

The regular meeting of the Lacombe County Council was called to order by Reeve Law at 9:00 a.m. on August 26, 2021 in the Council Chamber of the Lacombe County Administration Office.

Present

Present: Reeve P. Law; Deputy Reeve, K. Wigmore, Councillors, J. Ireland, B. Knight, D. Kreil, B. Shepherd and K. Stephenson; County Manager, T. Timmons; Director of Operations, B. Cade; Director of Community Services, K. Boras, Director of Corporate Services, M. Minchin; Director of Planning, D. Freitag; IT Summer Student, R. Conrad; County Fire Chief, D. Bussiere and Administrative Executive Coordinator, L. Turnbull.

Introductions

Mrs. Law introduced herself and those present introduced themselves. Mrs. Law reviewed the procedures for holding and attending a virtual meeting.

**C/349/21
Agenda**

Mrs. Law inquired if there were any additions or deletions to the agenda. There were three additions to the agenda.

5.14 Muni 101 – Elected Official Education Program – RMA Fall Convention
5.15 Councillor Orientation Training – Joint Workshop
5.16 RMA – Canada's History & the Municipal Role in Reconciliation Workshop

Moved by Mr. Stephenson that the agenda be approved as presented.

Carried Unanimously.

**C/350/21
Minutes**

Moved by Mr. Ireland that the minutes of July 8, 2021 be approved as presented.

Carried Unanimously.

**C/351/21
Covid-19 Update**

Mr. Bussiere reviewed the update on the latest COVID-19 statistics and the current status of vaccine statistics. Mr. Bussiere addressed questions of Council regarding the COVID-19 pandemic.

Moved by Mr. Wigmore that the presentation with regard to the COVID-19 pandemic be received for information.

Carried Unanimously.

9:15 a.m.
meeting.

Mr. Bussiere withdrew from the meeting. Wendy Wiebe entered the

**C/352/21
Administrative
Report**

Mr. Timmons, Mr. Cade, Mr. Minchin, Mr. Boras and Mr. Freitag provided an overview of their department activities as presented in the Administrative Report.

Moved by Mr. Ireland that the Administrative Report as at August 26, 2021 be received for information.

Carried Unanimously.

**C/353/21
Sylvan Lake
Management Plan**

Mr. Freitag commented that the original Sylvan Lake Management Plan (SLMP) started in 1977 and was updated and endorsed by all participating member municipalities in 2000. As the SLMP was not adopted as a statutory document it served only as a guide to responsible development and growth surrounding the lake.

The SLMP consequently became outdated and was overridden by the adoption of the *Sylvan Lake Intermunicipal Development Plan* and the *Sylvan Lake Area Structure Plan*, which are both statutory plans adopted by Council.

As the new *Sylvan Lake IDP* establishes the policies needed to promote sustainable land development and protect the health of the watershed among the member municipalities, the Sylvan Lake Management Committee has requested that the member municipalities rescind the SLMP.

Moved by Mr. Stephenson that the Sylvan Lake Management Plan be rescinded.

Carried Unanimously.

**C/354/21
Village of
Alix/Lacombe County
IDP/ICF Committee
Terms of Reference**

Mr. Timmons advised that the Village of Alix/Lacombe County IDP/ICF Committee held its first meeting on July 13, 2021. A draft terms of reference has been developed for the Committee and as the Committee was established by the respective municipalities it is appropriate that both municipalities approve the terms of reference. Mr. Timmons provided an overview of the Terms of Reference.

Moved by Mr. Ireland that the Village of Alix and Lacombe County IDP/ICF Committee Terms of Reference be approved as presented.

Carried Unanimously.

**C/355/21
Lacombe & District
Chamber of
Commerce Gala
Awards**

Mr. Timmons advised that the Lacombe & District Chamber of Commerce Business & Community Awards Gala will be held on October 21, 2021. As the County provides sponsorship for the Farm Family of the Year two tickets to the gala are provided.

Moved by Mrs. Knight that six additional tickets be purchased for the Lacombe & District Chamber of Commerce Business & Community Awards Gala being held on October 21, 2021.

Carried Unanimously.

**C/356/21
RMA Convention
Meeting with Minister
of Municipal Affairs**

Mr. Timmons advised that an invitation has been received for Council to meet with the Minister of Municipal Affairs, Ric McIver during the RMA Fall Convention.

