

## **BYLAW NO. 1432-25**

A BYLAW OF LACOMBE COUNTY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE ESTABLISHMENT OF FEES FOR VARIOUS SERVICES, SUPPLIES, INFORMATION, APPLICATIONS AND APPEALS PROVIDED TO THE PUBLIC.

WHEREAS, Pursuant to Section 7 of the Municipal Government Act, RSA 2000, c. M-26, as amended from time to time, Council has the authority to pass bylaws related to the delivery of services provided by or on behalf of the municipality.

WHEREAS, Lacombe County provides a variety of services and supplies to the public for a fee; and

WHEREAS, Lacombe County has established fees for the conduct of appeals and hearings; and

WHEREAS, Pursuant to the provisions of the Freedom of Information and Protection of Privacy Act, RSA 2000, c. F-25, Lacombe County must make certain information available to the public;

NOW THEREFORE, the Council of Lacombe County, duly assembled, enacts as follows:

### **1. Short Title and Purpose**

- 1.1. This bylaw may be cited as the "2025 Rates and Fees Bylaw".
- 1.2. This bylaw establishes fees and rates for services and supplies offered by Lacombe County, and which are not already covered under another bylaw of Lacombe County.

### **2. Rates**

- 2.1. Schedules 1, 2, 3, 4, 5, & 6 attached hereto and forming part of this bylaw, outline the fees and rates established for each service area of the County.
- 2.2. Fees and charges for items not included in this bylaw or any other County bylaw may be established by the County Manager, or designate, as required from time to time.

### **3. Other Terms and Conditions**

- 3.1. All goods and services provided by the County are payable at time of delivery.
- 3.2. **Unless otherwise indicated**, all fees are exclusive of any Goods and Services Tax ("GST"), and the County will charge GST on goods and services in accordance with the provisions of the Excise Tax Act.
- 3.3. Fees and rates charged by the County shall be paid for using the following methods: cash, cheque, Interac®, bank draft, money order, or electronic funds payment.
- 3.4. The County may also offer other forms of payment through a 3<sup>rd</sup> party payment processor.
- 3.5. Subject, to guidelines adopted by policy, the County may also provide credit to customers of County services and supplies.
- 3.6. Two percent (2%) per month (26.82% annual effective rate) shall be charged on accounts receivable balances not paid with the net 30-day terms of payment with the exception of:
  - a. Amounts owed by federal provincial and municipal governments and agencies customers.
  - b. Amounts subject to a payment plan as approved by the County Manager.

- 3.7. At the discretion of the County Manager, or designate, late payments penalties may be waived, cancelled, or adjusted.
4. Lacombe County Bylaw #1422-24 is hereby repealed.
5. Rates in this bylaw become effective upon adoption of this bylaw.

Introduced and given first reading this 13<sup>th</sup> day of March, 2025.

Given second reading this 13<sup>th</sup> day of March, 2025.

Given third and final reading this 13<sup>th</sup> day of March, 2025.

  
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County Manager

**Schedule 1  
Corporate Services**

1. General Fees and Charges

- a. Photocopying
  - Single Sided      \$0.25 per page
  - Double Sided      \$0.40 per page
- b. Fax Transmission
  - Local      \$0.50 per page (includes photocopying)
  - Long Distance      \$1.00 per page (includes photocopying)
- c. Staff Time to Produce Information Not Provided for Elsewhere in This Policy  
\$7.50 per ¼ hour
- d. FOIP Requests  
As per Lacombe County Freedom of Information and Protection of Privacy Bylaw, as amended from time to time.
- e. Copies of Council, Council Committee, MPC & SDAB Meeting Minutes  
  
Provided at cost of photocopying noted above.
- f. Electronically Generated Records  
  
Records sent either by email or uploaded to applicant supplied USB stick.  
Cost limited to staff time.

