



AGENDA ITEM

SYLVAN LAKE

INTERMUNICIPAL DEVELOPMENT PLAN

November 7, 2019

BACKGROUND

Currently, no regional Intermunicipal Development Plan (IDP) exists between all municipalities surrounding Sylvan Lake, to ensure a coordinated approach to growth and development for the benefit of the community. The partnering municipalities including Lacombe County, Red Deer County, Town of Sylvan Lake, Summer Village of Birchcliff, Summer Village of Halfmoon Bay, Summer Village of Jarvis Bay, Summer Village of Norglenwold, and the Summer Village of Sunbreaker Cove, identified the need to create an IDP in 2017, and have been diligently working on the project since.

The first and second phase of the *Sylvan Lake Intermunicipal Development Plan* has been completed.

The next phase of the project includes:

- Council Education Session
 - o This one-day educational session was held on October 16, 2019 to bring together the partnering Councils to learn about the purpose and intent of intermunicipal planning, and review the draft IDP.
- Draft IDP Circulation
 - o Once revisions to the IDP based on Committee and Council feedback have been completed, the IDP Committee will release the draft IDP for public review.
- **Open House: November 20, 2019**
 - o An open house will be hosted **November 20, 2019 (5:30 – 8 pm)** at the NexSource Centre in Sylvan Lake. This open house will gather feedback on the draft, by asking “did we get it right?” and “what is missing?”.

- There will also be opportunity for partnering municipalities to have a roving kiosk at community spaces and events, reaching a greater audience and allowing for more feedback than one open house.
- Implementation Plan
 - Upon revising the IDP, an implementation plan will be developed that outlines updates to bylaws and other planning documents. It will also include circulation and referral processes for all of the municipalities. The implementation plan will also include proposed timelines for plan review as well as a procedure for amending and repealing the plan.
- Joint Public Hearing: TBD (Anticipated February 2020)
 - The final piece of engagement will be a joint public hearing between the eight municipalities. This will be the last opportunity for feedback on the plan.
 - Once the Steering Committee has determined that there are no outstanding issues or concerns with the IDP, each municipality may consider second and third reading.

RECOMMENDATION

Staff recommend that Council accept this for information.

COUNCIL DECISION

PREPARED BY: Cajun Paradis, Planner/Development Officer



REVIEWED BY: Dale Freitag, Director of Planning Services



REVIEWED BY: Tim Timmons, County Manager

