

APPROVED MINUTES OF THE LACOMBE REGIONAL WASTE SERVICES COMMISSION BOARD SEPTEMBER 18, 2019

The meeting of the Lacombe Regional Waste Services Commission was called to order by Chairman Grant Creasey at 1:00 p.m. in the Boardroom of the Lacombe Regional Waste Services Commission Administration office on Wednesday September 18, 2019.

Present

Commission Members:

Present:

- | | |
|------------------|------------------|
| Village of Alix | Barb Gilliat |
| Town of Bentley | Neil Maki |
| Village of Clive | Susan Russell |
| Town of Eckville | Colleen Ebden |
| City of Lacombe | Grant Creasey |
| | Thalia Hibbs |
| Lacombe County | Barb Shepherd |
| | Keith Stephenson |

Others:

- | | |
|---------------|--------------------------|
| Jay Hohn | LRWSC Commission Manager |
| Alissa Lundie | Recording Secretary |

Welcome

Chairman Creasey welcomed the Commission Board to the seventh LRWSC meeting of 2019 at the Administration Office at the Prentiss site.

**RWS/69/19
Agenda**

Mr. Creasey asked the Board if there were any additions to the agenda.
7a. Eckville toxic roundup
8a. Fire – include in Managers Report
8b. In-Camera - Legal

Moved by Mr. Stephenson to approve the agenda as amended.

Carried Unanimously.

**RWS/70/19
Minutes**

Moved by Ms. Gilliat that the minutes of August 28, 2019 Regular Meeting be approved.

Carried Unanimously.

Business Arising from the August 28, 2019 Minutes

No business arising from previous minutes

**RWS/71/19
Waste Haul
Summaries**

Administration reviewed the Waste Haul summary for the month of August, 2019.

Moved by Ms. Russell that the Waste Haul Summary for the month of August 2019 be received as information by the Commission.

Carried Unanimously.

**RWS/72/19
Accounts Paid**

Administration reported on the following with the Commission:
- Year to Date Budget Report August 31, 2019

**YTD Budget
Comparative List
Acct. Payable
Cheque Listing**

- Accounts Payable Cheque Listing from August 1, 2019 to August 31, 2019.

Moved by Ms. Shepherd that the YTD Budget Comparative to August 31, 2019, be received as information by the Commission.

Carried Unanimously.

Moved by Ms. Gilliat that the Accounts Payable Cheque Listing from August 1, 2019 to August 31, 2019 be received as information by the Commission.

Carried Unanimously.

**New Business
RWS/73/19
Amendment to
Policy WS(2)**

We currently charge \$50.00/MT to dispose of asphalt shingles, and current recycling opportunities are in the range of \$70.00-\$80.00/MT including transportation.

Costs to dispose of shingles at other landfills can range between \$40.00-\$75.00/MT.

One option that other landfills have over Prentiss, is that they can landfill shingles as they are approved for over 10,000MT/year. Current rates at other landfills are as follows:

Red Deer Landfill - \$75.00/MT
Clearwater – \$68.25/MT
WDML - \$40.00/MT
Mountain View - \$72.00/MT

Until more economical recycling opportunities arise, we will plan to stockpile clean shingles and dispose of them at West Dried Meat Lake Landfill at a rate of \$40.00/MT plus transportation of \$20.00/MT for a total of \$60.00/MT.

Increasing our shingle disposal rate to \$75.00/MT will allow us to adequately fund the Shingle Recycling Reserve to cover the disposal costs of \$60.00/MT. Our policy of funding 85% of the Shingle disposal fee to the Shingle Recycling Reserve, would provide \$63.75/MT to dispose of the shingles to WDML when required.

Moved by Ms. Ebden that the Commission approves an increase to the Asphalt Shingle Disposal Fee from \$50.00/MT to \$75.00/MT to be effective January 1, 2020 and that Schedule A of Policy WS(2) be amended.

Carried Unanimously.

**RWS/74/19
Town of Eckville
Paint Collection**

Mr. Hohn presented a letter to the Commission Board that was sent to him by the Town of Eckville.

