

Call to Order

The meeting of the Lacombe Regional Airport Committee was called to order by Chairman Jon From at 10:05 a.m. on October 18, 2019 in the Lacombe Airport Terminal Building.

Attendees

The following were in attendance.

Jon From	Lacombe Flying Club
Chris Ross	City of Lacombe Councillor
Paula Law	Lacombe County Reeve
Debra Juch	City of Lacombe Administration Rep
Tim Timmons	Lacombe County Administration Rep

There was one addition to the agenda:

3) 2020 Budget Capital Plan

Agenda

Moved by Mr. Ross that the agenda be approved as amended.

Carried Unanimously.

Minutes

Moved by Ms. Law that the minutes of the March 15, 2019 meeting be approved as presented.

Carried Unanimously.

Recommendation to Complete Open Cut Inspection of Runway

The Committee reviewed the runway rehabilitation options that were provided in the October 17, 2019 memorandum from the City of Lacombe Manager of Engineering Services to Ms. Juch.

A discussion initiated by Mr. Ross took place with respect to extending the runway. As the runway extension is not a priority for the Flying Club, the City or the County it was agreed that no further action will be taken at this time regarding this.

Moved by Mr. Ross that it be recommended to the Flying Club, the City and the County that an open cut inspection of the runway be completed to verify its existing structure (asphalt and gravel depth) at an estimated cost of \$500 to \$1,000, and further, that the information from the subject inspection be used to assist in the engineering and design of the pavement rehabilitation work.

Carried Unanimously.

Recommendation to Submit CAP Grant Application for 50 mm mill and Pave Rehabilitation

Moved by Ms. Law that it be recommended to the Flying Club, the City and the County that a Community Airport Program (CAP) Grant application for the 50 mm mill and pave runway rehabilitation option at an estimated cost of \$665,000 (including a 15% contingency) be submitted.

Carried Unanimously.

**Recommendation
to Complete Seal
Coat Rehabilitation
if CAP Grant not
Successful**

Moved by Ms. Law that it be recommended to the Flying Club, the City and the County that a seal coat rehabilitation of the runway be completed in 2020 at an approximate cost of \$52,725 should the Community Airport Program (CAP) Grant application for 50 mm mill and pave runway rehabilitation project not be successful.

Carried Unanimously.

VFR vs. IFR

A discussion took place around adopting Instrument Flight Rules (IFR) at the Lacombe Regional Airport. Currently Visual Flight Rules (VFR) is the adopted standard.

- Timeframe to adopt IFR is three to four months
- The cost for initial setup is \$10,000
- The ongoing costs of IFR are \$1,000 per year for the first four years and \$4,000 in year five
- The Club is attempting to attract a flight school and an avionics shop
- IFR could be used as a community development tool

The committee asked that the Flying Club provide a report regarding the adoption of IFR at the next meeting.

Next Meeting Date

The next meeting will be held on Friday, December 20, 2019 commencing at 10:00 a.m. at the Lacombe Regional Airport Terminal Building.

Adjourn

Adjourn: Time: 10:50 a.m.