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| Policy Title INDIVIDUAL ROADSIDE MAILBOXES | Date October 10, 2024 | Resolution No. C/455/24 |

Policy Statement

Lacombe County recognizes the legislative right for individual mailboxes on the road side but also identifies that proper design, materials, and placement of these mailboxes are essential to proper road maintenance.

Lacombe County also recognizes that for the privacy, protection, and safety of postal delivery personnel and the general public, that community mailboxes with proper roadside turn outs would be preferred.

Canada Post's "Rural Mailbox Guidelines" is specific to where individual mailboxes are placed on the road side but it is generally silent on the type of design and material that is appropriate for roadside structures.

Regulation

1. Residents placing individual mailboxes on the roadside must meet regulations set out by Canada Post as described under the "Rural Mailbox Guidelines".
2. The support post for the mailbox must be a minimum of 1 meter from the shoulder of the road surface with the mail box placed on a cantilever arm to reach the shoulder of the roadway. The box must be a minimum of 1.1 meters higher than the shoulder of the road.
3. Rural mailboxes shall be placed or replaced along County roadsides in such a manner that any part of the mailbox, fixed post or cantilever arm will not extend onto or over any portion of the road surface.
4. All rural mailbox supports shall be made of wood, plastic or other pliable and breakable material only.
5. For safety purposes, items such as wagon wheels, old farm equipment, steel or concrete posts, etc. are not acceptable and shall not be placed along roadsides. Owners using these types of mailboxes supports will be required to remove them, and if upon request from the County they are not removed, then the County will have them removed at the owner's expense.
6. The owner of the rural mailbox shall indemnify and save harmless the County from any or all losses, costs, damages, actions, causes of action, suits, claims, and demands resulting from anything done or omitted to be done by the County in the performance of road maintenance including mowing, grading and snow removal operations.
7. All maintenance required around the mail box area will be the responsibility of the mail box owner. This includes but is not limited to: snow removal, grass and weed control, gravel, and picking litter.

Approved: June 14, 2007
 Revised: March 12, 2020

June 27, 2013