

The regular meeting of the Lacombe County Council was called to order by Reeve Law at 9:00 a.m. on February 27, 2020 in the Council Chamber of the Lacombe County Administration Office.

Present

Present: Deputy Reeve K. Wigmore; Councillors, J. Ireland, D. Kreil, B. Knight, and K. Stephenson; County Manager, T. Timmons; Director of Corporate Services, M. Minchin; Director of Planning Services, D. Freitag; Director of Community Services, K. Boras; Director of Operations, B. Cade; Senior Planner, C. Paradis; Planner/Development Officer, P. Duke and Executive Administrative Coordinator, L. Turnbull.

**C/103/20  
Agenda**

Mr. Wigmore inquired if there were any additions or deletions to the agenda. There were two additions to the agenda.

5.6 Ratepayer Meeting Report  
10.3 Alberta Invasive Species Society Conference and AGM

**Moved by Mrs. Knight that the agenda be approved as amended.**

**Carried Unanimously.**

**C/104/20  
Minutes**

**Moved by Mr. Ireland that the minutes of January 30, 2020 meeting be approved as presented.**

**Carried Unanimously.**

**C/105/20  
Administrative  
Report**

Mr. Timmons, Mr. Boras, Mr. Cade, Mr. Freitag and Mr. Minchin provided an overview of their department activities as presented in the Administrative Report.

**Moved by Mr. Ireland that the Administrative Report as at February 27, 2020 be received for information.**

**Carried Unanimously.**

Mr. Minchin advised that the deadline for Policy RC(9) funding applications is January 31<sup>st</sup> of each year. This policy provides County support for community programs, events and activities. This year's applications have been received from all the urban communities within the County, including the Summer Villages. Mr. Minchin provided an overview of the 2020 applications.

**C/106/20  
Policy RC(9)  
Applications  
Approved**

**Moved by Ms. Shepherd that Council approve the 2020 Policy RC(9) applications as follows:**

**Lacombe County RC(9) Applications  
2020**

<b>Applicant</b>	<b>Event</b>	<b>Amount Requested</b>	<b>Amount</b>
<b>Village of Alix Recreation</b>	<b>Canada Day 2020</b>	<b>\$ 1,500</b>	<b>\$ 539</b>
<b>Village of Alix Recreation</b>	<b>Alix Days 2020</b>	<b>1,000</b>	<b>539</b>
<b>Bentley &amp; District Ag Society</b>	<b>Bentley Fair and Rodeo</b>	<b>2,500</b>	<b>359</b>
<b>Bentley Canada Day Committee</b>	<b>July 1st Canada Day</b>	<b>1,000</b>	<b>359</b>
<b>Bentley Museum Society</b>	<b>Family Day</b>	<b>725</b>	<b>359</b>
<b>Town of Blackfalds</b>	<b>Blackfalds Day</b>	<b>7,594</b>	<b>8,171</b>
<b>Village of Clive</b>	<b>Clive Funfest</b>	<b>1,000</b>	<b>1,077</b>
<b>Town of Eckville</b>	<b>Eckville Canada Day</b>	<b>1,000</b>	<b>1,077</b>
<b>Lacombe &amp; District FCSS</b>	<b>50th Anniversary Lacombe FCSS</b>	<b>723</b>	<b>500</b>
<b>City of Lacombe Arts Endowment Fund</b>	<b>Art in the Park</b>	<b>2,000</b>	<b>500</b>
<b>Lacombe Days Association</b>	<b>Lacombe Days</b>	<b>9,650</b>	<b>9,786</b>
<b>Lacombe Regional Tourism</b>	<b>Canada Day Celebrations</b>	<b>3,000</b>	<b>500</b>
<b>Forshee Ladies Community Club</b>	<b>100th Anniversary</b>	<b>2,000</b>	<b>900</b>
<b>Mirror &amp; District Community Develop Assoc.</b>	<b>May Day Event</b>	<b>1,500</b>	<b>910</b>