Moved by Ms. Shepherd that the County Manager be directed to set up a meeting with the Minister of Municipal Affairs, Ric McIver during the RMA Fall Convention.

Carried Unanimously.

**C/357/21
Muni 101
Elected Official
Education Program**

Mr. Timmons informed Council that the Muni 101 – Elected Officials Education Program will be held at various locations across the Province and also in coordination with RMA Fall Convention. Council agreed they will attend the Muni 101 course during the RMA Fall Convention.

Moved by Mrs. Kreil that Council be authorized to attend the Muni 101 – Elected Officials Education Program on November 22 and 23, 2021 during the RMA Fall Convention.

Carried Unanimously.

**Bylaw No. 1349/21
Speed Control Bylaw
Presentation**

Mr. Cade presented Bylaw No. 1349/21, a bylaw of Lacombe County for the purpose of regulating and controlling the speed of vehicles within Lacombe County.

A review of the speed limits posted, temporary speed limit postings as well as recent road improvements and safety issues have identified the following changes which are reflected in Bylaw No. 1349/21:

- Change the speed limit for all roads within the Hamlet of Rosedale from 50 km/hr. to 30 km/hr.
- Add Twp. Rd. 39-4 (Aspelund Extension) to Schedule “F”, 90 km/hr.
- Amend Twp. Rd. 39-2 in Schedule “C”, reducing the length from the full 1.6 km to the 800 meters adjacent to Kayton Estates.
- Minor housekeeping changes.

Bylaw No. 1349/21 will repeal the current speed control Bylaw No. 1329/20.

Mr. Cade addressed questions of Council.

Roxanne Grey, # 25 Rosedale Avenue, Rosedale resident provided comments on the following:

- The number of incidents and near misses near her home
- Issues with backing onto the road from residential driveways
- Thanked Council for reducing speed limit if Bylaw approved
- A further option for future consideration – one-way option
- How a one-way system would accommodate and facilitate safe movement
- How a one-way system would be impactful but would provide shoulders on the roads and perhaps a proper trail lane
- Problem with snow buildup due to the current guard rail
- 30 km. zone would make a significant difference but there is an opportunity to redirect traffic patterns by creating a one-way system

Ms. Shepherd inquired if neighbors are in favor of a one-way system. Ms. Grey advised that she has spoken to some neighbors and they agree, but it would be impactful for a number of other neighbors. Have not spoken to entire community.

Mrs. Law commented that one-way proposal was heard in the past, Ms. Grey advised some neighbors have stopped by and brought up this issue and seem to think it has merit.

Ivor, Rosedale Resident for 19 years (attended meeting virtually) provided comments on the following:

- Submissions of nomination papers to run for Councillor for Division 4
- While campaigning undertook a straw poll on speed limit issue
- Reviewed summary that he emailed to the County with regard to:
 - ✓ Why are renters not allowed a voice if they received the letter
 - ✓ There are multiple renters in Rosedale
 - ✓ Spoke to 34 property owners – everyone's primary concern is safety
 - ✓ Question if change of speed will provide for safety
 - ✓ 18 said they want 50 km., 7 want 40 km. and 9 want 30 km.
 - ✓ I want 50 km with enforcement, my wife wants 30 km. but we only have 1 survey response
 - ✓ Straw poll support is primarily for status quo but would be supportive of 40 km.
 - ✓ 30 km. would have a long-term negative impact on residents leaving every day
 - ✓ Suggest the County improve enforcement
 - ✓ Mentioned one-way but majority felt they would not support at this time

Sheila McIlwain, Rosedale resident provided comments on the following:

- Currently building home in Rosedale
- Corner is a dangerous place
- Problem with some driving over the posted 50 km.
- Pedestrian and bike safety needs require more space
- Drove around at 30 km and do not think people would like it, does not work well except at the curve
- Would like to see a path for people to safely move

Ms. Shepherd inquired if there could be a flashing sign used for the 50 km. speed limit that records speed. Mr. Cade advised that such a sign has been used in the past, these are rotated for use around the County

Mrs. Kreil inquired if a 30 km. limit would be implemented on the curve only. Mr. Cade advised multiple speed limits could be implemented but there are only a couple of hundred feet of roads. Mrs. Kreil commented that 30 km. seems slow.

