

The regular meeting of the Lacombe County Council was called to order by Reeve Shepherd at 9:00 a.m. on November 30, 2021 in the Council Chamber of the Lacombe County Administration Office.

Present: Reeve B. Shepherd; Deputy Reeve, J. Ireland, Councillors, B. Knight, D. Kreil, K. Weenink, D. West and A. Wilson; County Manager, T. Timmons; Director of Operations, B. Cade; Director of Corporate Services, M. Minchin; Director of Community Services, K. Boras; Director of Planning, D. Freitag; Manager of Agriculture & Environmental Services, D. Burlock; Manager of IT Services, M. Kartusch; County Fire Chief, D. Bussiere and Administrative Executive Coordinator, L. Turnbull.

Introductions Ms. Shepherd introduced herself and those present introduced themselves. Ms. Shepherd reviewed the procedures for holding and attending a virtual meeting.

**C/744/21  
Agenda** Ms. Shepherd inquired if there were any additions or deletions to the agenda. There were two additions to the agenda:

5.8 Councillor Code of Conduct Bylaw Review  
5.9 Plow Truck Replacement

***Moved by Mr. Ireland that the agenda be approved as amended.***

***Carried Unanimously.***

**C/745/21  
Organizational  
Meeting Minutes** ***Moved by Mr. Ireland that the minutes of the October 26, 2021 Organizational meeting be approved as presented.***

***Carried Unanimously.***

**C/746/21  
Minutes** ***Moved by Mrs. Kreil that the minutes of the October 28, 2021 meeting be approved as presented.***

***Carried Unanimously.***

**C/747/21  
Salary & Wage  
Minutes** ***Moved by Mrs. Knight that the minutes of the November 4, 2021 Salary and Wage meeting be approved as presented.***

***Carried Unanimously.***

**C/748/21  
COVID-19 Update** Mr. Bussiere reviewed the update on the latest COVID-19 restrictions and the current status of cases and vaccine statistics. Mr. Bussiere addressed questions of Council regarding the COVID-19 pandemic.

***Moved by Mr. Ireland that the presentation with regard to the COVID-19 pandemic be received for information.***

***Carried Unanimously.***

9:10 a.m. Mr. Bussiere withdrew from the meeting.

Administrative Report Mr. Timmons, Mr. Cade, Mr. Minchin, Mr. Boras and Mr. Freitag provided an overview of their department activities as presented in the Administrative Report.

9:15 a.m. Rob Alexander entered the meeting.

**C/749/21  
Bylaw No. 1350/21  
Road Closure** ***Moved by Mrs. Knight that the meeting recess in order to conduct a public hearing regarding Bylaw No. 1350/21. Time: 9:15 a.m.***

***Carried Unanimously.***

The public hearing process is intended to allow all interested parties to address Council on Bylaw No. 1350/21.

Council gave approval to hold a public hearing regarding Bylaw No. 1350/21 at the October 28, 2021 Council meeting.

## Bylaw Overview

Mr. Timmons advised that a request has been received from Bemoco Land Surveying Ltd. on behalf of Timothy and Wanda Bullick to close a portion of an undeveloped statutory road allowance (+2.04 acres) for consolidation with the SW 18-41-22 W4M.

Bylaw No. 1350/21 has been prepared as the closure of a statutory road allowance must be done by bylaw. As per the Municipal Government Act second reading cannot be given to the bylaw until it has been approved by the Minister of Transportation. Following the public hearing the bylaw will be forwarded to the Minister and if approval is received Council will consider second and third reading of the bylaw. If those readings are given a Notification to Registrar will be forwarded to Land Titles with a new plan of survey for consolidation with the title for the SW 18-41-22 W4M.

Ms. Shepherd inquired if there were questions by Council.

There were no questions of Council.

Ms. Shepherd inquired if there were verbal submissions by government agencies. There were no verbal submissions from government agencies.

Ms. Shepherd inquired if there were verbal submissions by municipal agencies. There were no verbal submissions from municipal agencies.