<b>Mirror Recreation Society</b>	<b>Easter/Spring Celebration</b>	<b>920</b>	<b>910</b>
<b>Mirror Recreation Society</b>	<b>Children's Halloween Party &amp; Haunted House</b>	<b>680</b>	<b>640</b>
<b>Mirror Recreation Society</b>	<b>Christmas Celebration (Santa Day)</b>	<b>1,010</b>	<b>1,020</b>
<b>Mirror District Skating Rink Society</b>	<b>Family Day, Canada Day, New Years</b>	<b>4,500</b>	<b>1,010</b>
<b>Joffre Community Association</b>	<b>Skate Party, Easter, Family BBQ, Earth Day, Horseshoe Tournament</b>	<b>2,750</b>	<b>1,310</b>
<b>Tees Agricultural Society</b>	<b>Spring Chili Cook-off and Bingo</b>	<b>275</b>	<b>275</b>
<b>Tees Agricultural Society</b>	<b>Christmas Concert and Carol Festival</b>	<b>275</b>	<b>275</b>
<b>Birch Bay Community Association</b>	<b>Family Day, July 1st fireworks, Beach Day BBQ</b>	<b>1,250</b>	<b>1,115</b>
<b>Gull Lake Community League</b>	<b>Family Day, Annual May Clean Up Day, Canada Day, Christmas Potluck</b>	<b>500</b>	<b>539</b>
<b>SV of Half Moon Bay</b>	<b>July 1st Fireworks</b>	<b>500</b>	<b>539</b>
<b>SV of Sunbreaker Cove</b>	<b>Sunbreaker Cove Regatta</b>	<b>500</b>	<b>539</b>
<b>SV of Birchcliff</b>	<b>Summer Celebration</b>	<b>500</b>	<b>539</b>
		<b>\$ 48,852</b>	<b>\$ 34,287</b>

**Carried Unanimously.**

**C/107/20  
Eckville Arena Ice Plant Replacement Funding Approved**

Mr. Minchin presented a funding request from the Eckville Arena Operating Association as per Policy RC(1) Capital Support of Recreation and Cultural Facilities. The Association is requesting \$ 106,688 to assist with funding for the replacement of the arena ice plant and installation of additional de-humidifiers at the arena. The total cost of the project is \$ 640,010 and the Town of Eckville has committed to \$ 106,088 in funding.

The Association will also apply to Alberta's Community Facility Enhancement Program under the Large Project category of the Grant for further funding to complete the project. Mr. Minchin addressed questions of Council.

**Moved by Mrs. Kreil that Lacombe County commit to funding of 17% of the cost of the Eckville Arena Ice Plant Replacement to a maximum of \$ 106,833; and further, that this contribution be funded from the County's Recreation Capital Assistance Program.**

**Carried Unanimously.**

**C/108/20  
Town of Blackfalds Multi-plex Expansion Project – Library Facility Funding**

Mr. Minchin presented a funding request from the Town of Blackfalds as per Policy RC(1) Capital Support of Recreation and Cultural Facilities. The Town is requesting funding of 15% or \$ 3 million in funding for the proposed Multi-plex Expansion Project. The current budget for the project is \$ 20 million with \$ 15 million allocated for the arena and \$ 5 million for the library. A question and discussion period followed Mr. Minchin's presentation.

**Moved by Mrs. Kreil that Lacombe County provide funding for the library facility in an amount equivalent to the County's 2019 library membership of 13.32% or \$ 666,000.**

**Carried Unanimously.**

**C/109/20  
Town of Blackfalds Arena Expansion Project Funding**

**Moved by Mr. Stephenson that Lacombe County provide funding for the Town of Blackfalds Arena Expansion Project at a maximum amount of \$ 1,725,000 or 11.5% of the total project cost.**

**Carried.**

10:47 a.m. Mr. Boras and Mr. Cade withdrew from the meeting.

**C/110/20  
City of Lacombe /Lacombe County ICF Agreement Approved**

Mr. Timmons referred to the Intermunicipal Collaboration Framework (ICF) between Lacombe County and the City of Lacombe. As of March 31, 2020, municipalities that share a common boundary must create an ICF with one another as per the Modernized Municipal Government Act.

Members of the City of Lacombe and Lacombe County ICF negotiating teams have met six times since August of 2019. As a result of those discussions a draft ICF Master Agreement has been developed with the City. The agreement is being presented to each municipal Council for their approval. Mr. Timmons provided an overview of the major components of the agreement.

***Moved by Mr. Stephenson that the City of Lacombe and Lacombe County Intermunicipal Collaboration Framework Master Agreement be approved.***

***Carried Unanimously.***

**C/111/20  
Solar Economics**

Mr. Timmons presented the Committee of the Whole meeting notes from February 4, 2020. The following items were presented and discussed at that meeting.

A presentation on the Solar Power System – County Office and Shop was provided to Council. Council discussed the economics and return on investments for solar power.

