

RECEIVED

OCT 17 2019



Bentley Museum Society

P.O. Box 620, Bentley, AB. T0C 0J0
e-mail bentleymuseum@shaw.ca

October 15, 2019-10-15

County of Lacombe
RR # 3
Lacombe, AB
T4L 2N3

Attention: Michael Minchin

Please find enclosed Bentley Museum Application for the Operating Support of Historical, Cultural, Tourism and Visitor Information Facilities and services.

If you have any further questions or require more information please do not hesitate to call.

Yours truly

Section 17(1), FOIPP Act

Cora Knutson
Chairperson
Bentley Museum Society
Phone 403 506 2696

A handwritten signature in blue ink, appearing to be the initials 'C.K.' or similar, located in the bottom right corner of the page.

Policy RC(10)
Operating Support of Historical, Cultural, Tourism
and Visitor Information Facilities and Services
Application Form

Organization Information:

Organization Name Bentley Museum Society
 Facility or Services Name Museum Society Information
 Mailing Address Box 620 Bentley, AB T0C 0J0
 Contact Person Name CORA Knutson
 Phone Number 403-506-2696
 Fax Number _____
 E-mail Address bentleymuseum@shaw.ca
Knutson9@telus.net

Amount of Funding Requested: \$10,000.00

1. Describe how your organization preserves and promotes the history and heritage of our area and/or promotes tourism and provides visitors with information regarding area attractions, lodging, maps and other items relevant to tourism.

The Bentley Museum was founded in 1991 to preserve and display artifacts & archeology of the Bentley area. We presently have three buildings for this purpose. We are also, as requested by the Town of Bentley, the tourist information centre for Bentley area. We instruct our summer students on conserving and mending, conducting tours and informing them of local attractions. We also teach the summer students how to record and receive incoming artifacts.

2. If your organization operates a museum or other historical or cultural facility do you have membership in the Alberta Museums Association, the Historical Society of Alberta or the Archives Society of Alberta.

Yes

No

3. If your organization provides local or regional Visitor Information Centre services are you registered with the Alberta Visitor Information Providers program?

Yes

with Town of Bentley

No

4. Does your organization have a mandate to promote tourism initiatives and tourism operators within the County, and if so, describe how you pursue and accomplish this mandate?

Town of Bentley requested that the Bentley Museum provide tourist information. We collect & display all tourist information for the area. We hire business students who handle these responsibilities.

5. Identify the financial and in-kind support provided to your organization by other municipalities.

Town of Bentley

<i>Payment for tourist staff</i>	<i>5978.56</i>	
<i>No taxes on property & buildings</i>	<i>4200.00</i>	<i>(estimate)</i>
<i>No parking, water & sewer charges</i>	<i>1000.00</i>	<i>(estimate)</i>
<i>Unfired town insurance (parking)</i>	<i>1000.00</i>	<i>(estimate)</i>

6. Please attach copies of your organization's previous year financial statements and upcoming year operating budget.

Attached

Application Deadline is October 31st of each year

Thank you!

BENTLEY MUSEUM
PROPOSED BUDGET (2019-2020)

RECIEPTS:	ACTUAL	PROPOSED
Donations	3,262.80	2,500.00
Grant (Lacombe County)	10,000.00	10,000.00
Memberships	125.00	150.00
Town of Bentley (Summer Student)	3,280.00	4,500.00
50/50 Sales	3,950.00	-----
Step Program Grant	2,362.50	2,362.50
Interest	23.10	20.00
History Book Sales	375.00	350.00
Annual Casino Funds (1/3 of 3 year Grant)	7,497.00	7,500.00
	TOTAL	
	30,815.40	27,382.50
DISBURSMENTS:		
Memberships	150.00	150.00
Fund Raising Supplies	193.81	----
50/50 Payout	1,975.00	-----
Office Supplies	1,964.00	1,900.00
Fixtures and Maintenance	2,791.99	3,000.00
Wages	5,459.95	5,979.00
Advertising	120.00	150.00
Windmill maintenance and repair	-----	3,000.00
Table Rent 50/50 Sales	25.00	-----
Plaques	4,939.39	4,000.00
Insurance	2,608.40	2,800.00
Power/Heat	5,050.00	5,300.00
Shaw (Internet)	730.00	730.00
Special Events Costs	-----	1,500.00
	TOTALS	
	26,008.08	28,609.00