Ms. Shepherd inquired if there were verbal submissions by the public. There were no verbal submissions from the public.

Rob Alexander, adjacent landowner, provided the following comments:

- Lives ½ mile west of requested road closure
- Did not receive notice of the requested road closure
- Not opposed to closure if an acreage is not created in the future
- Also owns the NW of 7-41-22 W4M immediately below the said road closure

Mr. Timmons advised he will investigate if a notification of the road closure request was sent to Mr. Alexander.

Ms. Shepherd inquired if there were written submissions from government or municipal agencies. There were no written submissions received from government or municipal agencies.

Ms. Shepherd inquired if there were written submissions from the public. There were no written submissions from the public.

Ms. Shepherd advised that if Council is satisfied that everyone has had an opportunity to make a presentation and that further information is not required it would be appropriate to close the public hearing.

**C/750/21  
Adjourn Public  
Hearing**

***Moved by Mrs. Kreil that the public hearing adjourn.***

***Time: 9:25 a.m.***

***Carried Unanimously.***

9:25 a.m.

Mr. Alexander withdrew from the meeting.

**C/751/21  
Bylaw No. 1350/21  
To Minister of  
Transportation**

***Moved by Mrs. Knight that upon closure of the public hearing that Bylaw No. 1350/21 be forwarded to the Minister of Transportation for approval prior to consideration of second and third reading.***

***Carried Unanimously.***

**C/752/21  
Administrative  
Report**

Mr. Timmons, Mr. Cade, Mr. Minchin, Mr. Boras and Mr. Freitag continued the overview of their department activities as presented in the Administrative Report.

***Moved by Mr. Ireland that the Administrative Report as at November 30, 2021 be received for information.***

***Carried Unanimously.***

**C/753/21  
City of Lacombe  
Ab. Community  
Partnership Grant  
Application**

Mr. Freitag advised that the City of Lacombe and Lacombe County Administration have met to discuss the potential to develop a South Ring Road Connector Functional Plan in 2022 through an Alberta Community Partnership Program (ACP) Grant. The City has identified a south "ring road" concept as an option for moving traffic away from 50<sup>th</sup> Avenue (Highway 12) in their Transportation Master Plan This ring

road is also identified as a future option in the Lacombe County/City of Lacombe Intermunicipal Development Plan.

The City has proposed that the City and the County partner on the ACP Grant through the Intermunicipal Collaboration stream for the purpose of hiring a consultant to undertake a South Ring Road Connector Functional Plan. The City would be the managing partner for the project and the ACP grant. Mr. Freitag addressed questions of Council.

***Moved by Mr. Wilson that Lacombe County participate in the Alberta Community Partnership Grant application with the City of Lacombe for the development of a South Ring Road Connector Functional Plan; and further, agree that the City of Lacombe be designated as the managing partner for this project.***

***Carried Unanimously.***

**C/754/21  
Road Closure  
Road Plan 3593J**

Mr. Timmons advised that Road Plan 3593J is a road diversion within the SW 8-41-24 W4M. The County has received a request from Martin and Gaylene Van de Pol requesting the closure and sale of the road plan for consolidation with the lands that lie north and east of the road plan within the SW 8-41-24 W4M. The proposed closure will see 4.17 acres consolidated with the SW 8-41-24 W4M.

As per the MGA the Council of a municipal district may, by resolution, with the approval of the Minister of Transportation, close the whole or any part of a road described in a survey road plan that the Council determines is no longer required for use by the travelling public owing to the existence of an alternate route.

***Moved by Mrs. Knight that the County Manager be instructed to proceed with the process to close the above noted road allowance and that this proposal be circulated to interested parties for comment, and further, that a report on the comments and cancellation request be presented at the January 13, 2022 Council meeting.***

***Carried Unanimously.***

**C/755/21  
Policy RC(10)  
2022 Applications**

Mr. Minchin advised that Policy RC(10) was developed and approved by Council in early 2013. This policy was developed to provide financial support to community organizations that preserve and promote the history and heritage of Lacombe County, as well as promote tourism through the provision of information regarding area attractions, lodging, maps and other items relevant to tourism.

