  
Meeting  
Authorization**

**Moved by Mrs. Knight that Mr. Ireland be authorized to attend the Central Alberta Tourist Association meeting on November 19, 2019 regarding trails.**

**Carried Unanimously.**

Council Inquiries

Ms. Shepherd commented that in speaking with a NOVA representative at their recent open house it was indicated that NOVA would like to partner with the community with regard to recycling. Following that conversation Ms. Shepherd advised that she received email correspondence from Roxann Good from NOVA regarding the County and NOVA collaborating on recycling with the involvement of LRWSC.

Mr. Timmons advised that the preliminary step would be to have Mr. Burlock, Manager of Agriculture and Environmental Services meet with NOVA representatives to establish some criteria and bring recommendations to Council and the LRWSC. Ms. Shepherd advised she will contact Ms. Good from NOVA.

**C/1056/19  
County Manager's  
Performance Review**

**Moved by Mr. Wigmore that the County Manager's performance review discussion be held on December 3, 2019 at 1:00 p.m.**

**Carried Unanimously.**

The meeting reconvened at 1:00 p.m. with all Councillors (with the exception of Mr. Wigmore), Mr. Timmons, Mr. Minchin, Mr. Freitag, and Mrs. Turnbull present.

1:00 p.m. The following representatives of the Lacombe Performing Arts Foundation entered the meeting: Grant Harder, President; Roseanna Kerekes, Executive Director and Ellen Corea, Treasurer.

**C/1057/19  
Lacombe Performing  
Art Foundation  
Operational Funding**

The representatives of the Lacombe Performing Arts Foundation provided a presentation regarding operational funding for the Performing Arts Centre highlighting the following:

- Lacombe Performing Arts Centre Overview
- 2019 Programming
- Current Rental Space
- Average Bookings (Theatre)
- Concerts and Programming
- Growth as a Performing Arts Centre
- Looking into the Future
- Budget and Funding

Questions of Council were addressed throughout the presentation.

1:35 p.m. Mr. Harder, Ms. Kerekes and Ms. Corea withdrew from the meeting.

***Moved by Mrs. Knight that the County Manager be directed to prepare a report regarding the Lacombe Performing Arts Foundation funding request; and further, that this report be presented at a future Council meeting.***

***Carried Unanimously.***

**C/1058/19  
In-camera**

***Moved by Mr. Stephenson that the meeting recess in order to meet In-camera for the purpose of discussing Intergovernmental Relations.  
Time: 1:40 p.m.***

***Carried Unanimously.***

2:10 p.m. Mr. Wigmore entered the meeting.

**C/1059/19  
Reconvene**

***Moved by Mr. Stephenson that the meeting reconvene.  
Time: 2:20 p.m.***

***Carried Unanimously.***

**C/1060/19  
Town of Blackfalds  
Land Acquisition**

Mr. Timmons advised that the Town of Blackfalds is requesting that Lacombe County approve the Town's acquisition of an interest in lands in the form of a utility right-of-way (URW) on four parcels of land within the County. The URW will facilitate the construction of stormwater drainage works and enable portions of existing and future development of lands east of Highway 2 in Blackfalds to drain from Blackfalds Lake into the Red Deer River. Mr. Timmons addressed questions of Council.

***Moved by Mr. Wigmore that Lacombe County consent through the traditional negotiation process for the acquisition by the Town of Blackfalds of a portion of the following lands located in Lacombe County, in the approximate locations shown in the sketch attached October 17, 2019 Figure 0.1 hereto, (attached to these minutes) containing in all an area of approximately 2.4 ha (6 ac) more or less, from the following lands:***

***NW 20-39-26 W4M  
SW 20-39-26 W4M  
NW 17-39-26 W4M  
SW 17-39-26 W4M***

***and further; if expropriation were to be considered in the future by the Town of Blackfalds regarding said properties, then further approval would be required from Lacombe County.***

***Carried Unanimously.***

**C/1061/19  
In-camera**

***Moved by Mrs. Knight that the meeting adjourn in order to meet In-camera for the purpose of discussing Intergovernmental Relations.  
Time: 2:25 p.m.***

***Carried Unanimously.***

**C/1062/19  
Reconvene**

***Moved by Mr. Ireland that the meeting reconvene.  
Time: 2:45 p.m.***

***Carried Unanimously.***

**C/1063/19  
Policies RC(1)/RC(2)**

Council referred to the matter of Policies RC(1) and RC(2).

***Moved by Mrs. Knight that Policies RC(1) and RC(2) be tabled.***

***Carried Unanimously.***

***C/1064/19  
Adjourn***

***Moved by Ms. Shepherd that the meeting adjourn.***

***Time: 2:48 p.m.***

***Carried Unanimously.***

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY MANAGER