

The regular meeting of the Lacombe County Council was called to order by Reeve Law at 9:00 a.m. on September 23, 2021 in the Council Chamber of the Lacombe County Administration Office.

- Present Present: Reeve P. Law; Deputy Reeve, K. Wigmore, Councillors, J. Ireland, B. Knight, D. Kreil, B. Shepherd and K. Stephenson; County Manager, T. Timmons; Director of Operations, B. Cade; Director of Corporate Services, M. Minchin; Director of Planning, D. Freitag; Manager of IT Services, M. Kartusch; County Fire Chief, D. Bussiere; and Executive Administrative Coordinator, L. Turnbull.
- Introductions Mrs. Law introduced herself and those present introduced themselves. Mrs. Law reviewed the procedures for holding and attending a virtual meeting.
- Long Service Award Mrs. Law presented Ms. Shepherd with her eight-year long service recognition award.
- C/404/21
Agenda** Mrs. Law inquired if there were any additions or deletions to the agenda. There were two additions to the agenda:
5.1A COVID-19 Update
5.13 MEGlobal Fieldhouse Grand Opening
Moved by Mr. Stephenson that the agenda be approved as amended.
Carried Unanimously.
- C/405/21
Minutes** **Moved by Mr. Ireland that the minutes of the August 26, 2021 meeting be approved as presented.**
Carried Unanimously.
- C/406/21
Minutes** **Moved by Mr. Wigmore that the minutes of the August 27, 2021 Pre-budget meeting be approved as presented.**
Carried Unanimously.
- C/407/21
COVID-19 Update** Mr. Bussiere reviewed the update on the latest COVID-19 restrictions and the current status of cases and vaccine statistics. Mr. Bussiere addressed questions of Council regarding the COVID-19 pandemic.
Moved by Ms. Shepherd that the presentation with regard to the COVID-19 pandemic be received for information.
Carried Unanimously.
- 9:10 a.m. Mr. Bussiere withdrew from the meeting.
- C/408/21
Administrative
Report** Mr. Timmons, Mr. Cade, Mr. Minchin and Mr. Freitag provided an overview of their department activities as presented in the Administrative Report.
9:15 a.m. Bryce Maschio entered the meeting.
Moved by Mrs. Kreil that the Administrative Report as at September 23, 2021 be received for information.
Carried Unanimously.
- 9:45 a.m. Monica Bartman entered the meeting.
- C/409/21
Five-Year Paving
Program** Mr. Maschio advised that the County's Pavement Management Plan is a 20-year plan that is updated annually to reflect current pricing and to evaluate paved roads based on their actual condition.
Multiple paving projects for the 2021 paving program are underway or have been completed, notably the Aspelund Extension base/pave, an overlay on Milton/Gadsby Lake Road and numerous subdivisions.
Mr. Maschio presented the cost and recommendation of the roads scheduled for 2022 based on the previously approved Five-Year Pavement Plan as listed below. The revised five-year plan reflects Administration's recommendation.

ROAD	COST	Recommendation
Lakeside/Sargent (2A to Prentiss)	\$1,707,205	Defer to at least 2023
Mirror – interior roads	\$ 226,725	Defer to at least 2023
Lockhart	\$7,410,100	Complete in 2022
Morningside – interior roads	\$ 150,820	Defer to at least 2023
Birch Bay	\$ 150,490	Defer to at least 2023
Birch Meadows	\$ 125,410	Defer to at least 2023

Mr. Maschio and Mr. Cade addressed questions of Council.

Moved by Ms. Shepherd that Council adopt the Five-Year Paving Program; and further, the County Manager be authorized to tender and award the 2022 paving projects.

Carried Unanimously.

**C/410/21
Five-Year Bridge
Program**

Mr. Maschio advised that based on Policy OP(42) Bridge Management Plan, criteria has been established for the replacement of Lacombe County's bridge structures. Mr. Maschio provided an overview of the Five-Year Bridge Program Schedule. The following structures are proposed for construction in 2022:

- 1413 - Range Road 23-5 north of Highway 11
- 7846 - Range Road 2-1 south of Highway 12
- 7937 - Township Road 41-3 west of Highway 821 (Coinciding with road construction)
- 13455 - Range Road 4-0 south of Highway 12
- 72595 - Township Road 41-3 west of Highway 12 (Coinciding with road construction)

Funding will be determined on grant availability with the remainder to be funded from the Bridge Reserve. Reserve contribution amounts are determined determined by Council during the annual budget process.

Mr. Maschio and Mr. Cade addressed questions of Council.

Moved by Mrs. Knight that the Five-Year Bridge Program be adopted; and further, that the County Manager be authorized to tender and award the bridge projects for 2022.

Carried Unanimously.

10:00 a.m. Mr. Maschio withdrew from the meeting.

Mr. Freitag introduced Ms. Bartman who has recently undertaken the newly created position of Economic Development Officer. Council welcomed Ms. Bartman to Lacombe County.

10:05 a.m. Ms. Bartman withdrew from the meeting.

