

**MUNICIPAL DEVELOPMENT
PLAN & LAND USE BYLAW**

2017 REVIEW

**ANNUAL REPORT &
MONITORING MATRIX**



INTRODUCTION

The *Municipal Development Plan* (MDP) and *Land Use Bylaw* (LUB) were adopted in July 2017 and while these plans are very new, Policy MUNI 8.3.2 requires an annual review and report based on the findings of the Monitoring Matrix of the MDP. The matrix was created to test the success or failure of the policies within the plans, and to indicate if the policies are meeting the plans objectives. The following are the findings broken down by section. As stated the plans were only adopted in July 2017, so much of the data remains unchanged.



SECTION 3 - OUR AGRICULTURAL COMMUNITY



Objective: Protect and encourage the County's strong agricultural community

The key objective of this section is to protect and encourage the County's strong agricultural community. The main focus of the policies is on subdivision and preventing the fragmentation and land use change from primary agriculture, while also supporting specialized agricultural operations that need less land. The percentage of land zoned Agriculture 'A' District in the County is still extremely high at 98.68%. The number of subdivision applications received since July 2017 was twenty one (21). A total 43.57 hectares (107.66 acres) was removed from agricultural use (first parcel out, fragmented parcel, or residential/commercial/industrial subdivisions). No conflict was recorded between non-agricultural uses and agricultural uses based upon approved developments. The amount of land zoned to non-agricultural is 3,707 hectares (9,160 acres), which is 27% of the total land identified for non-agricultural uses. Based on the current statistics in the matrix, Lacombe County is still firmly a strong agricultural community.

In terms of first parcel out subdivisions, nine (9) applications were received and approved with the average size of 1.73 hectares (4.27 acres). This is slightly larger than the permitted 1.62 hectares (4 acres) but well within the discretionary 2.2 hectares (5.5 acres). A total number of seven (7) fragmented parcel subdivisions were applied for: four (4) were approved and three (3) were refused. The refusals were due to the existence of access roads across the fragmented portions. Only one (1) refusal appealed to the Municipal Government Board (MGB) and the County is still waiting on the decision, so it is unknown if the change in policy has made the MGB's decisions more consistent. The total number of agricultural subdivisions received since July were three (3) with two (2) of those subdivisions refused. One (1) application did not meet the policy as it was not 75% established as per the business plan, and the other one (1) application was refused on the grounds that it was not a specialized or intensive agricultural operation, but rather an agricultural service business. Both these applications were appealed

to the MGB and the County is still awaiting the decisions from the Board. Staff are proposing a change as a result of the latter appeal as the MGB had noted some confusion with regard to no definition for an intensive or specialized agricultural operation in either the LUB or the MDP. This has been rectified in the proposed amendments for 2018.

The County met its referral responsibilities in terms of the Natural Resources Conservation Board. There was no new confined feeding operations, however the County provided responses on seven (7) expansions to existing operations.

Suggested Action based on the Matrix Results:

The only proposed action was to include a definition for specialized or intensive agricultural operation.



SECTION 4 - OUR NATURAL ENVIRONMENT AND RECREATION

Objective: Demonstrate responsible stewardship of the County's natural environment and provide a variety of recreational opportunities

The key objective of this section is demonstrate responsible stewardship of the County's natural environment and provide a variety of recreational opportunities. The County has many progressive policies to protect its natural environment. One integral way of protecting the County's waterbodies and watercourses is through the incorporation of environmental reserve. As part of any second parcel subdivision the County takes environmental reserve or environmental reserve easement depending on the location or type of waterbody or water course. Since the adoption of the MDP in July 2017, two (2) applications had environmental reserve taken, however, none of these were on named waterbodies or watercourses. The amount of environmental reserve taken was 1.52 hectares (3.7 acres) and the amount of environmental reserve easement was 4.09 hectares (10.1 acres). No subdivision had their environmental reserve or environmental reserve easement requirements relaxed by the County.

There were four (4) multi-lot and/or rezoning developments which

included Burbank Heights and Lincoln Ranch (residential multi-lot developments), The Nursery Golf Course and Country Club (recreational development) and Procor (Heavy Industrial railway expansion project). All of these developments had to complete numerous studies which ensured the protection of the County's natural capital. In Burbank Heights the majority of the wooded area was dedicated as municipal reserve while an ephemeral wetland did not warrant conservation. Similarly Lincoln Ranch identified eight wetlands, two of which will be used as part of their stormwater system, while the remainder have been identified for removal. Procor identified some shrubby riparian area as well as some sensitive species, all of which are protected as part of the development.