***Moved by Mrs. Kreil that the County Manager be directed to prepare a discussion paper and recommendations on Solar Economics for presentation at a future Council meeting.***

***Carried Unanimously.***

**C/112/20  
Councillor Code of  
Conduct Bylaw  
Pecuniary Interest**

Council discussed the Councillor Code of Conduct Bylaw with regard to pecuniary interest. The Bylaw currently does not address this issue or the costs of obtaining a legal opinion.

***Moved by Mr. Ireland that the County Manager be directed to prepare a report on the Councillor Code of Conduct Bylaw with respect to Councillors paying for second legal opinions regarding pecuniary interest; and further, that this report be presented at a future Council meeting.***

***Carried Unanimously.***

**C/113/20  
Unlawful Use of  
Cannabis Edibles,  
Extracts & Topicals**

Council discussed the unlawful use of cannabis edibles, extracts and topicals which is currently not covered in the County's Community Standards Bylaw. Council was informed that enforcement of the unlawful use of such products is very difficult.

***Moved by Ms. Shepherd that the discussion on the unlawful use of cannabis edibles, extracts and topicals and the County's Community Standards Bylaw be received for information.***

***Carried Unanimously.***

Council was provided with a presentation on the County's Costs for future RCMP funding. Under new Provincial legislation rural municipalities in Alberta will now pay a share of policing costs. Council discussed the impact these costs will have on the County.

11:00 a.m. Mr. Boras and Mr. Cade entered the meeting.

**C/114/20  
RCMP Policing  
Future Costs**

***Moved by Mrs. Knight that the County Manager be directed to prepare a report with regard to the future costs to Lacombe County for RCMP policing; and further, that this report be presented at a future Council meeting.***

***Carried Unanimously.***

**C/115/20  
Review of Elections,  
Appointments &  
Divisions**

Council was provided with a presentation on a review of Lacombe County elections, appointments and wards (divisions). A discussion period followed the presentation.

***Moved by Ms. Shepherd that the report on a review of Lacombe County Election, Appointments and Wards (Divisions) be received for information.***

***Carried Unanimously.***

**C/116/20  
SDAB/LARB/CARB  
Appointment Process**

Council discussion took place regarding the process for the appointment of SDAB/LARB/CARB Boards.

***Moved by Mrs. Knight that the County Manager be directed to prepare a report regarding the process for the appointment of SDAB/LARB/CARB; and further, that this report be presented at a future Council meeting.***

***Carried Unanimously.***

**C/117/20  
Clive Seed Cleaning  
Co-op  
Representation**

Council discussed the role and history of Council representatives on the Clive Seed Cleaning Co-op. Currently there are two Council representatives appointed to the Co-op.

**Moved by Mr. Ireland that the discussion on the role and history of Council representatives on the Clive Seed Cleaning Co-op be received for information.**

**Carried Unanimously.**

**C/118/20  
Committees  
Representation**

A discussion took place with regard to representation on the Ponoka Rural Crime Watch/Burnt Lake Rural Crime Watch, Economic Development Boards, Chambers of Commerce and the Alix Arena/Agricultural Society Recreational Facility Committee.

**Moved by Mrs. Kreil that the discussion with regard to representation on the Ponoka Rural Crime Watch/Burnt Lake Rural Crime Watch, Economic Development Boards, Chambers of Commerce and the Alix Arena/Agricultural Society Recreational Facility Committee be received for information.**

**Carried Unanimously.**

**C/119/20  
Citizen Engagement  
Budgeting Process**

Council discussed the concept of citizen engagement for the County's budgeting process.

**Moved by Ms. Shepherd that the County Manager be directed to prepare a report regarding citizen engagement for the County's budgeting process; and further, that this report be presented at a future Council meeting.**

**Carried Unanimously.**

**C/120/20  
OP(16) Road  
Maintenance**

Council was provided an overview of Policy OP(16) Road Maintenance. This policy determines the protocol for the grading and maintenance of County roads on a year-round basis.

**Moved by Mrs. Knight that the overview of Policy OP(16) Road Maintenance be received for information.**

**Carried Unanimously.**

**C/121/20  
Committee of the  
Whole Notes**

**Moved by Mrs. Knight that the Committee of the Whole meeting notes for February 4, 2020 be received for information.**

**Carried Unanimously.**

Mrs. Kreil provided a report on a ratepayers' meeting held at the Bentley Ag Centre in Bentley on February 26, 2020. The participants have been encouraged to meet with Council at a future Council meeting. Mrs. Kreil was provided with a presentation at that meeting which is now available to Council. A Council discussion took place.