Mr. Stephenson inquired if there is a vehicle count. Mr. Cade advised that there are 1600 vehicle per day. The City area has no traffic count, but projections are 1700. Mr. Stephenson inquired if a 30 km. speed limit would cause congestion. Mr. Cade commented that he does not foresee this as an issue except perhaps during school hours. Mr. Cade advised that City of Lacombe school zones and Highway 12 through the City of Lacombe are posted at 30 km. per hour.

Kirby Gudmundson – 1 Montrose Street, Rosedale resident provided the following comments:

- Have seen vehicles going 80 to 100 km.
- Full support to put it down to 30 km. then they will go 40 km.
- Agree with one way concept
- 30 km. would deter short cuts
- Local traffic sign would help

Mrs. Law inquired if there were further comments from the public. There were no further comments.

Mr. Wigmore commented that speed and backing onto the road are issues. Mr. Cade agreed these are issues. Mr. Cade commented that a one-way system would have the main road part down the centre and ½ a lane on each side to be utilized otherwise. Mr. Cade added that more time is needed to study on this concept in the future.

Mrs. Law inquired as to the length of road involved. Mr. Cade advised that there is approximately 1 km. of road in entirety. Mrs. Law commented that 30 km. per hour would add an extra minute to someone's travel time. Mrs. Law advised that with regard to enforcement a flashing sign would be effective. Mrs. Law added that a discussion with regard to the one-way option should take place at a future Committee of the Whole meeting.

C/358/21
Bylaw No. 1349/21
First Reading

Moved by Mr. Ireland that Bylaw No. 1349/21, a bylaw of Lacombe County for the purpose of regulating and controlling the speed of vehicles within Lacombe County.

be now read a first time.

Carried Unanimously.

C/359/21
Bylaw No. 1349/21
Second Reading

Moved by Mrs. Knight that Bylaw No. 1349/21 having been read a first time, now be read a second time.

Carried Unanimously.

C/360/21
Bylaw No. 1349/21
Present for Third Reading

Moved by Mr. Stephenson that Bylaw No. 1349/21 having been read a first and second time now be presented for third reading.

Carried Unanimously.

C/361/21
Bylaw No. 1349/21
Third Reading

Moved by Ms. Shepherd that Bylaw No. 1349/21 having been read a first and second time, now be read a third time and finally passed.

Carried Unanimously.

C/362/21
Orientation Session
Additional
Municipalities

Mr. Timmons advised that a one-day Councillor orientation session will be presented by Reynolds, Mirth, Richards and Farmer LLP on November 2, 2021. Mr. Timmons advised that other municipalities are interested in attending. As only two other municipalities can be accommodated an extra session may be required for those municipalities to hold their own orientation session.

Moved by Ms. Shepherd that two additional municipalities be invited to attend the Lacombe County Council orientation session to be presented by Reynolds^[LT1], Mirth, Richards and Farmer on November 2, 2021 at the Lacombe Memorial Centre.

Carried Unanimously.

C/363/21
Municipal Role in Reconciliation Workshop

Mr. Timmons advised that the RMA and AUMA are co-hosting workshops to provide municipal officials with a greater understanding on how to support reconciliation in their communities. Council can attend workshops being held virtually on September 13 or September 27, 2021.

Moved by Mrs. Knight that Council be authorized to attend the Canada's History and the Municipal Role in Reconciliation Workshop being held virtually on September 13 or September 27, 2021.

Carried Unanimously.

11:35 a.m. Wendy Wiebe entered the meeting.

C/364/21
Long-Term Road Construction Program

Mr. Cade presented the Long-Term Road Construction Program for 2022 to 2026. The goal of the schedule is to have enough projects on the schedule for a five-year plan and there is approximately three years left on the current schedule. Mr. Cade advised that 31 projects were evaluated with a consistent criteria and rating guide and 11 projects were identified to be added to the current schedule.

Mr. Cade advised that the 2021 program is approximately three weeks ahead of schedule so this provides an opportunity to advance some projects from the approved schedule for 2022 up to 2021. The proposed schedule would move the following two projects from 2022 up to 2021:

- C4023 (Township Road 40-2 west of Highway 766)
- CCE7 (C&E Trail from Highway 2A south)

Mr. Cade provided an overview of the Long-Term Road Construction Schedule for 2022 to 2026. Mr. Cade addressed questions of Council.

Moved by Mrs. Knight that projects C4023 and CCE7 be moved from the 2022 Long-Term Road Construction Schedule to the 2021 construction schedule; and further, that the 2022 to 2026 Long-Term Road Construction Program be approved as presented.