2. Aerial Photography/Mapping

Regular

County Map	\$15
County Map (mailed)	\$15 plus mailing costs
County Atlas Booklet	\$23
County Atlas Booklet (mailed)	\$23 plus mailing costs
County Map Foldup	\$15
County Map Foldup (mailed)	\$15 plus mailing costs

Laminated

County Map	\$17
County Map (mailed)	\$17 plus mailing costs

Quarter Section Maps

8.5" x 11" Hard Copy	\$5
8.5" x 11" Digital Copy	\$10

Air Photo

\$100 per township

Custom Mapping

\$65 per hour (minimum  
1-hour charge)

3. Tax Certificates

\$25

4. Tax Search (Professional Inquiry)

\$15

5. Dishonored Payment

\$25

6. Cemetery Plots – Mirror and District Cemetery (Bylaw 1008/05)

Refer to Bylaw 1008/05.

7. Dog Licensing Fees

Refer to Bylaw 1224/16.

8. Mirror Lot Sales Prices (Council Policy AD(8))

Type	Size	Price
Serviced With Water and Sewer - at Property Line	50' x 120' Other Sizes	\$14,000 \$2.33/sq. ft.
Serviced With Water and Sewer– in Adjacent Street	50' x 120' Other Sizes	\$9,800 \$1.63/sq. ft.
Unserviced Lots	Subject to Council approval.	

All lot sales are subject to G.S.T.

9. Deferred Servicing Fee for QEII West Lacombe Business Parks  
Connection Fee as per Bylaw 1353/21, clause 4.10

Deferred Servicing Fee                      \$75,215.52 per ha

**Schedule 2  
Agricultural and Environmental Services**

1.	<u>Rental Equipment AG(3) and AG(9)</u>	<u>Charge</u>	<u>Deposit</u>
	Slide-in Sprayer (150 or 200 gallon)	\$50 per day	\$200
	Pull Type Pasture Sprayer	\$50 per day	\$200
	Skunk Trap	N/C	\$75
2.	<u>Tree Shelterbelt Program AG(1)</u>		
	Tree planter (crew of two)	\$30 per hour	
	Road construction projects	N/C	
3.	<u>Weed Notice Work AG(8)</u>		
	The rates below shall be charged for the period commencing from when the equipment leaves the County shop until it returns.		
	Backpack sprayer and operator	\$ 50 per hour, plus mileage	
	UTV and operator	\$110 per hour, plus mileage	
4.	<u>UTV and Operator Spraying Services</u>		
	County Residents	\$80 per hour	
	Non-County Residents	\$110 per hour, plus mileage	
	Private Gravel Pits	\$60 per hours, plus mileage	
5.	<u>County Provided Pesticides for Weed Notice Work and Spraying Services</u>	Lacombe County Cost	
6.	<u>Sale of Verbenone</u>	Lacombe County Cost	
7.	<u>Sale of Pollinator Packages</u>	Lacombe County Cost	
8.	<u>Encroachment Construction and Agreement Renewal Fee RC(8)</u>	\$3,000	
9.	Resident Environmental Sustainability Program AD(33)	50% Lacombe County Cost	

**Schedule 3  
Assessment**

1. Assessment Summary & Detail Reports for Residential or Farmland Property Classes

Assessment Summary	No charge to registered owner All others, \$12	
Ratepayer/Residential Farmland Details	No charge to the registered owner	All others, \$12
For Non-Residential Property Class (including machinery & equipment)		
Assessment Summary	No charge to the registered owner All others \$25	
Ratepayer Details	No charge to the registered owner All others \$25	
2. Inspection of Assessment Roll

During regular business hours inspection of the current assessment roll pursuant to Section 307 will be at no charge for the first one half hour. The person may transcribe what information is available provided it does not interfere with the right of other persons to view the roll.