Mr. Minchin provided Council with an overview of the 2022 applications. Mr. Minchin addressed questions of Council.

***Moved by Mr. Weenink that Lacombe Regional Tourism and Marketing Association be approved for the same amount as the 2021 funding plus one-half of the RC(10) additional funding requested for 2022, with the balance of additional funding requested to be placed in reserve for consideration in the future, thereby providing for the following 2022 Policy RC(10) funding:***

<i>Mirror &amp; District Museum Association</i>	<b>\$ 16,500</b>
<i>Alix Wagon Wheel Museum</i>	<b>\$ 4,300</b>
<i>Bentley Museum Society</i>	<b>\$ 10,000</b>
<i>Blackfalds &amp; Area Historical Society</i>	<b>\$ 10,000</b>
<i>Lacombe &amp; District Historical Society</i>	<b>\$ 41,900</b>
<i>Lacombe Regional Tourism &amp; Marketing</i>	<b><u>\$ 53,156</u></b>
<b>Total</b>	<b>\$135,856</b>

**C/756/21  
Resolution Amended  
Motion Carried**

***Moved by Mrs. Kreil that the resolution be amended to include that the Lacombe Historical Society also be approved for the same amount as the 2021 funding plus one-half of the RC(10) additional funding requested for 2022, with the balance of additional funding requested to be placed in reserve for consideration in the future.***

***Carried Unanimously.***

Ms. Shepherd called the question on the amended motion which reads:

**C/755/21  
Policy RC(10)  
Original Motion**

***Moved by Mr. Weenink that Lacombe Regional Tourism and Marketing Association and the Lacombe & District Historical Society be approved for the same amount as the 2021 funding plus one-half of the RC(10) additional funding requested for 2022, with the balance of additional funding requested to be***

**placed in reserve for consideration in the future, thereby providing for the following 2022 Policy RC(10) funding:**

<b>Mirror &amp; District Museum Association</b>	<b>\$ 16,500</b>
<b>Alix Wagon Wheel Museum</b>	<b>\$ 4,300</b>
<b>Bentley Museum Society</b>	<b>\$ 10,000</b>
<b>Blackfalds &amp; Area Historical Society</b>	<b>\$ 10,000</b>
<b>Lacombe &amp; District Historical Society</b>	<b>\$ 38,529</b>
<b>Lacombe Regional Tourism &amp; Marketing</b>	<b><u>\$ 53,156</u></b>
<b>Total</b>	<b>\$132,485</b>

**Carried Unanimously.**

**C/757/21  
Highway 12/21  
Regional Water  
Services Commission  
2022 Budget**

Mr. Boras advised that as Lacombe County is a member of the Highway 12/21 Regional Water Services Commission the County is given the opportunity to comment on the operating and capital budgets of the Commission. Mr. Boras presented the highlights of the 2022 operating budget. The budget was reviewed by the Commission on November 12, 2021 and it is requested that members provide comments prior to December 10, 2021.

**Moved by Mr. West that the Highway 12/21 Regional Water Services Commission budget for 2022 be received for information; and further, that a letter be forwarded to the Water Services Commission stating that Lacombe County has no comments or questions regarding the proposed budget.**

**Carried Unanimously.**

**C/758/21  
Key Action Items  
Implementation Plan**

Mr. Timmons presented an update on the Key Action Items Implementation Plan for 2018 to 2023. The key action items are identified under the Strategic Plan for 2018 to 2023.

**Moved by Mrs. Kreil that the update on the Key Actions Items Implementation Plan for 2018 to 2023 be approved as presented.**

**Carried Unanimously.**

11:05 a.m. Brandon Maier and Derek Majerech entered the meeting.

