

APPROVED MINUTES OF THE LACOMBE REGIONAL WASTE SERVICES COMMISSION BOARD OCTOBER 13, 2021

The meeting of the Lacombe Regional Waste Services Commission was called to order by Chairman Grant Creasey at 1:24 p.m. in the Boardroom of the Lacombe Regional Waste Services Commission Administration office on Wednesday December 13, 2021.

Present

Commission Members:

Present:

Village of Alix	Barb Gilliat
Town of Bentley	Pam Hansen
Lacombe County	Dana Kreil
	Ken Weenink
City of Lacombe	Grant Creasey
Town of Eckville	Jacquie Palm-Fraser
Village of Clive	Sarah Fahey

Regrets:

City of Lacombe	Don Gullekson
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Others:

Jay Hohn	LRWSC Commission Manager
Alissa Lundie	Recording Secretary

Welcome

Chairman Creasey welcomed the Commission Board to the sixth LRWSC meeting of 2021 in Council Chambers at the Lacombe County Office.

**RWS/67/21
Agenda**

Mr. Creasey asked the Board if there were any additions to the agenda.

Mr. Hohn requested that two additions be made:

7a – 2012 Ram 3500 Truck purchase

7b – Deck Over Trailer purchase

Moved by Ms. Kreil to approve the agenda as amended.

Carried Unanimously.

**RWS/68/21
Minutes**

Moved by Ms. Gilliat that the minutes of October 13, 2021 Regular Meeting be approved.

Carried Unanimously.

**RWS/69/21
Commission Board
Orientation**

Mr. Hohn presented an informational slide presentation for the new board members that reviewed:

- The history of the Commission, bylaws and organizational chart.
- Transfer sites and landfill location and services
- Legislative function and administrative function
- General information, disposal fees and diversionary credits.

**RWS/70/21
Waste Haul
Summaries**

Administration reviewed the Waste Haul summaries for the month of October 2021. Clarification was given in the following areas:

- Mr. Hohn reviewed the current dry rubble totals and wood totals and they are on pace to be about the same as last year.

Moved by Ms. Gilliat that the Waste Haul Summary for the month of October 2021 be received as information by the Commission.

Carried Unanimously.

**RWS/71/21
Accounts Paid
YTD Budget
Comparative List
Acct. Payable
Cheque Listing**

Administration reported on the following with the Commission:

- Year to Date Budget Report October 31, 2021.
- Accounts Payable Cheque Listing from Sept 1 – October 31, 2021.

Moved by Ms. Hansen that the YTD Budget Comparative to October 31, 2021, be received as information by the Commission.

Carried Unanimously.

Moved by Ms. Hansen that the Accounts Payable Cheque Listing from September 1- October 31, 2021 be received as information by the Commission.

Carried Unanimously.

**RWS/72/21
2022 Regular Board
Meeting Schedule**

The 2022 meetings for the Commission will be held at the Prentiss Transfer Site – Administration Building; 40123 Rge Rd 260 (jct of Hwy 12 & Prentiss Road (Rge Rd 26-0) south 4 kms. Wednesdays commencing at 1:15 p.m.

- February 23, 2022
- April 27, 2022 (2021 Audit)
- June 22, 2022
- August 24, 2022
- October 12, 2022 (2023 Budget Meeting)
- November 23, 2022 (Organizational Meeting)

Moved by Ms. Palm-Fraser that the Commission Board accepts the 2022 Commission Board Meeting dates as presented.

Carried Unanimously.

**RWS/73/21
2012 Ram 3500 Truck
Purchase**

Mr. Hohn informed the Commission Board that the 2012 Ram 3500 that is owned by the Commission was up for replacement in 2021.

The purchase had been put off for a time as used trucks have been scarce and Administration was looking at upgrading from a gas engine to a diesel which would suit our needs better. A Dodge 3500 diesel became available that was owned by a local farmer and it only had 70,200 km on it.

