

# P O L I C Y



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Policy Title <b>COUNTY WATER SYSTEMS - REPORTING OF CONTRAVENTIONS</b>	Date: <b>February 28, 2019</b>	Resolution No. <b>C/75/19</b>

## **Policy Statement**

Lacombe County recognizes that contraventions of drinking water guidelines are possible during the normal operation of the Pump Houses. Contraventions of these guidelines may have serious implications to public health and as such shall be dealt with immediately.

## **Guidelines/Procedures**

1. Water Plant Operators are required to contact Alberta Environment and Parks immediately upon discovering any contraventions to Drinking Water Guidelines.
2. After contacting Alberta Environment and Parks, the operator will contact his or her supervisor at Lacombe County. The supervisor will in turn notify the County Manager or designate of any incident.
3. The supervisor will contact Alberta Environment and Parks to confirm that the incident has been reported, evaluate the situation and develop an appropriate course of action to correct the contravention and protect the quality of drinking water.
4. Both operators and supervisors will record any events surrounding contraventions in chronological order to assist in analyzing these events.
5. A contravention report shall be sent to Alberta Environment (Part 8: Reporting Requirements) within seven calendar days after discovery of the contravention. The report shall contain at a minimum the following information found in the Code of Practice under section 8.1.4 (a to n).

Approved: August 18, 2004  
Revised: June 23, 2016    October 13, 2011