Ensuring safe disposal of wastewater, safeguarding groundwater and the proper retention and filtrations of stormwater are fundamental to the responsible stewardship of the County's natural environment. All development and subdivision applications are required to confirm that they can provide adequate sewage disposal and for the aforementioned rezoning applications, the County required geotechnical studies and stormwater management plans. The County has also changed its stormwater management policy to require constructed wetlands or expanded naturalized wetlands to form the stormwater management facility. Both Burbank Heights and the Lincoln Ranch residential developments propose constructed wetland stormwater management facilities. In the Nursery Golf Course and Country Club recreational development, the stormwater management facility is proposed as a dry pond, with an outlet pipe to drain water to the existing water body. This was accepted due to a site limitation that limited the function of a naturalized system. The County has furthered this policy and approved the document *Standards for Stormwater Management Facilities* to provide guidance of the best management practices in this field for developers.

Since the adoption of the MDP and LUB, the County has adopted a number of programs to inform the public, and further awareness and protection of the County's natural capital. Allowing the public to access natural recreational areas encourages environmental stewardship. In developments where environmental reserve is taken, municipal reserve is also required adjacent so that the County can incorporate

trails along the waterbody or water feature. A total of 2.05 hectares (5.06 acres) of municipal reserve adjacent to environmental reserve was taken by the County. In addition the County also had a number of naturalized recreational projects which included the donated lands of Kuhn Park, Anderson Park and the Cliff and Mary Soper Natural Areas, and the Crooker Pit Wetland Creation. A number of green infrastructure policies were created which are too early to assess as of yet.

In terms of community education and information, the *Guide to Dark Sky Principles* was completed, there are four (4) active ALUS participants, the 2017 update to the Environmental Management Plan was completed and the Take It Off Program was run for all the County's major lakes. The assessment for policy implementation to meet the environment and recreation objective is considered successful for 2017.

Suggested Action based on the Matrix Results:

No suggested action for this years review.



SECTION 5 - OUR ECONOMIC GROWTH

Objective: Diversify and support economic growth

The overarching economic development strategy is to ensure that commercial and industrial development is located along major highway and hamlets, while home based businesses can locate in the agricultural area to help support the agricultural community. The policies supporting this strategy have been successful to date with five (5) industrial and commercial developments approved within 3.2 kilometres of a provincial highway, and twelve (12) businesses approved in the Agricultural 'A' District. To date, development approvals are in line with the development strategy. In addition to this, the Development Incentive Grant which is being piloted in the Hamlet of Mirror was approved by Council; the aim of this program is to encourage small businesses to locate in hamlets. The County has also participated in preliminary meetings with organizers of the Central

Alberta Business Incubator Program and continues to work with and support the Central Alberta Economic Partnership.

Tourism was identified as important to the economic development of the County by the public. Therefore a number of policies to help support tourism was implemented. Since the adoption of the new MDP and LUB two (2) development permits were issued for businesses that support or facilitate tourism. These applications included a wedding venue and an intermediate campground and in the Agricultural 'A' District. A number of initiatives are also ongoing in the County's support of its tourist assets which include the expansion of the Sandy Point beach parking area, administrative participation and receipt of the Central Alberta Tourism Alliance Accommodation Study and the ongoing operation of *Policy RC(10)* which provides operating support to historical, cultural, tourism and visitor information facilities and services.

An important component to the County's economic growth is the clustering of commercial and industrial developments to help create synergies. The County has achieved this success through its existing industrial and commercial parks. Five (5) development permits were issued since the adoption of the MDP, all were for the Business Industrial 'I-BI' District (primarily the Aspelund Industrial Park) for oilfield service companies, and one (1) permit for McLevins Industrial Park for a construction company. This confirms the continued clustering of similar types of businesses for the industrial and commercial parks.

New and expanded policies were introduced for the industrial and commercial parks, however it is too early to assess if these policies are working as no new industrial or commercial parks are being developed to date under these policies.

Natural resources are an important part of the economy and are supported by the County. Three (3) existing gravel pits were renewed with no changes, and two (2) existing gravel pits were renewed with expansions to their previous approval. The County has a strong process and good working relationship with its gravel pit operators to ensure that there is minimum impact to the County's residents from these operations. No major issues were recorded since the adoption of the plans; five (5) complaints were received regarding rock chips

and gravel truck speed near residences. The issue of air pollution from an asphalt plant was also received, however this falls within the jurisdiction of Alberta Environment and Parks. Administration met with landowners to discuss concerns. As it was a one off situation, no measures are being taken at present.

The assessment for policy implementation to meet the economic development objective is considered successful for 2017.

Suggested Action based on the Matrix Results:

No suggested action for this years review.