**Moved by Mr. Ireland that the County Manager be directed to invite the organizers of the February 26, 2020 ratepayers' meeting to attend a future Council meeting as a delegation.**

**Carried Unanimously.**

**C/122/20  
Ratepayers' Meeting  
Bentley**

**Moved by Mr. Stephenson that the report on the ratepayers' meeting held at the Bentley Ag Centre in Bentley on February 26, 2020 and the information provided to Councillor Kreil at that meeting be received for information.**

**Carried Unanimously.**

11:35 a.m. Mr. Boras and Mr. Cade withdrew from the meeting.

**C/123/20  
Monthly Statement**

**Moved by Mrs. Knight that the Monthly Statement as at January 31, 2020 be received for information.**

**Carried Unanimously.**

**C/124/20  
Agenda Item  
Follow-up**

**Moved by Mr. Stephenson that the Agenda Item Follow-up be received for information.**

**Carried Unanimously.**

**C/125/20  
Alberta Invasive  
Species Conference**

**Moved by Mr. Ireland that Ms. Shepherd and Mr. Stephenson be authorized to attend the Alberta Invasive Species Conference and AGM being held on March 24 and 25, 2020 at the Lacombe Memorial Center.**

**Carried Unanimously.**

**C/126/20  
Consent Agenda**

**Moved by Mr. Ireland that the Consent Agenda be approved as presented.**

**Carried Unanimously.**

**C/127/20  
MPC Discussion  
Paper**

**Moved by Mrs. Knight that the County Manager be directed to prepare a discussion paper on Municipal Planning Commission meetings being held once a month and separately from County Council meetings.**

**Carried.**

**C/128/20  
MPC Composition  
Discussion Paper**

**Moved by Mrs. Kreil that the County Manager be directed to prepare a discussion paper with regard to the composition the Municipal Planning Commission.**

**Carried.**

Committee of the  
Whole

COMMITTEE OF THE WHOLE – Future Agenda Item

- Overview of the Freedom of Information & Protection of Privacy Act

**C/129/20  
Central Alberta  
Synergy  
Authorization**

**Moved by Mr. Stephenson that Ms. Shepherd be authorized to attend the Central Alberta Synergy meeting being held on April 13, 2020.**

**Carried Unanimously.**

Councillor Inquiries

Mr. Ireland commented that the Sargent Hall has gone through dissolution and inquired how the Board moves forward at this time. Mr. Timmons commented that they own the land and can move forward as they wish. Mr. Timmons advised that they can contact him and he will review what their options are.

Mrs. Kreil inquired if the public will have another opportunity to comment on cannabis operations in the County i.e., buffers in industrial parks, where operations are allowed, proximity to residences and allowance in agricultural districts. Mr. Timmons commented that when MDP and LUB are reviewed there will be a public hearing and people can comment at that time.

Mrs. Kreil advised that Radon Screening Kits are now available through Parkland Regional Library and inquired if this should be advertised in the County News and on the County's social media. Mr. Timmons advised he will follow up on this matter.

Mrs. Kreil advised she will hold her annual ratepayers' meeting at the Eckville Municipal Breakfast being held on May 2, 2020.

Mrs. Kreil commented that at the ratepayers' meeting she attended on February 26, 2020 a request was made that Lacombe County live stream Council meetings. Council discussion took place. Ms. Shepherd suggested putting it on our next communications survey and see what the public wish is. Mr. Timmons advised that live streaming of Council meetings will be discussed during staff's upcoming presentation of the recent communications survey that was undertaken.

Mrs. Knight referred to residential development of quarter sections and the issue of 80 acres being used for development and the remaining 80 acres being left for farming, but not being used for farming. Mrs. Knight inquired if this is the County's philosophy as we go forward. Mr. Freitag advised that the only area that requires half the land being left in agricultural use is the Sylvan Lake Area Structure Plan. All other Area Structure Plans allow for full development of the quarter with a 10% municipal reserve.

**C/130/20  
In-camera**

***Moved by Ms. Shepherd that the meeting recess in order to meet In-camera for the purpose of discussing intergovernmental relations.  
Time: 1:10 p.m.***

***Carried Unanimously.***

**C/131/20  
Reconvene**

***Moved by Mrs. Kreil that the meeting reconvene.  
Time: 1:15 p.m.***

***Carried Unanimously.***

**C/132/20  
Adjourn**

***Moved by Ms. Shepherd that the meeting adjourn.  
Time: 1:16 p.m.***

***Carried Unanimously.***

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
County Manager