

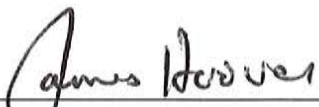
Organizational Meeting  
November 29, 2021 @ 1:00pm  
Lacombe Memorial Centre – County Room

## Organizational Meeting Minutes

In Attendance:	Colleen Ebden	Town of Eckville
	Lenore Eastman	Town of Bentley
	Barb Gilliat	Village of Alix
	Barb Shepherd	Lacombe County
	Tracy Hallman (regrets)	Village of Clive
	Reuben Konnik	City of Lacombe
	Jamie Hoover	Town of Blackfalds
	The Bethany Group	Carla Beck, Shannon Holtz, Melodie Stol, Michelle Wideman (recorder)
	Lacombe Foundation	Sheila Beierbach

<b>1.</b>	<p><b>Call to Order</b></p> <p>The meeting was called to order at 1:05pm by Carla Beck and introductions were made.</p>
<b>2.</b>	<p><b>Welcome and Introductions</b></p>
<b>3.</b>	<p><b>Orientation</b></p> <p>An overview of the operations of Lacombe Foundation (LF) was provided, as well as the relationship between The Bethany Group (TBG) and LF. Numerous resources were also provided for information, and a full orientation session will be provided in February 2022.</p> <p>ASCHA will be offering a free Housing 101 webinar on February 17<sup>th</sup> – registration information will be forwarded once received. The annual ASCHA Conference will be held in Calgary in April, and LF generally sends 2-3 Board Members.</p>
<b>4.</b>	<p><b>Appointment of Officers</b></p> <p>The Chair was handed over to Melodie Stol, who called for nominations for Board Chair.</p> <p>Barb Gilliat nominated Jamie Hoover, who accepted the nomination. A third and final call was made and Barb Shepherd moved that nominations cease. CARRIED</p> <p style="padding-left: 40px;">– <i>Jamie Hoover was declared Board Chair.</i></p> <p>The Chair was handed to Jamie Hoover, who called for nominations for Board Vice Chair.</p> <p>Barb Shepherd nominated Barb Gilliat, who accepted the nomination. A third and final call was made and Barb Shepherd moved that nominations cease. CARRIED</p> <p style="padding-left: 40px;">– <i>Barb Gilliat was declared Board Vice Chair.</i></p>
<b>5.</b>	<p><b>Review of Honorarium</b></p> <p>Board Members are able to choose whether they are paid by Lacombe Foundation directly or receive their payment through their municipality.</p>

	Honorarium will remain at \$83/half day, \$166/whole day and mileage at 0.52/km.						
<b>6. Signing Authorities</b>	<p>Review of memo, which indicates Board signing authority to reflect the roles within Lacombe Foundation, as suggested below, with any two of these signatures required for any of these accounts, one being a Board Member and the other administration:</p> <table> <tr> <td>General Operating Account #0010884752</td> <td>Chairperson and Vice-Chairperson of Lacombe Foundation Chief Executive Officer, Director and Associate Directors of Housing</td> </tr> <tr> <td>Investment Accounts</td> <td>Chairperson and Vice-Chairperson of Lacombe Foundation Chief Executive Officer, Director and Associate Directors of Housing</td> </tr> <tr> <td>Accounts Administrator</td> <td>Chief Administrative Officer, Finance Manager and Director of Housing, Associate Director of Housing</td> </tr> </table> <p><i>Moved by B. Gilliat to approve the signing authorities as presented. CARRIED</i></p>	General Operating Account #0010884752	Chairperson and Vice-Chairperson of Lacombe Foundation Chief Executive Officer, Director and Associate Directors of Housing	Investment Accounts	Chairperson and Vice-Chairperson of Lacombe Foundation Chief Executive Officer, Director and Associate Directors of Housing	Accounts Administrator	Chief Administrative Officer, Finance Manager and Director of Housing, Associate Director of Housing
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<b>7. 2022 Meeting Dates</b>	<p>Tentative meeting dates were provided, with a note that meetings may be held via Zoom if weather requires.</p> <p><i>Moved by B. Shepherd that the 2022 Meeting Schedule be accepted as presented. CARRIED</i></p>						
<b>8. Adjournment</b>	The November 29, 2021 Organizational meeting was declared adjourned at 1:36pm.						

  
 \_\_\_\_\_  
 Jamie Hoover  
 Board Chair, Lacombe Foundation

*March 30, 2022*  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Carla Beck or Shannon Holtz,  
 The Bethany Group

*Mar 28, 2022*  
 \_\_\_\_\_  
 Date