SECTION 6 - OUR BUILT ENVIRONMENT

Objective: Ensure compatible and responsible development of the County's built environment

The MDP sets out a housing strategy for the County which focuses developments into hamlets and areas identified as being suitable for residential development. The strategy's aim is protection of agricultural land from subdivision and acreage pressure, and to help strengthen and grow hamlet communities. The matrix did an assessment of the County's twenty nine (29) multi-lot residential developments, which met the housing strategy criteria. In terms of development approvals the majority of housing approved is still within the County's Agricultural 'A' District with twenty five (25) first dwelling applications, five (5) second dwelling applications, and one (1) third dwelling application. Five (5) dwellings were approved in a Recreational Vehicle Resort 'R-RVR' District, two (2) dwellings were approved in a multi-lot development and one (1) dwelling in a hamlet. While the economic climate may be playing a part in the lack of take-up of the County's multi-lot developments, the strong trend of agricultural land being the primary area for residential development is something that should continue to be watched in the future. The County has started a number of initiatives to support hamlet development, including the Development Incentive Grant and the Main Street Project for the Hamlet of Mirror.

There were two (2) multi-lot residential rezoning applications: Burbank Heights and Lincoln Ranch. Both of these developments were initiated prior to the adoption of the plans, but did follow the County's *Multi-lot Development Proposals: Guide to the Approval Process*. Therefore, the proposed developments comply with the policies of the MDP.

Lincoln Ranch multi-lot development was the only new development initiated within a lake watershed. The sensitive lake environments of the County were identified by the public as an important environmental, cultural and recreational amenity. County policies have long recognized this and employed required density provisions for multi-lot residential development in the lakes watershed areas. The matrix is evaluating these densities to ensure compliance and outlines which districts makeup the residential component of the watershed areas. This will be evaluated over time to ensure compliance.

The assessment for policy implementation to meet the built environment objective is considered successful for 2017.

Suggested Action based on the Matrix Results:

No suggested action for this years review.



SECTION 7 - OUR INFRASTRUCTURE & TECHNOLOGY

Objective: Support innovative and efficient infrastructure and technologies

The County's road infrastructure is integral to the economic success of the County and development can often place additional pressure on the existing road infrastructure. Therefore, the MDP and LUB set out numerous policies and regulations to the highest level of service for County residents. A review was carried out of the five (5) year road construction plan compared to the Future Land Use Concept Map (Figure 1 - MDP), and some major roads have been completed or are slated for upgrading relative to development. These include 5.1 kilometres (3.17 miles) of Degraff's Road and 4.0 kilometres (2.5 miles) of Range Road 1-1 to Sandy Point beach and RV site. No exceptions have been made to date requiring developers to carry out Traffic

Impact Assessments, and all required developments are referred to Alberta Transportation for their comments. Similarly no standards have been waived in terms of compliance with the County's *Standards Manual*. For the year ending 2017, a total of \$17,010 was collected in road improvement levies. This was all collected from Degraff's RV Resort and contributes towards the upgrading of the aforementioned Degraff's Road (as required by the MDP that the cost of a development will be borne by the developer).

Regional and communal water and wastewater are important considerations to the future protection of the environment and a consistent source of waste disposal and water provision for industry. The County sets out policy to work with and cooperate with neighbouring municipalities to provide regional services. The County adopted an offsite levy bylaw to extend regional services from the City of Lacombe to the Joint Economic Area west of the QEII Highway. The County is also part of a number of water and wastewater commissions which forward regional servicing in the County. In a lake area where regional water and wastewater services are not available, all new multi-lot development is required to install communal systems. This requirement has not been relaxed since the adoption of the plan.

The policies on stormwater management were increased as part of the adoption of the MDP and LUB in 2017. Developers are now required to provide constructed wetlands or use existing wetlands for the retention/detention of stormwater from the development, or demonstrate there is site limitations which would allow an alternative such as a dry pond. These naturalized systems allow for longer retention rates, more filtration and removal of particulates, which leads to cleaner water. Lincoln Ranch and Burbank Heights both provide for constructed and naturalized wetlands as part of their stormwater management system design. The Nursery Golf Course and Country Club proposes to locate a dry pond, with an outlet pipe to drain water toward the existing water body. This alternative to constructed wetlands has been accepted as a site limitation (very small drainage area) would not allow the system to function properly as a naturalized system.

Alternative technologies will play a more important role in the future provision for energy in the County. For the year ending 2017, there was

only one (1) macrogeneration project, a MET Tower which is part of a testing phase for a wind project.

The assessment for policy implementation to meet the built infrastructure and technology objective is considered successful for 2017.

