

The meeting of the City of Lacombe/Lacombe County Intermunicipal Collaboration Framework and Intermunicipal Development Plan Committee was called to order by Paul Law at 9:05 a.m.in Lacombe Memorial Centre, Rotary Room on Tuesday, July 27, 2021.

The following were in attendance:

Matthew Goudy	City of Lacombe CAO
Diane Piché	City of Lacombe Director of Corporate Services
Grant Creasey	City of Lacombe Mayor
Thaila Hibbs	City of Lacombe Councillor
Tim Timmons	Lacombe County County Manager
Keith Boras	Lacombe County Director of Community Services
Paula Law	Lacombe County Reeve
Ken Wigmore	Lacombe County Deputy Reeve
Jennifer Peterson	City of Lacombe Recording Secretary

Review of Agenda

There were no additions to the agenda.

Approval of January 27, 2021 Minutes

Mayor Creasey moved that the minutes for the January 27, 2021 meeting be approved as presented.

CARRIED UNANIMOUSLY

City of Lacombe Fire Services Review

A summary document of the Fire Services Review was presented to the committee for discussion. As part of the discussion, the committee went through the recommendation put forth by TSI.

- The City of Lacombe and Lacombe County will work together to negotiate a master agreement that will outline the roles and responsibilities, compensation, capital and operational cost-sharing for each municipality.
- Lacombe County supports the City of Lacombe establishment of the independent QMP and the strategic plan for a quality Fire Protection and Education program.
- The City of Lacombe is working with the Town of Blackfalds to enter into a Mutual Aid Agreement in all parties' best interest.
- On-going items over the next two to three years are, location and building of a new fire hall, a pre-incident plan, transition to the provincial Alberta First Responder Radio Communication System (AFRACS), and developing Officer training,
- Both parties agree that there will be no change to medical first response; it will remain as medical assistance.

The Lacombe County and the City of Lacombe administration are to schedule a meeting to discuss the current agreements and identify areas that are working well and what needs to be addressed as concerns.

ICF Follow-Up Work

Connex review of service will be engaged on the expanding of service within the area. The Lacombe County indicated that at this time do not require this service.

The recycling program will carry on with the existing agreement. A resident survey will be done to see what the service requirements will be moving forward. Once completed, an RFP will be posted for service requirements and the cost to deliver.

Joint Process for Addressing Funding Requests for Community Groups (City)

Mr. Goudy shared that the only changes from the last meeting are that community groups requesting funding will be heard within 90 days of submission. The threshold for a Capital project will be \$500,000 or \$75,000 for annual operational. The full committee will be invited to review the project.

A discussion occurred on how the process should be for smaller projects. It was recommended that each municipality review the request to see if the project aligns with the municipality's projects for the year and share information if both parties can benefit. And that Administration will determine if the project impacts both municipalities. Notification on all projects to be provided, and a formal presentation for projects over \$500,000.

The Cost Sharing Agreement is to be brought back to the group for a final decision.

Next Meeting Date

The next meeting will be scheduled for September 16, 2021, at 8:30 a.m., at the Lacombe County office.

Adjournment – Time: 11:26 a.m.