First one-half hour	No charge	
Additional time	\$15 per half hour	
3. Sales List Requests

Assessment Sales Report	\$50 for 6-month period \$100 for 12-month period	
Staff time to produce reports in excess of 15 minutes	\$15 per half hour	
4. Assessment Complaints

Fees for filing assessment complaints to the Assessment Review Board are:

Residential – 3 or fewer dwellings and farmland	\$50 per roll number	
Residential – 4 or more dwellings	\$650 per roll number	
Non-residential	\$650 per roll number	

If the Assessment Review Board makes a decision in favour of the complainant, the fees are refunded.
5. Tax Recovery

Registration of tax notification	\$50 per parcel Plus land title costs for notification of owner	
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6. MGA Section 299 and 300 Requests for information:

Submitted with appropriate form

Residential 3 or fewer dwellings and farmland	\$25 per roll number	
Residential 4 or more dwellings	\$75 per roll number	
Non-residential	\$250 per roll number	

**Schedule 4**  
**Planning and Development**

1. Development Permit Application (Bylaw 1237/17)

- a. All Development Permit Applications except those listed in 1(b)  
\$200
- b. All Development Permit Applications made for all uses in the commercial and industrial districts, and for the following uses in all districts: sand and gravel extraction and processing; communication towers, minor business, and trade; community facility; special events; campground – major; alternative energy – commercial; cannabis production facility; agricultural service facility and cannabis retail  
\$500

2. Subdivision Application (Bylaw 1110/10)

- a. For single parcel where rezoning is not required (e.g. for a first parcel out subdivision, boundary adjustment, agricultural subdivision, or re-subdivision of a residential parcel):

Application Fee	\$500
Endorsement	\$250

- b. For fragmented parcel subdivisions where rezoning is not required

Application Fee	\$1,000
Endorsement Fee	\$ 250

- c. Where rezoning is required, subdivision fees are as follows:

<u>Lake Area Subdivisions</u>	<u>All Other Areas</u>
Level 1 (1 lot) \$1,000	Level 1 (1 lot) \$1,000
Level 2 (2-10 lots) \$5,000	Level 2 (2-10 lots) \$4,000
Level 3 (11-25 lots) \$10,000	Level 3 (11-25 lots) \$8,000
Level 4 (26-50 lots) \$12,000	Level 4 (26-100 lots) \$10,000
Level 5 (51-100 lots) \$14,000	Level 5 (101-200 lots) \$12,000
Level 6 (101-150 lots) \$16,000	Level 6 (201 lots+) \$15,000
Level 7 (151-200 lots) \$18,000	
Level 8 (201 lots+) \$20,000	
Endorsement Fee	\$1,000

3. Re-designation (Bylaw 1237/17)

- a. A flat advertising fee of \$1,500 is applicable to all re-designation and other Land Use Bylaw changes.
- b. Where the request is for a zoning change to allow for the subdivision of land for multi-lot development for residential and other uses the fee is:

<u>Lake Area Re-Designations</u>	<u>All Other Areas</u>
Level 1 (1 lot) \$1,000	Level 1 (1 lot) \$1,000
Level 2 (2-10 lots) \$5,000	Level 2 (2-10 lots) \$5,000
Level 3 (11-50 lots) \$10,000	Level 3 (11-50 lots) \$7,500
Level 4 (51-250 lots) \$15,000	Level 4 (51-250 lots) \$10,000
Level 5 (251 lots+) \$25,000	Level 5 (251 lots+) \$15,000

- c. If no subdivision is involved the re-designation application fee is: \$1,000