The truck is listed for \$46,900 and the funding for the unit is in place and has been accounted for in the 2021 Budget. The funding for the truck will come from the Equipment replacement fund. A final offer on the truck will be made once there has been an inspection completed on the unit.

Moved by Ms. Kreil that the Commission Board approve the purchase of the 2013 Dodge Ram 3500 as presented and the purchase to be funded from the Equipment Replacement Fund.

Carried Unanimously.

**RWS/74/21
Deck Over Trailer
Purchase**

Mr. Hohn requested that the Commission Board approve the purchase of a deck over trailer to accommodate the transport of the excavator to our sites.

Purchasing a deck over trailer that can accommodate the transport of the excavator to our sites would eliminate the need to hire or

rent a trailer to haul the excavator. Mr. Hohn has searched for a preowned trailer, but nothing suitable has come up as of this date.

Three quotes for a new 30' deck over trailer with Dually Tandem 12,000lb axles have been obtained.

4C's Trailers Direct:	\$25,323.36 Plus GST
Factory Outlet Trailers:	\$21,000.00 Plus GST
Worthmore Trailers (Precision):	\$30,000.00 Plus GST
Worthmore Trailers (Oasis):	\$26,900.00 Plus GST

All four quotes require a toolbox installed as an option at \$600.00.

The Precision and Oasis brand trailers were recommended by Lacombe County as being very durable and long lasting. They are also Canadian Made to withstand the harsh winter climate. Purchasing the Worthmore Trailer Oasis brand at \$27,500.00 with optional toolbox Plus GST would be the preferred option.

Mr. Weenink moves that the Commission Board approve the purchase of a new Oasis 30' deck over trailer at a cost of \$27,500.00 to be funded from Unrestricted Surplus.

Carried Unanimously.

**RWS/75/21
Manager's Report**

Mr. Hohn reported on the following Manager's Report to November 30, 2021. The highlights are as follows:

- Staff Training.
- Chemical Fire at Eckville – Mr. Hohn reported that on November 3, 2021 there was a carrier that came into the Eckville Transfer Station whose load appeared to be on fire after part of the load was deposited into the compactor. The waste from both the compactor and the remaining load on the truck was deposited into the burn pit area and the fire department was called in to extinguish it. Unfortunately, as the fire department applied water to the burning debris, the temperature of the burning items increased which indicated that it was a chemical fire. Once the debris was pulled apart, it was discovered that there was a mixture of fertilizer and oily rags that were reacting together. The fire was allowed to burn out on its own and the contractor returned the next day to assist with cleanup of the mess.
- Mattress Recycling Program – we have shipped nearly 2708 mattresses since the beginning of the program which started Oct. 5/20. Total weight of diverted mattresses is approximately 77MT. The volume saved in the landfill is approx.2300m3.
- Site Improvements – Mr. Hohn reported that Spruceville and Bentley have had new chain link fencing installed at a cost of \$7765.00. Eckville and Alix/Mirror transfer stations should receive new fencing before the new year.
- Compost Facility – Administration is currently waiting on our Disposition Renewal with Alberta Public Lands and a draft lease agreement with Ultimate Services has been sent for legal advisement.
- Wood Recycling – 460MT of white and green wood were chipped at the end of September and it cost \$9322.06. Stickland Farms purchased 264 MT at a cost of \$1317.13 and rejected 196MT due to metal contamination. The contractor gave us a credit for the tonnage that was rejected, resulting in a final cost of \$8004.93.
- Equipment Purchase – Mr. Hohn reported that Administration purchased a hot water pressure washer at a cost of \$4240.25 to assist in cleaning the equipment and scales.

Moved by Ms. Hansen that the Managers Report be received as information by the Commission.

Carried Unanimously.

Next Meeting

The next regular meeting of the Commission will be held February 23, 2022 at 1:15 p.m. in the LRWSC Administration Boardroom at Prentiss.

***RWS/76/21
Adjourn***

Moved by Ms. Gilliat that the meeting adjourns.

***Time: 3:23 p.m.
Carried Unanimously.***

Chairperson

Manager