Suggested Action based on the Matrix Results:

No suggested action for this years review.



SECTION 8 - OUR MUNICIPAL LEADERSHIP

Objective: Foster Strong Municipal Leadership

The policies set out in this section of the MDP are to ensure that the County is transparent and accountable in terms of the implementation of its policies. The County is required to carry out an annual review based on the information required by the monitoring matrix. This will be presented to Council on March 8, 2018. Only one plan amendment is being proposed as a result of the matrix analysis and that is the addition of a definition for a specialized or intensive agricultural operation to the MDP and the LUB. The other plan amendments proposed as part of the annual review are based on the changes to the *Municipal Government Act* (MGA) and some administrative errors and omissions.

Strong municipal leadership is also fostered through cooperation and consultation with neighbouring municipalities. The County initiated two (2) Intermunicipal Development Plan (IDP) reviews in 2017. Eleven (11) developments and two (2) subdivisions were circulated for comment to help ensure conflict is avoided between municipalities. In addition to this the total spent by the County as a result of it's Joint Use Agreements was \$1,073,875.20 which shows it's continued dedication to municipal partnerships.

The assessment for policy implementation to meet the municipal leadership objective is considered successful for 2017.

Suggested Action based on the Matrix Results:

No suggested action for this years review.

OUR AGRICULTURAL COMMUNITY

Protect and encourage the County's strong agricultural community

Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
3.3.1	1, 2	Percentage of land in Lacombe County zoned Agricultural 'A' District	98.68%		X
3.3.2	1, 2, 4	Amount of land removed from agricultural use for current year	43.57 hectares (107.66 acres)		X
3.3.3	1	Staff will undertake annual review of MDP policies alongside Agricultural Guide	Completed - no findings		X
3.3.4	1, 2, 3	How much land has been identified for non-agricultural uses vs. how much land has been rezoned (total existing at the time) Annual review of impacts and/or changes observed in areas around rezoned lands	13,806 hectares (34,115 acres) identified for non-agricultural uses vs. 3,707 hectares (9,160 acres) rezoned No changes for 2017		X
3.3.5	1, 2, 3	Number of subdivisions which are larger than the maximum permitted parcel size for current year Annual number of development appeals in the Agricultural 'A' District for current year	1 application 1 application		X
3.4.1	3	Number of subdivision refusals by the Subdivision Authority vs. total number of applications, for current year Number of applicant appeals vs. total number of applications for subdivision, for current year	5 refused vs. 24 applications 3 appeals vs. 24 applications		X
3.5.1	3	Number of first parcel out subdivision applications approved vs. number refused, for current year	9 approved vs. 0 refused		X
3.5.2					
3.5.3		Average size of an approved first parcel out subdivision for current year	1.73 hectares (4.27 acres)		
3.6.1	3	Number of fragmented parcel subdivisions approved vs. number refused, for current year Average size of an approved fragmented parcel subdivision for current year	4 approved vs. 3 refused Reasons for refusal: Applications were refused as they were not considered fragmented parcels (MGB upheld Subdivision Authority's decision on 2 applications, and 1 application has a Municipal Government Board decision pending). 12.43 hectares (30.72 acres)		X
3.7.1	1, 3, 4	Number of agricultural parcel subdivisions approved vs. number refused, for current year Average size of an approved agricultural parcel subdivision, common types of operations, for current year	1 approved vs. 2 refused Reasons for refusal: Custom farming service application refused as it did not meet the definition of an agricultural operation (Municipal Government Board decision pending). Performance horse breeding application refused as it did not meet the 75% established criteria (Municipal Government Board decision pending). 13 hectares (32.12 acres) for an existing sheep farm		X
3.8.1	1, 4	Number of NRCB referrals for new confined feeding operations for current year Number of NRCB referrals for expanded confined feeding operations for current year	0 referrals 7 referrals		X

