

The regular meeting of the Lacombe County Council was called to order by Reeve Law at 9:00 a.m. on March 12, 2020 in the Council Chamber of the Lacombe County Administration Office.

Present

Present: Reeve P. Law; Councillors, J. Ireland, D. Kreil, B. Knight, B. Shepherd and K. Stephenson; County Manager, T. Timmons; Director of Operations, B. Cade; Manager of Operations, B. Maier; and Executive Administrative Coordinator, L. Turnbull.

**C/133/20
Agenda**

Mrs. Law inquired if there were any additions or deletions to the agenda. There were two additions to the agenda.

5.10 Coronavirus Update
10.6 RDRWA Spring Forum

Moved by Mr. Stephenson that the agenda be approved as amended.

Carried Unanimously.

**C/134/20
Minutes**

Moved by Mr. Ireland that the minutes of February 13, 2020 meeting be approved as presented.

Carried Unanimously.

**C/135/20
Operations Policy
Review**

Mr. Maier advised that the Operations Department has recently conducted a review of all policies of the Department. Mr. Maier provided an overview of the policy amendments. A number of the amendments are grammatical or formatting updates. Mr. Maier and Mr. Cade addressed questions of Council throughout the presentation.

9:21 a.m. Nicole Plewis entered the meeting.

Moved by Mrs. Knight that Policies AD(10), OP(1), OP(2), OP(4), OP(6), OP(8), OP(10), OP(16), OP(20), OP(26), OP(27), OP(28), OP(29), OP(33), OP(34), OP(35), OP(36), OP(38), OP(39), OP(40), OP(41), OP(42), OP(43), OP(44) and OP(45) be adopted as amended.

Carried Unanimously.

9:52 a.m. Mr. Maier withdrew from the meeting.

**C/136/20
Mirror Utility Account
Cancellation Request
Denied**

Mr. Timmons advised Council of a request from the family of a property owner in Mirror regarding the cancellation of either all or part of the utility bill account on that property. The December 2019 and January 2020 bills for the property totalled \$ 4,658.06. Council was provided with an overview of the circumstances resulting in the large utility bill and the non-payment of the account. Mr. Timmons addressed questions of Council.

Moved by Mrs. Kreil that \$ 1,187.16 on utility account #505018.01 be cancelled.

Motion Lost.

**C/137/20
Public Participation &
Communication
Survey Results**

Mrs. Plewis provided a presentation on the Public Participation & Communication Survey Results & Recommendations as follows:

- Survey Summary
- How do Ratepayers Want Us to Communicate with Them?
- Website Access/Social Media/Media Preferences
- How do You Like to Interact With or Provide Input to Lacombe County?
- Rates for Level of Satisfaction
- Public Engagement Preferences
- What Prevents You from Receiving Lacombe County Information
- What Prevents You from Attending Public Engagement Events
- Is There Anything Else You Would Like to Share About This Topic?
- Public Engagement Strengths/Compliments
- Public Engagement Weaknesses/Misconceptions
- Communications Strengths/Compliments
- Communications Weaknesses/Misconceptions
- Possible Solutions

Mrs. Plewis addressed questions throughout the presentation. Council discussion took place.

11:05 a.m. Mr. Cade withdrew from the meeting.

Moved by Ms. Shepherd that the report on the Public Engagement and Communications Survey be received for information.

Carried Unanimously.

**C/138/20
Action Plan for
Survey Responses**

Moved by Mrs. Kreil that the County Manager be directed to develop an action plan in response to the survey responses for presentation at a future Council meeting.

Carried Unanimously.

11:20 a.m. Mrs. Plewis withdrew from the meeting.

**C/139/20
Summer Village of
Half Moon
Bay/Lacombe County
ICF**

Mr. Timmons advised that Council approved the Intermunicipal Collaboration Framework (ICF) Master Agreement with the Summer Village of Half Moon Bay at the February 13, 2020 Council meeting. The Summer Village of Half Moon Bay Council considered the ICF at their February 29th meeting and decided to table it pending further discussions with the County relative to the arbitration cost-sharing clause.

Mr. Timmons advised that the agreement currently states that "the fees and expenses of the arbitrator and the cost of the facilities required for arbitration shall be shared equally by the parties". The Summer Village of Half Moon Bay has requested that the arbitration clause be changed to read:

"The fees and expenses of the arbitrator and the cost of the facilities required for arbitration shall be shared as per the Municipal Government Act Section 708.41(1) and amendments thereto."

This would provide for the arbitration costs to be paid by the municipalities on a proportional equalized assessment basis. Mr. Timmons addressed questions of Council.

Moved by Ms. Shepherd that the revised Lacombe County and Summer Village of Half Moon Bay Intermunicipal Collaboration Framework dated March 2020 be approved.

Carried Unanimously.

