



P O L I C Y

Department OPERATIONS	Policy No. OP(34)	Page 1 of 1
Policy Title BRIDGE MATERIAL INVENTORY MANAGEMENT	Date March 23, 2023	Resolution No. C/145/23

Policy Statement

Lacombe County supports the ongoing operation and maintenance of a bridge material inventory for resale to municipalities and private industry. The County agrees to sell the bridge materials at the current market value plus an administration fee of 12% and a capital recovery surcharge fee of 10%. Except where a certified cheque or letter of credit is provided, no individual shall remove bridge material from the stockpile site without first obtaining credit approval. Purchase orders must also be provided.

Regulation

1. The County Manager or designate is authorized to tender and order bridge timbers and other materials in order to keep bridge material stock at an appropriate level.
2. The bridge material program will be self-funded, with all excess funds to be placed in the Bridge Reserve. The Bridge Reserve will fund all purchases of replacement material.
3. From time to time, the bridge timber stock will be replenished on an as-needed basis by open tender, with the final purchase authorized by the County Manager.
4. Bridge material that is no longer suitable for use on a bridge due to warps or splits, or other defects will be disposed of by sale to the general public at a minimum of 10% of the purchase price.
5. The bridge material inventory will have a complete physical count at a minimum of once a year, prior to December 31, with a report to the County Manager on the amount and value of all materials. Materials that are not suitable for bridges or resale to the public will be written off the inventory and disposed of in an environmentally friendly manner.
6. The County Manager will receive a written report of all materials not suitable for resale and slated for disposal.
7. Lacombe County agrees to accept or reject any or all used concrete girders as space or inventory allows.
8. The County will charge a rate as outlined in the Rates and Fees Bylaw for any orders over one hour of loading time.

Approved: December 8, 2005

Revised: March 23, 2023 February 28, 2019 June 27, 2013