OUR NATURAL ENVIRONMENT & RECREATION

Demonstrate responsible stewardship of the County's natural environment and provide a variety of recreational opportunities					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
4.3.1	1, 2	Number of subdivision applications conditionally approved with environmental reserve dedication required for current year Number of subdivision applications conditionally approved with environmental reserve easement dedication required for current year Most common waterbodies/courses where ER/ERE taken for current year	2 applications 0 applications No applications on named waterbodies/watercourses		X
4.3.2	1, 2	Number of development permits affected or proximal to a waterbody/course Number of development permits which have had the minimum 30m setback relaxed	23 applications with environmentally sensitive features 0 applications		X
4.3.3	1, 2	Number of applications considered which required a geotechnical report/study for current year	4 applications (Burbank Heights, Lincoln Ranch, The Nursery Golf Course and Country Club, Procor)		X
4.3.4	3, 4	Total amount of environmental reserve dedication included in conditionally approved applications for current year	1.52 hectares (3.7 acres)		X
4.3.5		Total amount of municipal reserve dedication adjacent to environmental reserve, included in conditionally approved applications for current year	2.05 hectares (5.07 acres)		
4.3.6	3, 4	Total dollar amount of public access levy received for current year Current lake access/improvements underway using these dollars	\$0 No new lake access projects underway		X
4.3.7	1, 2	Administrative review of alignment with provincial legislation	Completed - no findings		X
4.3.8					
4.3.9	1, 2	Total number of naturalized stormwater management facilities included in conditionally approved applications for current year Compliance with County <i>Standards for Stormwater Management Facilities</i> Current projects or initiatives which support these policies	1 naturalized stormwater management facility (Burbank Heights) Yes compliant Projects/Initiatives: County's Environmental Management Plan, Environmental Improvement Grant, Sylvan Lake Management Committee, Take it Off Program on Gull Lake/Buffalo Lake/Sylvan Lake, Alternative Land Use Services (ALUS), Crooker Aggregate Pit Wetland Creation, Dedicating donated lands to park spaces (Such as Kuhnen Park, Anderson Park, Mary & Cliff Soper Natural Area), OHV trails, Environmental & Protective Services Department workshop opportunities for community members		X

OUR NATURAL ENVIRONMENT & RECREATION

Demonstrate responsible stewardship of the County's natural environment and provide a variety of recreational opportunities					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
4.4.1 4.4.2 4.4.3 4.4.4 4.4.5 4.4.6	1, 2	Number of applications considered which required a biophysical assessment for current year Notable findings and/or recommendations which influenced the development Description of the "net gain/loss" of any natural features present on notable sites	3 applications (Burbank Heights, Lincoln Ranch, Procor) Burbank Heights: A majority of the wooded areas of the site has been dedicated as Municipal Reserve, while the pasture area and ephemeral wetland did not warrant conservation due to their low ecological value. Lincoln Ranch: The Plan Area is dominated by tame pasture and cropland. One seasonal wetland, three temporary wetlands, five ephemeral wetlands, and one ephemeral drainage feature were identified during the wetland assessment. Two wetlands have been proposed to be incorporated into the stormwater management system, and all remaining wetlands have been proposed for removal. Procor: Most of the proposed expansion will occur within the existing rail yard, or will extend slightly to the east into the cultivated field. Tree clearing is not planned; therefore, the shrubby riparian area in the southern portion of the project footprint will remain intact. Beaver activities as well as potential nesting, denning or breeding habitat for the sensitive species list in the FWMIS search will not be affected by the project; as a result, no further wildlife mitigation is required. If tree clearing is required, it should be done outside the migratory bird-breeding season (April to September). A number of recommendations for construction and operation were provided.		X
4.4.7 4.4.8	1, 2	Number of applications considered which required flood mapping for current year	1 application (Burbank Heights)		X
4.4.9	1, 2	Number of applications considered which required Phase 1 Environmental Site Assessments (ESA) for current year Number of applications considered which required Phase 2 ESAs for current year Notable or common issues identified and rectified through the ESA recommendations/findings	2 applications (Burbank Heights, Lincoln Ranch) 1 application (Burbank Heights) Burbank Heights: The main concern with this report related to an abandoned crude oil well which has now been reclaimed. There are also three pipelines present on the site which will require utility easements to be registered on the impacted lots. The developer will be required to provide confirmation that the Ember Resources pipeline has been removed. Lincoln Ranch: The Phase 1 assessment considered the level of potential environmental risk associated with the Lincoln Ranch Plan Area to be moderate. This rating was based on the presence of abandoned wells and operational natural gas pipelines on the Property. The well site and access road passed all applicable criteria for reclamation of well sites. As a result of the Phase 2 ESA, a reclamation certificate was received for the well located in the northwest portion of the Plan Area.		X