**C/140/20
Xplornet
Communication Inc.
Letter of Support**

Mr. Timmons informed Council that Xplornet Communication Inc. is seeking a letter of support from Lacombe County as part of its application to the Canadian Radio-Television Commission – Broadband Fund. The application is seeking funding to upgrade and enhance their existing network in order to provide at least 100 Mbps download speed in our municipality. Fibre will be deployed providing capacity to upgraded and added wireless broadcast sites, custom network solution to businesses, and be fibre-to-the-home capable for future scalability. Mr. Timmons addressed questions of Council.

Moved by Mr. Ireland that Lacombe County provide Xplornet Communication Inc. with a letter in support of its application to the Canadian Radio-Television Commission – Broadband Fund.

Carried Unanimously.

**C/141/20
Central Alberta
Agricultural Society
Future Tour**

Council was advised that the Directors of the Central Alberta Agricultural Society (CAAS) have extended an invitation to Council and interested staff members to attend a tour of the facilities and grounds managed by CAAS. Through this tour the Society hopes to showcase their facilities, discuss their history, discuss their recent struggles and strive to find potential synergies between the County and CAAS.

Moved by Mrs. Knight that the County Manager be directed to contact the Central Alberta Agricultural Society to arrange for a tour of the facilities and grounds managed by the Society.

Carried Unanimously.

**C/142/20
MPC**

**Moved by Mr. Stephenson that the meeting recess in order to conduct a Municipal Planning Commission meeting
Time: 11:30 a.m.**

Carried Unanimously.

**C/143/20
Reconvene**

**Moved by Mrs. Knight that the meeting reconvene.
Time: 11:45 a.m.**

Carried Unanimously.

11:45 a.m. Drayton Bussiere entered the meeting.

**C/144/20
RMA Spring
Convention
Resolutions**

Mr. Timmons reviewed the resolution to be presented for member consideration at the 2020 RMA Spring Convention. Council discussion took place regarding the resolutions.

Moved by Mr. Stephenson that the resolutions for the 2020 RMA Spring Convention be received for information.

Carried Unanimously.

**C/145/20
Creating Wellness in
the Workplace**

Mr. Timmons advised that periodically throughout the year the Health and Safety and Human Resource Departments arrange for presentations to staff on various relevant topics and issues to promote health and wellness both in the workplace and after hours. On June 23, 2020 a presentation will be given by Allan Kehler called Removing the Mask: Creating Wellness in the Workplace. Mr. Kehler is an exceptional speaker on the topic of Mental Wellness. The sessions are open to all staff and Council if they wish to attend.

Moved by Mrs. Knight that Council be authorized to attend the Creating Wellness in the Workplace presentation being held on June 23, 2020.

Carried Unanimously.

**C/146/20
Mock Collision
Demonstration**

Mr. Bussiere advised that the County Enforcement Department and Emergency Management Services have tentatively scheduled a Mock Collision Demonstration for Grade 12 students on April 23, 2020. As this is a Council meeting date Council is invited to observe the demonstration if they wish. Council agreed they will recess Council to observe the demonstration.

Moved by Mrs. Knight that the report and invitation regarding the scheduled Mock Collision Demonstration on April 23, 2020 be received for information.

Carried Unanimously.

**C/147/20
COVID-19 Report**

Mr. Bussiere presented a Coronavirus update that has been provided through the Albert Emergency Management Association as follows:

Covid19 - Concept of Operations

- Current Situation
- Global Context
- Typical Emergency
- Novel Infectious Agent
- Priorities
- Strategy – 4 Phase Approach
- Current Status - Phase 2 – Containment
- Partners/Roles
- Co-ordination/Communications

Mr. Bussiere provide an update on the procedures being undertaken by Lacombe County with regard to the Coronavirus. Mr. Bussiere addressed questions of Council.

Moved by Mrs. Kreil that the report on Covid19 be received for information.

Carried Unanimously.

**C/148/18
Bylaw No. 1323/20
First Reading**

Mr. Timmons referred to the Council Code of Conduct Bylaw No. 1282/18 which was adopted by Council on June 14, 2018. The bylaw is very comprehensive and addresses all the required elements of the Municipal Government Act (MGA) and the associated Regulation No. 200/2017.

At the February 27, 2020 Council meeting the County Manager was directed to prepare a report on the Councillor Code of Conduct Bylaw with respect to Councillors paying for second legal opinions regarding pecuniary interest. Bylaw No. 1282/18 is silent in regard to Council obtaining legal opinions on pecuniary interest. As such, Bylaw No. 1323/20 has been developed to address this matter and will subsequently repeal Bylaw No. 1282/18. Mr. Timmons provided an overview of the amendment.

Moved by Mr. Ireland that Bylaw No. 1323/20, a bylaw of Lacombe County to establish a code of conduct for members of Council

now be read a first time.