Carried Unanimously.

**C/365/21
Five-year Capital Plan
Approved**

Mrs. Wiebe presented the Five-year Capital Plan which is now a requirement under the Municipal Government Act. This five-year plan consolidates all department capital project requests into one document and provides funding details for all capital requirements. The plan is a guide for future capital requirements and will be reviewed by Council on an annual basis.

Mrs. Wiebe provided a review of the plan highlighting the following:

- 1) Background
- 2) Analysis - Five-Year Plan
- 3) Analysis – Reserves
- 4) Alternatives
- 5) Summary of Capital Requests
- 6) Detailed Listing by Department
- 7) Reserve Forecast Related to Capital and Balances

Mr. Minchin and Mrs. Wiebe addressed questions of Council.

Moved by Mrs. Shepherd that the Lacombe County 2021 to 2026 Capital Plan be approved as presented.

Carried Unanimously.

11:55 a.m. Mrs. Wiebe withdrew from the meeting.

**C/366/21
2022 Community
Peace Officers
Capital Equipment**

Mr. Boras advised that the Community Peace Officer (COP) Services has a three-year projected budget with a Capital Replacement Schedule in place for equipment replacements over \$ 5,000. Under this schedule a 2015 Chevrolet Silverado 4x4 is scheduled for replacement in 2022. Replacement of these vehicles occurs every five years. Mr. Boras provided the approximate cost of the unit, trade-in value and estimated final cost.

Moved by Mr. Wigmore that the 2022 Community Peace Officers capital equipment purchases be approved as presented and that the County Manager be authorized to tender and award the capital purchases and dispose/transfer the used equipment: and further, that the 2022 capital equipment purchases be funded from the Peace Officer Equipment Reserve.

Carried Unanimously.

The meeting reconvened at 1:00 p.m. with all Councillors, Mr. Timmons, Mr. Minchin, Mr. Freitag, Mr. Cade, Mr. Boras and Mrs. Turnbull present.

1:00 p.m. Dion Burlock and Jennifer Berry entered the meeting.

**C/367/21
2022 Agricultural
Services Capital
Equipment**

Mr. Burlock advised that in 2022, Agricultural Services proposes to purchase four 135 horsepower mechanical front wheel drive rubber-tired tractors to be utilized in the Agricultural Services Roadside Mowing Program and Operations Hamlet/Sub-Division Snowplow Program. These purchases are provided for in the approved 2021 Agricultural Services Capital Equipment Replacement Plan.

Mr. Burlock provided the approximate cost of the units, trade-in values and estimated final costs. Mr. Burlock addressed questions of Council.

Moved by Mr. Wigmore that the County Manager be authorized to tender and award the Agricultural Services capital equipment as presented for an estimated value of \$680,000, and to dispose of the existing units at an estimated trade-in or private sale value of \$280,000; and further, that the difference between the purchase of the new units and the sale of the old units in the amount of \$400,000, be funded from the Agricultural Services Capital Equipment Reserve.

Carried Unanimously.

**C/368/21
2021 Lacombe
County
Environmental Action
Plan**

Ms. Berry provided an update on projects identified in the 2021 Environmental Action Plan (EAP). The EAP was approved in December 2020 by Council. The EAP is updated annually to identify projects or practice changes that will assist the County in meeting goals and targets in the priority areas in the Environmental Management Plan. Mrs. Berry addressed questions of Council.

Moved by Mr. Ireland that the 2021 Lacombe County Environmental Action Plan Update be received for information.

Carried Unanimously.

1:13 p.m.

Ms. Berry and Mr. Burlock withdrew from the meeting.

**C/369/21
NRDRWSC
Bylaw No. 1.1
Endorsed**

Mr. Minchin advised that amendments made to the Municipal Government Act in 2020 included changes to Part 15.1 of the Act which governs regional services commissions. The regulations that govern each commission were repealed and commissions were given more authority in their operation and governance.

As such, commissions were required to have updated bylaws outlining these authorities by September 1, 2021. The North Red Deer River Water Commission has proposed changes to its Bylaw No. 1 to meet this requirement and the Commission Board has given first reading to amending Bylaw No. 1.1. The Board is now seeking feedback on the proposed changes from the member municipalities. Mr. Minchin reviewed Bylaw No. 1.1.

Moved by Mr. Wigmore that the provisions of draft Bylaw No. 1.1 of the North Red Deer River Water Services Commission be endorsed.