OUR NATURAL ENVIRONMENT & RECREATION

Demonstrate responsible stewardship of the County's natural environment and provide a variety of recreational opportunities					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
4.4.10	1, 2	<p>Number of developments and total area of hazard lands identified for current year</p> <p>Most common types of hazards identified and mitigation measures employed</p>	<p>4 developments prepared geotechnical reports (Burbank Heights, Lincoln Ranch, The Nursery Golf Course and Country Club, Procor)</p> <p>Burbank Heights: The main concern arising from the geotechnical report was in general, most of the property was not suitable for conventional treatment field systems due to relatively permeable sandy soil conditions. The more feasible option would be the use of treatment mounds on this site.</p> <p>The geotechnical report and findings will be registered on title via restrictive covenant, to notify landowners of development constraints.</p>		X
4.4.11	1, 5	Number of developments which have incorporated "Fire Smart" principles	2 developments (Burbank Heights, Lincoln Ranch)		X
4.4.12	5	Number of developments which have incorporated "Dark Sky" principles	0 developments		X
4.6.1	2	Staff will ensure consistency between the MDP and the County's <i>Use and Management of County Reserve Lands</i> policy	Completed - no findings		X
4.6.2	2	Total amount of Municipal Reserve (MR) dedication included in conditional approved applications for current year (either cash-in-lieu and/or land totals)	2.185 hectares (5.40 acres) and \$1520 cash-in-lieu		X
4.6.3					
4.6.4		Number of conditionally approved applications where MR was deferred for current year	0 applications		
4.6.5					
4.6.6		Number of conditionally approved applications where additional MR or open space was provided by developer or required by the Development Authority for current year	1 application (Burbank Heights)		
4.6.7					
4.6.8		Total amount of MR land sold (number of lots and total area) for current year	0 hectares		
		Number of conditionally approved applications where MR required along the lakeshore for current year	0 applications		
		Total amount of MR dedication included in conditional approvals along lakeshore for current year	0 hectares		
4.6.9	2	Total amount of Environmental Reserve (ER) dedication included in conditional approvals for current year	1.52 hectares (3.76 acres)		X
4.6.10					
4.6.11		Total amount of Environmental Reserve Easement (ERE) dedication included in conditional approvals for current year	4.09 hectares (10.1 acres)		
		Number of subdivision applications adjacent to or affected by watercourse/body for current year	6 applications		
		Number of subdivision applications where ER and/or ERE requirements have been relaxed	0 applications		

OUR NATURAL ENVIRONMENT & RECREATION

Demonstrate responsible stewardship of the County's natural environment and provide a variety of recreational opportunities					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
4.6.12	3	Total dollar amount of MR provided to urban municipalities for schools	\$0		X
4.6.13	5	Number of enquiries into conservation easement opportunities	0 enquiries		X
4.6.14	4, 5	Total amount of land donated to the County for current year, as well as to date What is the common use(s) of donated lands	36.8 hectares (91 acres) donated in 2017 (Mary & Cliff Soper Natural Area, and Kuhnen Park) 172 hectares (425 acres) total donated to date Common Use(s): Public recreation, naturalized park space		X
4.6.15	5	Land amount and/or number of features protected through or in tandem with the Alternative Land Use Services (ALUS) program Number of community groups/participants in the program	39.25 hectares (97 acres) enrolled in the project, a total of 5 projects 4 ALUS participants		X
4.7.1	3, 4	Has a Parks and Open Space Master Plan been drafted and/or adopted? Staff will conduct annual assessment of connectivity between the County's trails, open spaces and amenities	No To be completed Summer 2018		X
4.7.2	3, 4	Total existing kilometre of trails and how many of those introduced for current year	33.94 kilometres (21 miles) of existing trails 1.5 kilometres (0.93 miles) of new trails		X
4.7.3	3, 4	Total number of parks and amenities for current year	2 new parks with amenities (Anderson Park, Cliff and Mary Soper Natural Area) 1 replacement amenity in existing park (new playground in Mirror)		X
4.7.4	5	What community groups are involved with the management of local park and community facilities Number of parks and amenities which are being wholly or partially managed by a community group(s)	New Saratoga and Birch Bay communities mow the open space. The Haynes, Mirror and Gilby Community Halls are operated by community groups, but owned by the County. Other property County owns but is managed by others – Joffre Rink, Tees Rodeo Ground, Wilson's Beach Campground, Mirror Campground, Haunted Lakes Campground, Mirror Rink, Mirror Jolly Seniors, Burbank Park 10 parks and amenities managed by a community group(s)		X
4.7.5 4.7.6	1, 4, 5	Notable green infrastructure projects and/or initiatives for current year	None		X
4.8.1	5	Name and number of specific communication mediums utilized for publications, public meetings, notifications, etc.	9 communication methods (County website, County Facebook, County Twitter, MDP/LUB Facebook, MDP/LUB website, County News, local newspapers, mail-outs, radio)		X

OUR NATURAL ENVIRONMENT & RECREATION

Demonstrate responsible stewardship of the County's natural environment and provide a variety of recreational opportunities					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
4.8.2	5	Total number of educational signs, and the number of educational signs installed for current year Notable features and/or site elements that the signage pertains to	21 total signs 8 new signs Local wildlife and pollinators		X