They are going to be discontinuing accepting paint and electronics at the town public works yard and they have requested that the Commission Board consider accepting the paint and electronics at the Eckville Transfer site. As the Eckville Transfer site currently accept electronics, those items are more than welcome.

Mr. Hohn explained in regards to the acceptance of paint, there are no facilities to house paint at the Eckville Transfer station and a lockable building would be required to keep the product contained.

Mr. Hohn advised the Commission Board, that if the Town of Eckville wanted to organize and hold a bi-annual or annual toxic round up

for the residents, that the Eckville transfer site could be used as a drop off location on the collection day.

Moved by Ms. Gilliat that the Commission Board receives the letter from the Town of Eckville for information.

Carried Unanimously.

**RWS/75/19
Manager's Report**

Mr. Hohn reported on the following Manager's Report to August 2019. The highlights are as follows:

- Alix/Mirror burn pit plans
- Air Burner Update – final costs for the project should be available at the October 9, 2019 Regular Meeting.
- Wood Chips – In discussions with the City of Lacombe public works, it has been agreed that the City of Lacombe will try to keep wood chips separate from other wood products so that we can use them for alternate cover or road base. Contractors with wood chips will be allowed to dump just the wood chips at the Prentiss site at no charge.
- Shingle Recycling – tonnage is lower than anticipated, approximately 12,000 tonne of shingles were shredded. Final invoice should be received shortly.
- AG Plastic Recycling – Lacombe County has been selected as one of the sites for the Clean Farms three-year pilot project. The Commission will work in partnership with the County in the project by storing the bales of plastic and assisting with the loading of collected plastic. Lacombe County will construct a loading ramp and reimburse the Commission for any costs associated with the project.
- Cell 3 Height Compliance – I have had WSP conduct a height survey of cell 3 to determine if we are within the final height requirements to begin closure of the cell. The results show that we are anywhere from 2-6m over height for a good portion of the cell. As a result, I will be in contact with Alberta Environment and Parks to see if there are any exemptions that can be applied for, prior to moving any waste. After speaking to Alberta Environment, we are awaiting an application for a non-compliance permit.
- Prentiss Compactor Engine – once final modifications have been completed the new engine should be installed September 19-20, 2019.
- Compactor Equipment Repairs – the south compactor unloading area needs reinforcement and it is being repaired September 11 – 13, 2019. Completed.
- Equipment Purchase – A rock bucket has been purchased for the skid steer to help with air burner loading. Solid skid steer tires have been purchased for the new skid steer we will be receiving in October.
- Vehicle Incident – there was an incident on Sept. 5th where the skid steer reversed into a resident's pickup truck bumper. The front bumper received a dent and the resident obtained 3 quotes for the repair and has accepted a payout for the lowest quote.
- Site Hour Change – notices have been sent to all members CAO's as well as an ad will be run in the Lacombe Globe and the County News.
- Site Truck Replacement – a suitable replacement is being sought and we have decided to either sell or trade the 2006 Trailblazer to assist with offsetting the cost of the replacement truck.
- Website – updates to our Google search are being done and the website will receive a makeover in the near future.
- September 4th there was a fire on site in the wood pile due to a hot spot in the burn area. Firefighters were called in and ensured the containment.
- Mr. Hohn reported that the fire department was contacted and they attended the Prentiss site after flames were observed in the burn pit area after hours. It appears that the pit was pushed up

earlier in the day and that a smoldering hot spot reignited. The fire department ensured that the fire was contained to the area and it was allowed to burn out on its own.

Moved by Ms. Russell that the Managers Report be received as information by the Commission.

Carried Unanimously.

Time 2:11 p.m.

**RWS/76/19
In-Camera
2:14 pm**

**In-Camera Discussion
Legal Update
Move out of Camera**

Next Meeting

The next regular meeting of the Commission will be October 9, 2019 at 1:00 p.m. in the LRWSC Administration Boardroom at Prentiss.

**RWS/77/19
Adjourn**

Moved by Ms. Shepherd moves that the meeting adjourns.

Time: 2:15 p.m.

Carried Unanimously.

Chairperson

Manager