Carried Unanimously.

**C/370/21
NRDRWWC
Bylaw No. 1
Endorsed**

Mr. Minchin advised that as per the changes outlined above in the Municipal Government Act the North Red Deer Regional Wastewater Commission has proposed changes to its Bylaw No. 1 to meet the requirements. The Commission Board was presented amended Bylaw No. 1 at their June 21, 2021 meeting. The Board is now seeking feedback on the proposed changes from the member municipalities. Mr. Timmons reviewed Bylaw No. 1. Mr. Minchin commented that Lacombe County has a specific allotment in the Membership Agreement between the County and the Commission, and that allotment is not reflected in the bylaw.

Moved by Mrs. Kreil that the provisions of draft Bylaw No. 1 of the North Red Deer Regional Wastewater Commission be endorsed with the exception of Section 11 which should be amended to reflect Lacombe County's volume allotment as identified in its Membership Agreement with the Commission.

Carried Unanimously.

**C/371/21
SLRWWC
Proposed Changes
Endorsed**

Mr. Boras advised that the Sylvan Lake Regional Water Commission (SLRWC) was disestablished by the Commission Board at their meeting of April 26, 2021. All assets of the Commission were transferred to the Sylvan Lake Regional Wastewater Commission (SLRWWC).

At the May 27, 2021 meeting Council approved a resolution for the disestablishment of the SLRWC; and further, gave three readings to Bylaw No. 1344/21 to repeal Lacombe County Bylaw No. 1061/07 which established the SLRWC in 2007. These actions provided for the merging of the two Commissions. At this time the Commission is requesting that the County agree by resolution to required changes to the Commission to complete the process of the merge.

Moved by Mrs. Kreil that the Council of Lacombe County hereby agrees to the following changes with respect to the Sylvan Lake Regional Wastewater Commission; and further, agrees to advertise these proposed changes:

- 1. The name of the Commission shall be changed to the Sylvan Lake Regional Water and Wastewater Commission; and***
- 2. The Commission be authorized to provide water services in accordance with its bylaws.***

Carried Unanimously.

C/372/21 *Moved by Mr. Stephenson that the Capital Budget Update as at July 31, 2021 be received for information.* **Carried Unanimously.**
Capital Budget Update

C/373/21 *Moved by Mr. Wigmore that the Budget to Actual Report as at June 30, 2021 be received for information.* **Carried Unanimously.**
Budget to Actual Report

C/374/21 *Moved by Mr. Stephenson that the Investment Report as at June 30, 2021 be received for information.* **Carried Unanimously.**
Investment Report

C/375/21 *Moved by Mr. Ireland that the Monthly Statement as at June 30, 2021 and July 31, 2021 be received for information.* **Carried Unanimously.**
Monthly Statement

C/376/21 *Moved by Mrs. Knight that the Consent Agenda be approved as presented.* **Carried Unanimously.**
Consent Agenda

Future Committee of the Whole Agenda Items:

Campground Policy (Assessment) - Mr. Ireland and Ms. Shepherd
One-way Road System in Rosedale Valley – Mrs. Law

Councillor Inquiries

Mrs. Knight inquired if the results of lead water testing could be published in the County News. Mr. Boras advised that there will be a Provincial report coming out, but he will inquire if the County can release those results to the public.

Mr. Wigmore commented that there is an issue on Highway 12 and Lincoln Road with people passing on the right-hand side which is unsafe. Mr. Timmons advised that the Regional Director of Alberta Transportation is attending the September 9, 2021 Council meeting and Mr. Wigmore could raise this concern at that time.

Mrs. Kreil inquired if the Agricultural Tour for teachers is going to move forward. Mr. Boras commented that due to Covid restrictions the tour was put on hold but will be looked into once school activities are back to normal.

1:40 p.m. Mr. Conrad withdrew from the meeting.

C/377/21 *Moved by Ms. Shepherd that the meeting recess in order to meet In-camera for the purpose of discussing issues under Section 24(1) and Section 20(1) of FOIP.* **Carried Unanimously.**
In-camera
Time: 1:40 p.m.

C/378/21 *Moved by Ms. Kreil that the meeting reconvene.* **Carried Unanimously.**
Reconvene
Time: 2:35 p.m.

C/379/21 *Moved Mrs. Knight by that the meeting adjourn.* **Carried Unanimously.**
Adjourn
Time: 2:35 p.m.

Reeve

County Manager