**C/411/21
City of Lacombe
Lacombe County
Facilities Operational
Cost Sharing
Agreement**

Mr. Timmons presented the revised City of Lacombe/Lacombe County Facilities Operational Cost-Sharing Agreement. The revised Agreement provides for the development of a joint process for considering requests from community groups for capital and operating support from the municipalities. The rationale for developing this process is to ensure that the City and County receive the same information from the community group requesting support and furthermore, to ensure that the decisions made by each of the Councils are not made in isolation of the other Council.

Moved by Mrs. Kreil that Council approve the revised City of Lacombe/Lacombe County Facilities Operational Cost Sharing Agreement, as presented.

Carried Unanimously.

**C/412/21
LAPA Funding
Request**

Mr. Timmons referred to the Lacombe Athletic Park Association (LAPA) representatives' attendance at the September 9, 2021 meeting of Council. At that time an update on their Field House Expansion Project was presented. Further to the update a presentation was provided in support of their request for County funding to support phase 2 of the project which is the Track and Field Expansion.

LAPA has submitted a CFIP Grant application which requires matching grant funding from the City of Lacombe and Lacombe County. A letter from each municipality is required that agrees that each municipality will provide \$ 500,000 in funding.

Following the presentation Council directed that this project and the funding request be referred to the City of Lacombe/Lacombe County IDP/ICF Committee's September 16, 2021 meeting for discussion with regard to the newly developed process for the City and County to consider funding requests from community groups. At that meeting the Committee recommended that the community group funding request process be applied to the LAPA request. Mr. Timmons addressed questions of Council.

Moved by Mrs. Knight that the Lacombe Athletic Park Association request for Lacombe County financial support of their Track and Field Expansion Project be considered through the Community Groups – Facility Capital and Operating Funding Requests process as outlined in the City of Lacombe/Lacombe County Operational Cost-sharing Agreement.

Carried Unanimously.

***C/413/21
Fire Service Proposal
City of Lacombe
Lacombe County***

Mr. Timmons advised that at the September 16, 2021 meeting of the City of Lacombe/Lacombe County IDP/ICF Committee a fee for services proposal with the Lacombe Fire Department was discussed.

This is a new model for fire services and various components and options will be considered in the development of a fire services agreement.

Moved by Ms. Shepherd that Council authorize the development of a Fire Services Proposal between the City of Lacombe and Lacombe County based on a fee for services model.

Carried Unanimously.

***C/414/21
2021-2025 Auditing
Contract Awarded***

Mr. Minchin advised that as per Council direction a request for proposal (RFP) was issued on August 18, 2021 for auditing services for Lacombe County. Administration took this opportunity to include the Sylvan Lake Regional Wastewater Commission and Highway 12/21 Regional Water Commission in RFP for auditing Services. The RFP requests a proposal for each organization so each may award the auditing services to the firm that best suits their requirements.

The RFP deadline was September 2, 2021 and two proposals were received. Both proposals were evaluated based on the County's RFP proposal guidelines. Mr. Minchin provided an overview of the evaluations. Mr. Minchin addressed questions of Council.

Moved by Ms. Shepherd that the 2021 to 2025 auditing services contract be awarded to BDO LLP based on terms outlined in its September 2021 RFP submission.

Carried Unanimously.

***C/415/21
Land Donation
Sylvan Lake
NW 24-39-2 W5M***

Mr. Freitag advised that Jim and Pat Burns have expressed interest in donating approximately 19.5 acres of land adjacent to Sylvan Lake (NW 24-39-2 W5M) to the County. Staff have conducted research of the site and there were no items of concern arising from this investigation. The site has largely been left in its natural state and the only development has been for the construction of residential improvements which is not part of the donation. A Government of Alberta assessment in 2016 translates to a healthy shoreline for this parcel. Mr. Freitag addressed questions of Council.

Moved by Mrs. Kreil that the County Manager be authorized to enter into an agreement with the land donator to acquire 19.5 acres of land adjacent to Sylvan Lake (NW 24-39-2 W5M); and further, ensure those lands are protected for the said purposes in alignment with the requirements of Policy AD(37) Acceptance of Gifted Lands.

Carried Unanimously.

***C/416/21
Rally Canada
Property Tax
Payment Plan
Motion Lost***

Mr. Minchin presented a payment plan submitted by Rally Canada Resources Ltd. for the payment of their outstanding 2020 and 2021 property taxes. Rally has oil and gas wells and pipelines, as well as other assessed oil and gas properties in the County. The 2021 property taxes for these assets amounted to \$112,075, which remain unpaid. In addition to 2021, 2020 taxes and penalties are also outstanding. The total outstanding is \$253,922.

Moved by Mr. Wigmore that the payment plan proposed by Rally Canada Resources Ltd, dated September 1, 2021, for the 2020 and 2021 property taxes related to the following property assessment numbers be approved:

0000550064 4123016061
4024346011 4123096021

4025356031 4123126051
4025366161 4123236061

Motion Lost.

11:10 a.m. Meghan Richer-Poth entered the meeting.

