



## AGENDA ITEM

### Administration Policy Review – Block 3 Continued

#### Policy AD(8) Land Sales – Hamlet of Mirror

**December 16, 2021**

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#### **BACKGROUND**

Further to the last review by Council on April 22, 2021, regarding the review of Council Policies in the Administration block, Council asked for clarification on Policy AD(8). Policy AD(8) “Land Sales – Hamlet of Mirror” establishes the process for the sale of vacant lots owned by County.

Specifically, Council wanted some assurance that any lot that was sold required some level of building commitment.

Based on this feedback Administration has added a clause to require development within a specific period.

#### **ANALYSIS**

Policy AD(8) outlines the steps for the sale of vacant lots in the Hamlet of Mirror. This policy was first adopted in 2004 just after the former Village of Mirror dissolved. The policy was last updated in 2007.

Administration has made the following changes:

- Change references to County Commissioner to County Manager
- Add condition 1(d) requiring building of a development within 24 months from date of agreement (this is consistent with the land sales agreement used for sale of lots in Mirror).
- Remove the prices in Schedule 1 and move them to the County’s Rates and Fees Bylaw.

#### *ALTERNATIVES*

1. Approve Policy AD(8) - Land Sales – Hamlet of Mirror as presented.  
(Administration Recommendation)
2. Provide alternative changes to one or more of the Policies.



## BUDGET IMPLICATIONS

These policies have no major impact on budget. There is no additional cost to implement the proposed changes to these policies.

## LEGISLATIVE RESPONSIBILITIES

Policies are governed by Municipal Government Act, RSA 2000, c M-26 provisions:

- Section 3 – The purposes of the municipality are... (b) to provide services, facilities, or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality.
- Section 5 – A Municipality has the duties that are imposed on it by this and other enactments and those that the municipality imposes on itself as a matter of policy.
- Section 180(1) - A council may act only by resolution or bylaw.

## RECOMMENDATION

That Council take the following actions:

- *That Council approve updated Policy AD(8) - Land Sales – Hamlet of Mirror as presented.*

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**PREPARED BY:** Michael Minchin, Director of Corporate Services

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**REVIEWED BY:** Tim Timmons, County Manager

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