**C/759/21  
Alberta Provincial  
Police Service  
Transition Study  
Engagement  
Sessions**

Mr. Timmons advised that correspondence has been received from the Minister of Justice and Solicitor General regarding the release of the recently completed Alberta Provincial Police Service Transition Study. Municipalities are invited to participate in virtual and in-person municipal engagement sessions being held between January 2022 and March 2022. Council discussion took place. It was agreed all Council will read the Transition Study report.

**Moved by Mrs. Knight that Council be authorized to attend the municipal engagement sessions with regard to the Alberta Provincial Police Service Transition Study.**

**Carried Unanimously.**

**C/760/21  
Plow Truck  
Replacement**

Mr. Cade advised that on November 15, 2021 Unit 581 (plow truck) experienced a fire which caused total loss of the truck and sander. Due to supply issues in all industries, the availability of a new truck is almost non-existent, and it is estimated that ordering a truck from factory would take a minimum of 18 months.

As such, it is recommended that Unit 594, the backhoe truck, be outfitted as a plow truck to ensure the impact of service levels is minimized. A new unit is available to replace the backhoe truck but due to the structure of the unit it cannot be outfitted as a plow truck. Mr. Cade, Mr. Maier and Mr. Majerech addressed questions of Council.

**Moved by Mrs. Knight that Council authorize the County Manager to outfit the existing Lacombe County truck(Unit 594) which includes the purchase of a sander, for a cost of \$43,000; and further, purchase a new cab and chassis, including a gravel box, for a cost of \$235,000, for a total cost of \$278,000 to be funded from the Capital Equipment Reserve.**

**Carried Unanimously.**

11:28 a.m. Mr. Maier and Mr. Majerech withdrew from the meeting.

11:28 a.m. Jay Hohn, Manager, Lacombe Regional Waste Services Commission (LRWSC) entered the meeting.

**C/761/21  
LRWSC Commission**

Mr. Hohn provided a presentation regarding the operations and future initiatives of the Lacombe Regional Waste Services Commission (LRWSC) facilities highlighting the following:

- Implementation of the Commission
- Transfer Sites and Landfill
- Historical Highlights
- LRWSC Operations
- General Information
- Disposal Fees (Prentiss Site)
- Reasons for Refusal at Remote Sites
- Printable Link on Website

Mr. Hohn addressed questions of Council.

***Moved by Mr. Ireland that the presentation regarding the operations, activities and future initiatives of the Lacombe Regional Waste Services Commission (LRWSC) facilities be received for information.***

***Carried Unanimously.***

11:55 a.m. Mr. Hohn withdrew from the meeting.

Council reconvened following lunch with all Councillors, Mr. Timmons, Mr. Minchin, Mr. Freitag, Mr. Cade, Mr. Boras, Mr. Burlock and Mrs. Turnbull present. Time: 1:00 p.m.

**C/762/21  
Bylaw No. 1353/21  
First Reading**

Mr. Boras presented Bylaw No. 1353/21, a bylaw of Lacombe County respecting water and wastewater services in the QE11 West Lacombe Business Parks. As the servicing of the Parks is now complete and ready to bring online a bylaw governing the operation of this water and sewer utility is required. Mr. Boras provided an overview of the various components of the bylaw. Mr. Boras addressed questions of Council.

***Moved by Mrs. Knight that Bylaw No. 1353/21, a bylaw of Lacombe County respecting water and wastewater services in the QE11 West Lacombe Business Parks***

***be now read for a first time.***

***Carried Unanimously.***

**C/763/21  
Bylaw No. 1354/21  
Second Reading**

***Moved by Mrs. Kreil that Bylaw No. 1353/21, having been read a first time, now be read a second time.***

***Carried Unanimously.***

**C/764/21  
Bylaw No. 1353/21  
Present for Third**

***Moved by Mr. Ireland that Bylaw No. 1353/21, having been read a first time and a second time, now be presented for third reading.***