4.	<u>Sign Applications</u>	\$50
5.	<u>Compliance Reports</u>	\$100
6.	<u>Pre-circulation of Development Permit</u>	\$50
7.	<u>Plans and Bylaws (Paper Copies)</u>	
	Municipal Development Plan	\$10
	Land Use Bylaw	\$50
	Buffalo Lake Intermunicipal Development Plan	\$10
	Lacombe Intermunicipal Development Plan	\$10
	Town of Blackfalds/Lacombe County Intermunicipal Development Plan	\$10
	Milton/Morningside Area Structure Plan	\$10
	Lacombe/Blackfalds Fringe Area Structure Plan	\$10
	Mirror Area Structure Plan	\$10
	South of Highway 11 Area Multi-lot Country Residential Outline Plan	\$10
	Burbank Local Plan	\$10
	Gull Lake Intermunicipal Development Plan	\$10
	Sylvan Lake Management Plan: 2000 Update	\$10
	Sylvan Lake Public Access Study	\$10
	Sylvan Lake Water Quality Assessment Study and Watershed Management Considerations	\$10
	Highway 2A Urban Corridor Area Structure Plan	\$10
	Town of Bentley/Lacombe County Intermunicipal Development Plan	\$10
	Village of Alix IDP	\$10
	Village of Clive/Lacombe County Intermunicipal Development Plan	\$10
	Town of Eckville/Lacombe County Intermunicipal Development Plan	\$10
8.	<u>Initiation of Development Without Development Permit Approval or Failure to Meet Condition(s) of Development Approval</u>	
	All Districts Except for Commercial, Industrial, Recreation, and Agricultural (as noted below)	
	Permitted Use	\$ 500
	Discretionary Use	\$1,000
	Commercial, Industrial or Recreation District	
	Permitted Use	\$2,000
	Discretionary Use	\$3,000
	Agricultural District	
	Minor Business or Trade or Contractor Business	\$3,000
9.	<u>Historical Land Use Search</u>	\$100
10.	<u>Subdivision &amp; Development Appeal Board Appeal Fees</u>	
	Stop Order Appeal	\$500
11.	<u>Road and Subdivision Renaming Request (Policy AD(20))</u>	
	Application Fee	\$100



## Schedule 5 Operations

1. Road and Infrastructure Standards Manual \$150
  
2. Dust Treatment on Roads OP(6)  

Calcium Chloride – (1/3<sup>rd</sup> cost recovery)  
For both fall and spring application

Two Applications\*  
\$3.58 per lineal metre (up to 200m)  
\$10.74 per lineal metre (over 200m)  
  
One Application\*  
\$1.79 per lineal metre (up to 200m)  
\$5.37 per lineal metre (over 200m)  
  
*\*Subject to change - pending yearly tenders and equipment costs*
  
3. Sale of Road Allowance OP(14)  

Subject to Council approval

\$500 application fee plus  
The value of Road Allowance to be sold is to be based on market value as determined by the County's assessment department
  
4. Sale of Materials OP(17)  

Used Culverts

50% of purchase price
  
5. Sale of Bridge Materials OP(20)  

Current market price plus  
12% administration fee and  
10% capital recovery surcharge  
  
Restocking Fee – 15% of sales price
  
6. Urban Municipal Road Maintenance OP(24)  

Subject to Council approval

Cost plus 15%
  
7. Utility and Approach Inspection OP(27)  

Approach approvals (industry)  
Utility crossings  
Seismic approvals  
Road use inspections

\$150  
\$150  
\$150  
\$150
  
8. Rentals  

Wire Winder

\$50 per day
  
9. Sale of Signs  

Sign – 75 cm x 75 cm (includes post and installation)

\$246 each

10. Rural Address Signs

(Sign Specifications as per Bylaw No. 1112-10)

Sign	\$25 each
Post	\$35 each
Installation (sign and post)	\$90 each

11. Domestic Septic Waste in the Mirror Lagoon

Charges for this service will be based on the capacity dumped.

Per Load (Single Axle)	\$35
Per Load (Tandem Axle)	\$65

12. Clean Up Program

"A" Rate (Paved Roads) - \$75/km of roadway right of way cleaned. This rate shall apply to all paved roadways within Lacombe County.

"B" Rate (Gravel Roads) - \$50/km of roadway right of way cleaned.

13. Parking Fees for Areas as authorized by Bylaw 1370/22

- a. All parking fees include GST.
- b. All fees apply during May 1<sup>st</sup> to October 15<sup>th</sup> of each year.
- c. Season passes cover parking from May 1<sup>st</sup> to October 15<sup>th</sup> of each year.
- d. The following rates apply to designated parking areas at Sandy Point Beach Parking Lot (per vehicle).

## i. Beach Parking Stalls

1. Per Hour	\$ 3.00
2. Per Day	\$ 15.00
3. Per Season	\$120.00

- e. The following rates apply to either the Sandy Point or Sunbreaker Cove Boat launch (per vehicle, includes trailer).