OUR ECONOMIC GROWTH

Diversify and support economic growth					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
5.3.1	1, 2	<p>Number of commercial and industrial developments within 3.2 kilometres (2 miles) of a provincial highway or urban municipality for current year</p> <p>New or expanded development located within Joffre/Prentiss area</p> <p>Number of home-based businesses and minor business or trades in the Agricultural 'A' District</p>	<p>5 applications (2 accessory building, gun loading facility, contractor business, outdoor storage)</p> <p>1 development (rail expansion and portable)</p> <p>6 major home-based business applications (line locating business, souvenir/clothing distribution, metal fabrication, oilfield service)</p> <p>1 minor home-based business application (interior design)</p> <p>5 minor business or trades applications (pressure services, directional drilling, auction business)</p>		X
5.3.2	2, 4	Number of tourism, supplemental farm business activities, agricultural support services and/or indigenous enterprise developments/endeavors for current year	2 applications (intermediate campsite and a wedding venue)		X
5.3.3	1	Types of programs and/or initiatives are in place or being developed to support a business friendly climate	<p>Development Incentive Grant (Hamlet of Mirror)</p> <p>Central Alberta Business Incubator (County participated in preliminary meetings)</p> <p>Central Alberta Economic Partnership Ltd. (CAEP) initiatives</p>		X
5.3.4	3	<p>Current partnership opportunities and projects completed and/or underway</p> <p>Data contained within the annual business climate report published by the Central Alberta Economic Partnership Ltd.</p>	<p>Water/Wastewater Study (Lacombe IDP)</p> <p>Lacombe Regional Tourism</p> <p>Joint Economic Agreements with Lacombe & Blackfalds</p> <p>CAEP report published (available at https://caepalberta.com/wp-content/uploads/2017/06/Community-Overview-Lacombe-County-2017-FINAL.pdf)</p>		X
5.4.1	2	Number of new home based business applications approved for current year	7 new home based business applications (interior design, souvenir/clothing distribution, metal fabrication, oilfield service)		X
5.4.2					
5.4.3			5 minor business or trades applications (pressure services, directional drilling, auction business)		
5.4.4		<p>Number of minor business or trades applications approved for current year</p> <p>Number of complaints pursuant to any home-based businesses or minor businesses in the Agricultural 'A' District, what types of issues are noted commonly</p>	<p>Complaints to be tracked in 2018; typically regarding hours of operation or unauthorized business activity</p>		
5.5.1	3	Number of tourism related permit applications	2 applications (intermediate campsite and a wedding venue)		X
5.5.2			NSF-40 requirement around lakes/communal system requirements		
5.5.3		Policies or initiatives are formally supported by the County to protect tourist assets	Policy RC(10) – Operating support of historical, cultural, tourism visitor information services		

OUR ECONOMIC GROWTH

Diversify and support economic growth					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
5.6.1	1, 2, 3	Annual monitoring of commercial and industrial nodes for potential conflicts	Ongoing		X
5.6.2		Annual identification of complementary businesses and/or uses within the commercial and industrial nodes	Oilfield with Oilfield/Heavy Machinery Servicing		
5.6.3			Construction/Contracting Companies with Raw Materials Processing and Fabrication		
5.6.4			Oilfield Service/Storage with Oilfield Contracting Companies		
		Number and area of commercial and industrial parks located within 1.6 kilometres (1 mile) of a provincial highway and/or urban municipal boundary	5 (Aspelund North & South, McLevin Industrial, Iron Rail, Burbank, Wildrose)		
5.6.5	2	Number of development applications for commercial and/or industrial uses within or adjacent to a hamlet for current year	3 applications (outdoor storage, small café, Whistle Stop addition)		X
		What are the common uses being proposed within or adjacent to hamlets	Small commercial businesses, residential, light industrial		
5.6.6	1	Annual review and confirmation of no exceptions to requirement to enter a deferred services agreement and/or building requirement where typically required	Review completed - no exceptions		X
5.6.7	1	Number of existing residences within 0.4 kilometres (0.25 miles) of lands zoned Heavy Industrial, and number of new residences within 0.4 kilometres (0.25 miles) of lands zoned Heavy Industrial	5 existing residences		X
5.6.8			0 new residences this year		
5.7.1	1	What are some existing common types and/or features of development design that incorporate the ideals of a healthy workplace environment	Naturalized wetlands via wetlands policy		X
5.7.2			Landscaping features Site designs which connect to public spaces (paths around wetlands in Aspelund)		
5.7.3	1	Total number of site development guidelines that have been required to date	6 site development guidelines (3 in Aspelund(s), 1 for McLevin, 1 in Wildrose, 1 in Iron Rail)		X