***Carried Unanimously.***

**C/765/21  
Bylaw No. 1353/21  
Third Reading**

***Moved by Mr. Ireland that Bylaw No. 1353/21, having been read a first time and a second time, now be read a third time, and finally passed.***

***Carried Unanimously.***

**C/766/21  
Monthly Statement**

***Moved by Mrs. Knight that the Monthly Statement as at October 31, 2021 be received for information.***

***Carried Unanimously.***

**C/767/21  
Agenda Item  
Follow-up**

***Moved by Mr. Weenink that the Agenda Item Follow-up for November 10, 2021 be received for information.***

***Carried Unanimously.***

**C/768/21  
Consent Agenda**

***Moved by Mr. West that the Consent Agenda be approved as presented.***

***Carried Unanimously.***

Committee of the  
Whole Items

Committee of the Whole Future Agenda Items

- Recycling Discussion – Mr. Weenink

Councillor Inquiries

Mr. West inquired as to the County's policy with regard to mother-in-law suites located on a property. Mr. Freitag advised that Agricultural Zoning allows two residences or three residences on a parcel above 40 acres if the third residence is for compassionate reasons. A parcel under 40 acres allows a second resident for compassionate reasons. Secondary suites are also allowed. Secondary suites are also allowed in the Country Residential District. Mr. Freitag advised residents can call the Planning Department with inquiries or refer to the County Land Use Bylaw on the website.

Mr. West advised he has had an inquiry regarding one-way streets in Rosedale Valley and the potential for a laneway for bike paths or walking paths. Mr. Cade advised at this time there has been no direction from Council regarding this matter. Council was presented with a one-way traffic analysis for Rosedale Valley in October 2021 and at that time the analysis was received for information. Mr. Timmons commented that seeing what the City of Lacombe does with trails is a factor to be considered and there should be a clearer understanding of the trail situation this summer. Mr. Timmons advised that Council also wanted to wait and see if the reduced speed limit in Rosedale Valley will alleviate current concerns. Mr. Timmons advised that if the residents want one-way streets they need to bring this issue forward to Council.

**C/769/21**  
**Rural Red Deer**  
**Restorative Justice**  
**Program Letter of**  
**Support**

**Moved by Mrs. Kreil that the County Manager be authorized to send a letter of support to the Rural Red Deer Restorative Justice Program in support of their application for the Alberta Community Restorative Justice Grant.**

**Carried Unanimously.**

Councillor Inquiries

Mr. Weenink advised that he spoke with Paul McLaughlin, President of RMA regarding the balance of paving that is required to complete Highway 604 in his division. Mr. McLaughlin is endeavouring to get an appointment with the Minister of Transportation and inquired if Mr. Weenink or other Councillors would be interested in attending. Mr. Timmons advised that if a letter or email is received from Mr. McLaughlin confirming an appointment, representatives from Council/Administration would attend.

Mrs. Knight inquired when there is public notification regarding road closures, development, etc. how the notification area is determined. Mr. Freitag advised that specific distances are outlined in the County's Land Use Bylaw.

**C/770/21**  
**In-camera**

**Moved by Mr. Ireland that the meeting recess in order to meet In-camera for the purpose of discussing issues under Section 28 and Section 27(1) of FOIP.**

**Time: 1:35 p.m.**

**Carried Unanimously.**

**C/771/21**  
**Reconvene**

**Moved by Mr. West that the meeting reconvene.**

**Time: 1:40 p.m.**

**Carried Unanimously.**

**C/772/21**  
**Council Code of**  
**Conduct Bylaw**  
**Deferred**

**Moved by Mrs. Knight that the discussion on the Councillor Code of Conduct Bylaw be deferred to the December 7, 2021 Committee of the Whole Meeting.**

**Carried Unanimously.**

**C/773/21**  
**Adjourn**

**Moved by Mrs. Knight that the meeting adjourn.**

**Time: 1:45 p.m.**

**Carried Unanimously.**

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Reeve

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County Manager