

ESEND AGREEMENT

SUBSCRIPTION SERVICE AGREEMENT



NEW

CHANGE

Please read the following terms and conditions carefully, as they contain important information regarding the Lacombe County ESend subscription services:

ESend subscribers will receive documents relating to their personal accounts and transactions with Lacombe County electronically, via the email address provided. (Includes: cash receipts, invoices, utility bills, and related correspondence);

It is the subscribers' responsibility to provide the correct email address to Lacombe County, and to inform Lacombe County of any changes to their email address;

If you have not received your utility invoice(s) by the 15th of each month, please contact the Lacombe County Office at 403-782-6601. Non-receipt is not justification for late payment and penalties will apply.

| | | | |
|----------------|----------------|-------------|--|
| Name(s): | | Email | |
| Street Address | City/Town | Postal Code | |
| Main Phone | Business Phone | | |

PLEASE PROVIDE DETAILS FOR ALL ACCOUNTS AND/OR PROPERTIES YOU WOULD LIKE TO SUBSCRIBE:

| |
|---------------------------|
| Utility Account Number(s) |
| Customer Number(s) |

I/We the applicant(s) have read and agreed to the terms and conditions of the ESend service agreement, as presented above.

| | |
|------------------------|------|
| Signature of Applicant | Date |
|------------------------|------|

The personal information collected through this form is for the registration and administration of services and programs to the subscriber(s) named in this agreement. This collection is authorized by section 4 of the Protection of Privacy Act subsection (c) that information related directly to and is necessary for an operating program or activity of Lacombe County, including a common or integrated program or service. For questions about the collection of personal information, contact Lacombe County's Privacy Coordinator at: 403-782-6601.

Lacombe County
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