Carried Unanimously.

C/149/20
Bylaw No. 1323/20
Second Reading

Moved by Ms. Shepherd that Bylaw No. 1323/20, having been read a first time, now be read a second time.
Carried Unanimously.

C/150/20
Bylaw No. 1323/20
Present for Third Reading

Moved by Mr. Stephenson that Bylaw No. 1323/20 having been read a first time and a second time, now be presented for third reading.
Carried Unanimously.

C/151/20
Bylaw No. 1323/20
Third Reading

Moved by Mrs. Knight that Bylaw No. 1323/20 having been read a first time and a second time, now be read a third time and finally passed.
Carried Unanimously.

C/152/20
Agenda Item
Follow-up

Moved by Mrs. Kreil that the Agenda Item Follow-up be received for information.
Carried Unanimously.

Council Reports

Mrs. Kreil reported on the following:

- Mountain Pine Beetle Session
- Eckville Municipal Library
- Bentley Municipal Library
- Lacombe County Ratepayer Meeting in Bentley
- Medicine River Rural Crime Watch with Crown Prosecutors
- Parkland Regional Library
- RMRF Law Seminar
- Sylvan Regional Wastewater Services Commission

Mr. Stephenson reported on the following:

- RMRF Law Seminar
- Emergency Management Summit

Mrs. Knight reported on the following:

- Buffalo Lake IPD
- Mirror Library AGM
- RMRF Law Seminar
- Bashaw RCMP Community Consultative Group
- Alix/Mirror Wellness Centre
- Highway 12/21 Regional Water Services Commission

Mr. Ireland reported on the following:

- Alix & District Chamber of Commerce
- Servus Credit Union Presentation
- Alix Municipal Library
- Alix Agricultural Society
- RDMUG
- LRWSC
- Clive Seed Cleaning Co-op
- Poverty Simulation – Wolf Creek Schools
- Ratepayer Meeting Haynes Hall
- Haynes Curling Rink Demolishment
- Haynes Community Society CFEP Grant Approved

Ms. Shepherd reported on the following:

- Blackfalds & District Recreation, Parks & Culture Board
- LRWSC
- Ellis Bird Farm
- Red Deer Lacombe Rural Crime Watch AGM
- Farm Safety Day

Mrs. Law reported on the following:

- Xplornet Broadband Meeting
- Poverty Simulation Wolf Creek Schools
- LAPA Gala
- Ponoka Rural Crime Watch
- Lacombe Regional Tourism
- Farm Safety Day
- Central Alberta Mayors & Reeves Meeting

**C/153/20
RDRWA**

Moved by Mr. Ireland that Mrs. Kreil be authorized to attend the Red Deer River Watershed Alliance Spring Forum being held on March 25, 2020 in Blackfalds.

Carried Unanimously.

**C/154/20
Consent Agenda**

Moved by Mrs. Kreil that the Consent Agenda be approved as presented.

Carried Unanimously.

Councillor Inquiries

Mr. Stephenson inquired when taxation occurs on a business on an acreage or in a subdivision. Mr. Timmons advise this inquiry has been made to the County assessor and he has addressed the issue.

Mrs. Knight inquired as to the appeal by Silver Mountain Cannabis to the SDAB. Mr. Timmons advised that the SDAB granted the appeal and approved the application. A detailed report will be presented to Council at the March 26, 2020 Council meeting.

Mrs. Knight inquired if discretionary use applications should be pre-circulated prior to approval. A recent approval by the MCP has neighbors who are in opposition of the venue but were not aware of the application. Perhaps pre-conversations with neighbors would be of value. Mr. Timmons advised that is applications are controversial letter are sent, if not then letters are not sent. Mr. Timmons that people do have the right to appeal approvals. Mrs. Knight commented that the applicant could be required to contact neighbors. Mr. Timmons advised that this matter will be included on a future Committee of the Whole for discussion.

Mrs. Knight commented that currently her area is being assessed by the County. As part of this process a questionnaire has been sent out to landowners that requests various information about properties. Mr. Timmons advised that the questionnaire is sent out as people do not want County assessors on their property so therefore the County relies on self reporting. If the questionnaires are not filled out then the County must access their property for assessment purposes. Mrs. Knight will contact Mr. Riep for an overview of the questionnaire.

**C/155/20
In-camera**

***Moved by Mr. Stephenson that the meeting recess in order to meet In-camera for the purpose of discussing intergovernmental relations.
Time: 2:04 p.m.***

Carried Unanimously.

**C/156/20
Reconvene**

***Moved by Mr. Ireland that the meeting reconvene.
Time: 2:11 p.m.***

Carried Unanimously.

**C/157/20
Adjourn**

***Moved by Ms. Shepherd that the meeting adjourn.
Time: 2:12 p.m.***

Carried Unanimously.

Reeve

County Manager