



## AGENDA ITEM

### Sylvan Lake Regional Water Services Commission

### 2020 Operating Budget

**November 28, 2019**

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#### **BACKGROUND**

Lacombe County is a member of the Sylvan Lake Regional Water Services Commission (SLRWC) and, as such, is given the opportunity to comment on the operating and capital budget of this Commission.

Attached is the proposed 2020 operating budget that was presented at the November 4, 2019 Commission Meeting. The Commission Board will consider the Budget at its December 2, 2019 board meeting.

#### **ANALYSIS**

This budget reflects revenues made up of the member contributions from the seven Commission members. The expenditure side covers the costs of the administration of the Commission. There are no projects or assets currently owned by this Commission. Plans for a regional water line in the service area are being developed.

The 2020 budget includes the following:

##### Revenues

- All revenue is derived from member contributions. It decreased by \$12,150 from last year.

##### Expenses

- There is a 46% decrease in expenses in general due to a change in the administration of the Commission. Lacombe County has found efficiencies in the delivery of administration services to the Commission.
- The County's service contract includes all overhead costs except for insurance.
- The budget does not include insurance at this point as the Commission is updating its coverage.
- The budget is proposed as a balanced budget.



## **ALTERNATIVES**

1. Accept budget for information and adopt resolution stating Council had no comments or concerns regarding the proposed budget.
2. Council to direct Administration on a different course of action.

## **BUDGET IMPLICATIONS**

Administration has accounted for the County's commitments to the 2020 Commission budget as follows:

- Administration – 25% of total budget or \$3,468, done from \$5,150 in 2019.

## **LEGISLATIVE RESPONSIBILITIES**

1. Section 3 of the Municipal Government Act (MGA) states the purposes of a municipality are: 1) to provide good government, 2) to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or part of the municipality, and 3) to develop and maintain safe and viable communities.
2. Sylvan Lake Regional Water Services Commission Bylaw 1: Any Member may submit comments and questions to the Board in writing in relation to the Budget and the Financial Plan within thirty (30) days immediately following the date of distribution of the Budget and the Financial Plan.

## **PUBLIC PARTICIPATION**

The County's public engagement will be limited to informing the public of Council's decision on this matter as well as communicating Council's decision to the Commission.

## **STRATEGIC PLAN**

The following elements of the County's Strategic Plan are relevant to this issue:

Our Vision: "An attractive, balanced and progressive community".

Our Mission: "Building a safe and vibrant community through leadership, innovation and the development of healthy relationships".

Key Principles: 1) “Fair and Objective in our decisions and in how we treat individuals”, and 2) “Accountability for our decisions and for our actions”.

Resource and Asset Management Strategy: “To manage the natural, financial and physical assets of the County in order to obtain maximum value from all of these resources”.

Key Success Measures – Sustainability: “Current services are maintainable and provide benefits for the future, while minimizing negative impacts on the community”, and “Shared sense of identity, regardless of municipal boundaries”.

## **RECOMMENDATION**

That Council approve the following resolution:

*That Council receive the Sylvan Lake Regional Water Commission 2020 budget for information; and*

*Further that a letter be forwarded to the Commission stating that Lacombe County has no comments or concerns regarding the proposed budget.*

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**PREPARED BY: Michael Minchin, Director of Corporate Services**



**REVIEWED BY: Tim Timmons, County Manager**