## i. Boat Launch

1. Launch Only	\$ 10.00
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## ii. Day Rate

1. Boat Launch and Park	\$ 20.00
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## iii. Seasonal Rate (Valid at either Launch)

1. Boat Launch and Park Pass	\$160.00
2. Launch Only Pass	\$ 80.00

14. Permit Fees for Golf Carts as authorized by Bylaw 1418/24

- a. Permit Fees for Golf Carts to operate within Residential Lake Districts of Lacombe County.
  - i. Residential Lake Districts not otherwise specified \$60
  - ii. Sandy Point (included paid parking fees) \$100

16. Crop Compensation as per Policy OP(8)

Section 1 – Acquisition of Right of Way

<i>Section 1a – For Right of Way with purchase finalized prior to the crop year as expense for weed control</i>	2025 Rate
	\$ 100.00/acre

<i>Section 1b – For Right of Way with purchase not finalized prior to the crop year</i>	
Crop	2025 Rate
Oil Seed/Wheat/Peas/Corn Silage (Higher Value crops)	\$ 633.08/acre
Other Grains (Lower Value crops)	\$ 457.43/acre
Tame Hay or Pasture	\$ 300.00/acre
Seed Potatoes	\$9,362.58/acre
a) All prices as based on net returns.	

<i>Section 2 - Back sloping</i>	
Crop	2025 Rate
Oil Seed/Wheat/Peas/Corn Silage	\$ 633.08/acre
Other Grains	\$ 457.43/acre
Tame hay or Pasture	\$ 300.00/acre
Native Hay or Pasture	\$ 87.11/acre
Summer fallow	\$100.00/acre
Brush	\$ 65.38/acre
a) Where crop received hail prior to the road construction, the preceding rates are to be prorated between the summer fallow rate and the respective crop rate based on the percentage of hail loss.	
b) All prices as based on net returns.	

**Schedule 6  
Fire Services**

1. Emergency Response Fees

Service	Fee
Fire Suppression Response	<u>Total response time less than 1 hour: \$0</u>  Alberta Transportation Rates, as amended by the Province of Alberta from time to time.
Motor Vehicle Collision Response	Alberta Transportation Rates, as amended by the Province of Alberta from time to time, at a minimum of one hour
Any other response	Cost of material used and third-party costs
Response to a fire monitoring system nuisance alarm <i>Defined as any alarm system malfunction, including faulty equipment and misuse of alarm.</i>	No charge first response \$100 for second response \$200 for third response \$300 for subsequent responses

2. Inspections, Permits and Services

Service	Fee
<b>Inspections</b> Inspection Re-Inspection Provincial License Inspection Occupancy Load Certificate Construction Site Inspection and Plan Review Fire Code Plan Review Technical Review Travel Time Mileage Administration Fee (1 hour minimum)	 \$ 150.00 / hour \$ 175.00 / hour \$ 150.00 / hour \$ 50.00 each \$ 175.00 / hour \$ 150.00 / hour \$ 175.00/ hour \$ 75.00/ hour \$ 0.75 / km \$ 40.00/ hour
<b>Special Events</b> Special Event Review Special Event Permit Mobile Cooking Operations Review	 \$ 150/ hour \$ 50 each \$ 150/hour
<b>Investigation Services</b> Investigator Mileage 3D Imagery Aerial Imagery Lab Analysis (USD) Lab Report (USD) Any additional courier fees. Accelerant Detection Canine Canine Team - Mileage Expert Testimony Forensic Imagery and Evidence Services - <i>Forensic services only (working under the primary investigator), which includes scene documentation, evidence, collection, evidence logs and imagery.</i>	 Fees based on Cost Recovery Basis for costs incurred from use of Third-Party Contractor.
<b>Outside Request for Investigation Information</b> File Search (FOIP) Copy of Investigation Report Photographs Photographic Log Aerial 3D Imagery Ground Based 3D Imagery	 \$ 125.00 request \$ 250.00 report \$ 50.00 per 20 images \$ 75.00 / hour \$ 50.00 process \$ 50.00 process