**C/417/21
Eckville & Area
Wellness Coalition
Health Resources
Committee Request**

Mr. Timmons referred to correspondence received from the Eckville and Area Wellness Coalition Health Resources Committee. The Committee is endeavoring to improve access to health care in the Eckville community. One area the Committee is investigating is Nurse Practitioner services for the community. Mrs. Kreil spoke to this initiative.

At this time the Committee is inviting Lacombe County to have a Councillor sit as a representative on the Committee. Council discussion took place.

Moved by Mrs. Knight that the request for the appointment of a Council representative to the Eckville and Area Wellness Coalition Health Resources Committee be received for information.

Carried.

**C/418/21
Eckville & Area
Wellness Coalition
Future Presentation**

Moved by Mrs. Kreil that a representative of the Eckville and Area Wellness Coalition Health Resources Committee be invited to make a presentation to Council in the future.

Carried.

**C/419/21
National Day for
Truth &
Reconciliation
Options to Honor**

Mr. Timmons advised that on June 3, 2021, the Federal Government passed legislation to make September 30th a federal statutory holiday. Like all Canadians, this day provides an opportunity for each federal public servant to recognize and commemorate the legacy of residential schools.

Action requested of Council regarding this matter is consideration of how the County should recognize National Day for Truth and Reconciliation.

Moved by Mr. Wigmore that the County Manager be directed to prepare a report for presentation at a future Council meeting regarding options for Lacombe County to honor National Day for Truth and Reconciliation.

Carried Unanimously.

**C/420/21
National Day for
Truth &
Reconciliation
Participation**

Moved by Mrs. Knight that Lacombe County staff be encouraged to participate in Orange Shirt Day and the flags be lowered to half mast on September 30, 2021 in honor of the National Day for Truth and Reconciliation.

Carried Unanimously.

**C/421/21
Cost of Living
Adjustment**

Ms. Richer-Poth advised that in the completion of the interim operating and capital budgets for 2022 Administration requires direction from Council regarding a potential cost of living (COLA) adjustment. The COLA for the following fiscal year is determined in September of each year by Council based upon an analysis of various economic factors. Ms. Richer-Poth provided an analysis of the various economic factors to consider when determining the COLA for the following fiscal year. Ms. Richer-Poth addressed questions of Council.

Moved by Ms. Shepherd that a cost-of-living adjustment of 2.75% for staff/Council remuneration and annual operating grants provided pursuant to the County's fire, recreation and cemetery policies and agreements be approved for 2022.

Carried Unanimously.

11:55 a.m. Ms. Richer-Poth withdrew from the meeting.

**C/422/21
MEGlobal Fieldhouse
Grand Opening**

Mr. Timmons advised that the MEGlobal Fieldhouse grand opening is being held October 7, 2021 at 6:00 p.m. and they have invited the County to have representatives attend. Councillors who can attend will do so.

Moved by Ms. Shepherd that Council be authorized to attend the MEGlobal Fieldhouse grand opening being held on October 7, 2021 at 6:00 p.m.

Carried Unanimously.

**C/423/21
MPC**

***Moved by Mr. Stephenson that the meeting recess in order to conduct a Municipal Planning Commission meeting.
Time: 1:00 p.m. Carried Unanimously.***

**C/424/21
Reconvene**

***Moved by Mr. Wigmore that the meeting reconvene.
Time: 1:20 p.m. Carried Unanimously.***

**C/425/21
Burbank
Campground
Powered Sites/Lease
Agreement**

1:20 p.m. Greg Lunn, President and Alan Henderson, Vice-president of the Lacombe Fish & Game Association entered the meeting.

Mr. Lunn and Mr. Henderson provided a presentation on the future initiatives for the Burbank Campground and Hall highlighting the following:

- Introduction – Campground Initiative, Events, Usage
- Goals for the Campground and Hall
- Proposed New Power Sites
- Request to Lacombe County
 - Approval of Installation of Power for Newly Proposed Sites
 - Extend Association's Lease of Property to Promote Longevity & Stability of Campground

Mr. Lunn and Mr. Henderson addressed questions of Council.

Mr. Timmons advised that a public hearing must be held when considering the leasing of municipal reserve land.

Moved by Mr. Wigmore that the County Manager be directed to prepare a report with regard to the approval of the installation of newly proposed powered sites at the Burbank Campground; the renewal/extension of the lease agreement between the Lacombe Fish & Game Association for the campground, and a proposed date for a public hearing.

Carried Unanimously.

1:45 p.m. Mr. Lunn and Mr. Henderson withdrew. Meghan Richer-Poth entered the meeting.

**C/426/21
In-camera**

***Moved by Mr. Stephenson that the meeting recess in order to meet In-camera for the purpose of discussing an issue under Section 24(1)(d) of FOIP.
Time: 1:46 p.m.***

Carried Unanimously.

**C/427/21
Reconvene**

***Moved by Mr. Wigmore that the meeting reconvene.
Time: 1:56 p.m. Carried Unanimously.***

**C/428/21
Adjourn**

***Moved by Mrs. Knight that the meeting adjourn.
Time: 1:56 p.m. Carried Unanimously.***

Reeve

County Manager