



AGENDA ITEM

SYLVAN LAKE INTERMUNICIPAL DEVELOPMENT PLAN COMMITTEE

October 14, 2021

BACKGROUND

The *Sylvan Lake Intermunicipal Development Plan (IDP)* was adopted on February 11, 2021. On-going oversight of the *Sylvan Lake IDP* is a shared responsibility between the Partner Municipalities. Therefore, an IDP Committee with representatives from all Partner Municipalities is mandated with the responsibility for *Sylvan Lake IDP* implementation, monitoring, and amendments.

The IDP Committee is to be composed of one elected official and one non-voting administrative staff member from each Partner Municipality. The IDP Committee shall also include a Technical Advisory Committee comprised of administrative staff member(s) from each of the Partner Municipalities.

The mandate of the IDP Committee shall include the following:

- a. Oversight for the implementation of the *Sylvan Lake IDP's* policies and required follow-up studies/plan/initiatives;
- b. Monitoring the *Sylvan Lake IDP's* progress;
- c. Reviewing any proposed amendments to *Sylvan Lake IDP*;
- d. Reviewing any proposed annexations;
- e. Discussing any other joint *Sylvan Lake IDP* opportunities or issues that may arise;
- f. Assisting with the resolution of disputes.

REQUEST

The Summer Village of Birchcliff has requested that each of the 8 Partner Municipalities appoint an elected official and one non-voting administrative staff member to the IDP Committee.

The Summer Village of Birchcliff has established the first IDP Committee meeting for December 3, 2021, 1:30 pm – 3:30 pm, to be held at the Summer Village office in Sylvan Lake.

The Summer Village of Birchcliff request letter is attached.

RECOMMENDATION

Staff recommends that Council pass a resolution to participate in the *Sylvan Lake IDP* Committee.

PREPARED BY: Cajun Paradis, Senior Planner



REVIEWED BY: Dale Freitag, Director of Planning Services



REVIEWED BY: Tim Timmons, County Manager

