

BYLAW No. 1345/21

A BYLAW OF LACOMBE COUNTY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR MUNICIPAL ELECTIONS IN LACOMBE COUNTY

WHEREAS the *Local Authorities Election Act, c. L-21, RSA 2000*, as amended, (hereinafter referred to as the "*Act*"), provides for the holding of local elections by municipalities;

NOW THEREFORE, the Council of Lacombe County, duly assembled, enacts as follows:

1. Short Title

- 1.1. This bylaw may be cited as the "Municipal Election Bylaw."

2. Definitions

- 2.1. Except as otherwise provided for in this Bylaw, the terms used in the *Act*, where used or referred to in the Bylaw, shall have the meaning as defined or provided in the *Act*.
- 2.2. In this Bylaw, the following terms shall have the following meanings:
 - a) "ballot" means the paper card containing the office, question, bylaw, or any other legislated vote indicating all available selections to the electors and containing spaces to mark their choices;
 - b) "County" means the municipal corporation of Lacombe County, in the Province of Alberta;
 - c) "County Manager" means the person appointed Chief Administrative Officer by Lacombe County Council and who carries out the duties of Chief Administrative Officer as outlined in Lacombe County Bylaw #1246-17, as amended;
 - d) "election officials" includes the Presiding Deputy Returning Officer(s), deputy returning officers, staff, and any other appointed election workers;
 - e) "Returning Officer" means the person appointed in accordance with the *Act* by County Council as a returning officer and includes a person acting in the returning officer's place;
 - f) "voting station" means an area designated by the Returning Officer, in a controlled access building and equipped for the counting of votes and the tabulation of election results.

3. Returning Officer

- 3.1. The Returning Officer is authorized to appoint the election officials they deem necessary for the fulfillment of elections duties. The Returning Officer and the Presiding Deputy Returning Officers are authorized to further delegate any duties necessary for the fulfillment of responsibilities assigned by this Bylaw or by the *Act*.
- 3.2. The Returning Officer is authorized to determine and designate more than one voting station for the voting subdivisions permitted by the *Act*.

4. Joint Elections

- 4.1. The County Manager of the County is authorized to enter into agreements, on behalf of the County, to conduct elections in the County on behalf of other elected authorities whose boundaries may or may not be contiguous with the County but do have areas in common.
- 4.2. The Returning Officer shall be responsible for carrying out the duties outlined in the agreement on behalf of the County.
- 4.3. In the event that the election for the office of Councillor is held in conjunction with an election for School Board Trustees and any other election, the provisions of this Bylaw shall apply mutatis mutandis to the other election.

5. Nominations

- 5.1. Nominations shall be received by a duly appointed Lacombe County election official at the Lacombe County Administration Office, located at 40403 RGE RD 274, Lacombe County throughout the nomination period during normal business hours.

6. Form of Ballot

- 6.1. Following nomination day, the Returning Officer shall cause sufficient ballots for the election to be printed.
- 6.2. A separate ballot shall be created for each office.
- 6.3. Ballots shall be in accordance with the *Act* and the Local Authorities Election Forms Regulation (the "Regulation").
- 6.4. In the event the general election is held in conjunction with the election of school board trustees or any other offices or votes as may be required by the *Act* or other applicable legislation, ballots will be prepared in accordance with the requirements of the school board or applicable legislation.

7. Advance Votes

- 7.1. An advance vote will be held and conducted on a date and during the hours as determined by the Returning Officer.
- 7.2. The voting procedures for advance vote will follow those for Election Day where possible.

8. Election Day Voting Hours

- 8.1. Voting Stations shall be kept open continuously on Election Day from 10:00 am to 8:00 pm.

9. General

- 9.1. This Bylaw shall come into full force and effect upon the passage of third reading.

INTRODUCED AND GIVEN first reading this 10th day of June, 2021.

GIVEN second reading this 10th day of June, 2021.

GIVEN third and final reading this 10th day of June, 2021.



Reeve



County Manager