

The Lacombe County Council Committee of the Whole meeting was called to order by Deputy Reeve Wigmore at 9:00 a.m. on October 5, 2021 in the Council Chambers of the Lacombe County Administration Office.

Present: Deputy Reeve, K. Wigmore; Councillors, J. Ireland, B. Knight, D. Kreil, B. Shepherd and K. Stephenson; County Manager, T. Timmons; Director of Corporate Services, M. Minchin; Director of Operations, B. Cade; Director of Community Services, K. Boras, Manager of Operations, B. Maier, Parks Lead Hand, L. Vink and Administrative Executive Coordinator, L. Turnbull.

PARKING FEES – SANDY POINT & SUNBREAKER COVE FACILITIES

Mrs. Vink provided a presentation on the proposal to charge parking fees at the Sandy Point and Sunbreaker Cove facilities. The following information was provided for Council's consideration:

- Paid Parking Systems
- Background
- How Machines Work
- Upfront Costs
- Monthly Costs
- Yearly Costs
- What to Charge
 - ✓ Hourly/Daily
 - ✓ Residents/Non-residents
- Rates for Residents vs Non-residents
- Sandy Point Potential Revenues
- Sunbreaker Cove Potential Revenues
- Projected Yearly Revenue
- Return on Investment
- Enforcement
- Ticketing Options
- Enforcement – Commissionaires/Seasonal Peace Officers

Mrs. Vink, Mr. Cade and Mr. Maier addressed questions of Council during and following the presentation.

RECOMMENDATION

That the County Manager be directed to prepare a report with regard to options for charging parking fees and boat launching fees at Sandy Point and Sunbreaker Cove facilities; and further, that report be presented for Council's consideration at the December 7, 2021 Committee of the Whole meeting.

10:00 a.m. Mrs. Vink withdrew from the meeting. Larry Riep entered the meeting.

CAMPGROUND POLICY – ASSESSMENT

Mr. Riep provided an overview on how assessments are prepared on properties that have private campgrounds located on them. Farmland is assessed as agricultural use if it is used exclusively for farming. This is preferential assessment for agricultural sites. Assessment is guided by the Municipal Government Act and Provincial Assessment Taxation Regulations.

In the case of residential or recreational uses that site loses its farm status and the assessment increases. There are a number of campgrounds set up in the County which are not commercial operations, usually just sites used for family and friends. Many of these are already assessed on the three acres residential farm site so a second three-acre site is not assessed. These sites are assessed at market value.

If no residence is assessed on the property the campground will be assessed and any improvements that are added. Commercial campsites are assessed on the number of improvements as well as the land.

Mr. Riep addressed questions of Council.

RECOMMENDATION

That the presentation on Lacombe County's assessment policies with regard to private campgrounds be received for information.

10:35 a.m. Mr. Riep withdrew from the meeting.

ROSEDALE VALLEY – ONE-WAY TRAFFIC OPTION

Mr. Cade presented the Rosedale Valley One-way Traffic Analysis highlighting the following:

- Rosedale Valley Map
- Full Circle One-way Overview

- Partial One-Way Overview
- Roadway Widths
- Trail/Sidewalk Tie-in
- Trail/Sidewalk Tie-in Approximate Costs

Mr. Cade addressed questions of Council.

RECOMMENDATION

That the presentation on the Rosedale Valley One-way Traffic Analysis be received for information.

11:00 a.m. Mr. Maier withdrew from the meeting. Jon From, President of the Lacombe Flying Club entered the meeting.

LACOMBE REGIONAL AIRPORT PRESENTATION

Mr. From provided a presentation on the operations and initiatives of the Lacombe Regional Airport providing the following information:

- Five new hangars were built in the past year (one was a replacement)
- There are more new members, therefore more planes
- Developing Instrument Flight Rules (IFR) Approach for the airport to provide for safer landings
- The approaches for the Instrument Flight Controls have been designed and submitted for approval
- Capital work has been completed on time and on budget (Runway Rehabilitation Project)
- Applied for CAP Grant (Community Airport Program), was unsuccessful, will reapply next year
- Hosted annual fly-in breakfast in July, very well received
- Planning Twinkle Tour Food Bank Fund Raiser this Christmas
- The updated Airport Business Plan has been ratified by the Flying Club and received for information by the City of Lacombe and Lacombe County
- The 2022 Capital Plan provides for a seal coat for all existing taxi lanes that were not done this year
- The 2022 budget has not been approved at this time

Mr. From addressed questions of Council.

RECOMMENDATION:

That the presentation on the operations and initiatives of the Lacombe Regional Airport be received for information.

11:20 a.m. Mr. From withdrew from the meeting.

AGENDA ITEM FORMAT

Mr. Timmons inquired if Council is satisfied with the format and content of the current Agenda Items that are presented to Council. Mr. Timmons advised that there may be areas of the Agenda Item format that could be removed to streamline the format. For example:

- Reference to the Strategic Plan
- Reference to citizen engagement/public participation

11:25 a.m. Dale Freitag entered the meeting.

Council discussion took place.

RECOMMENDATION

That the Agenda Item format be presented and explained at the Council Orientation meeting and the County Manager be directed to re-format and streamline the Agenda Item template as required.

11:30 a.m. Peter Thomas, Administrator of Accreditation, Alberta Safety Codes Council and Charles Hallett, Director Alberta Safety Codes Authority (ASCA) entered the meeting.

ALBERTA SAFETY CODES COUNCIL

Mr. Thomas and Mr. Hallett provided a presentation regarding Accreditation Under the Safety Codes Act

- Overview of the System
- The Safety Codes Act
- Regulatory Framework
- Current State of Accreditation
- Becoming Accredited
- Municipal Accreditations

- Terms and Conditions of Accreditation
- Unaccredited Municipalities
- Why Become Accredited

Mr. Thomas and Mr. Hallett addressed questions of Council.

12:17 p.m. Mr. Thomas and Mr. Hallett withdrew from the meeting.

The meeting reconvened following lunch with all Councillors, Mr. Timmons, Mr. Minchin, Mr. Freitag, Mr. Cade and Mrs. Turnbull present.

RECOMMENDATION

That the presentation regarding Accreditation Under the Safety Codes Act be received for information.

COUNCIL LUNCHES

Mr. Timmons inquired if Council wishes to continue providing their own lunches on Council meeting days. Council agreed they will continue to provide their own lunches and are hopeful they can join staff in the staff lunchroom when COVID restrictions are no longer in place.

All staff, with the exception of Mr. Timmons, withdrew from the meeting.

Moved by Mr. Stephenson that the meeting recess in order to meet In-camera for the purpose of discussing an issue under FOIP Section 19(1).

Time: 1:15 p.m.

Carried Unanimously.

2:10 p.m. Mr. Timmons withdrew from the meeting.

Moved by Ms. Shepherd that the meeting reconvene.

Time: 3:15 p.m.

Carried Unanimously.

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Adjourn: Time 3:16 p.m.