OUR ECONOMIC GROWTH

Diversify and support economic growth					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
5.7.4 5.7.5 5.7.6	1	Annual analysis of current and proposed trail amenities and natural corridors in terms of connectivity	Outside connections required for developments TransCanada Trail (facilitating the continuation of this project) Sandy Point trail to Bentley from the resort		X
		Annual desktop analysis of commercial and industrial park buffers, identification of any areas which may need attention	Agricultural buffers around most of the parks Highways (QEII Highway, Highway 12, Highway 597) Green Space around Burbank No areas need further attention		
		Number of developments in which Crime Prevention Through Environmental Design (CPTED) has been incorporated into the development	1 development (Lincoln Ranch)		
5.8.1 5.8.2 5.8.3	2	Number of new permits for resource extraction, number of permits for expansions to existing resource extraction endeavors	3 renewal applications (no changes) 2 renewal applications (including expansion)		X
5.8.4	2	Total number of subdivisions for the purpose of accommodating oil and gas facilities, sand and gravel extraction and processing, or an agricultural services operation	0 applications		X

OUR BUILT ENVIRONMENT

Ensure compatible and responsible development of the County's built environment					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
6.3.1	3, 4	Number of multi-lot residential developments within or adjacent to priority settlement areas (proposed and existing)	2 developments (Burbank Heights and Lincoln Ranch)		X
6.3.2					
6.3.3	3	Number of new permits for each type of residential dwelling for current year	Agriculture / Acreage 1st Dwelling – 25 Agriculture 2nd Dwelling – 5 Agriculture 3rd Dwelling – 1 Recreation Vehicle Resort 'R-RVR' District Dwelling – 5 All other Multi-lot Residential Dwellings – 2 Hamlet Dwelling - 1		X
6.4.1	3, 5	Number of new second dwellings permitted on parcels under 40 acres for current year – what are the common reasons for exceptions	1 of 5 – reasoning is for farming operation/accommodation requirement		X
		Number of enquiries for second dwellings on parcels under 40 acres for current year	To be completed in 2018		
6.5.1	3, 4	Current or initiatives or projects that are being undertaken by the County in support of hamlet development	Development Incentive Grant and Main Street Project (Hamlet of Mirror)		X
6.5.2					
6.5.3		Number of developments beyond the boundaries of each growth hamlet, but proximal to the hamlet for current year	No major developments (1 dwelling and 1 communication tower)		
6.5.4					
6.5.5		Number of redevelopment or infill projects within the non-growth hamlets for current year	1 infill project (Burbank Heights)		
		Number of concept plans prepared for current year	3 concept plants (Burbank Heights, Lincoln Ranch, Nursery)		
6.6.1	3	Number of new/proposed multi-lot residential developments for current year	2 multi-lot residential developments (Burbank Heights and Lincoln Ranch)		X
6.6.2	1, 2, 5	Analysis of identified multi-lot lands within existing Area Structure Plan (ASP) areas for compliance with 6.6.2	No Issues Identified		X
6.6.3					
6.6.4		Number of new multi-lot residential cluster-style developments	1 development (Lincoln Ranch)		

OUR BUILT ENVIRONMENT

Ensure compatible and responsible development of the County's built environment					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
6.7.1	1, 2	Number of new multi-lots for current year	2 multi-lot residential developments (Burbank Heights and Lincoln Ranch)		X
6.7.2		Total number of multi-lot residential developments (proposed and existing), and how many of these are cluster-style	29 multi-lot residential developments		
6.7.3			2 developments are cluster-style (The Slopes and Lincoln Ranch)		
6.7.4					
6.7.5		Number of multi-lot residential which are zoned Residential Lake Area 'R-RLA', Residential Conservation Cluster 'R-RCC', or Higher Density Residential 'R-HDR' approved for year; number approved which are not one of these three residential districts	1 development (Lincoln Ranch is Residential Conservation Cluster 'R-RCC' District and Higher Density Residential 'R-HDR' District)		
6.7.6					
		Number and types of notable amenities in multi-lot residential developments within the lake area(s)	Trails, natural areas, boat launches, Sandy Point beach, Anderson Park, general open space		
		Number of Visual Impact Assessments (VIAs) required for current year, notable changes and/or recommendations to inform the development	0 VIAs required		
		New multi-lot developments within lake areas & type of water/wastewater	1 development (Lincoln Ranch) is communal		
6.8.1	1, 3	Notable incorporations of natural/geographic and/or cultural amenities within multi-lot residential developments, for current year	Burbank Heights - a Historical Resource Impact Assessment identified two small campsites with lithic artifacts. Additional shovel tests were conducted on one of the sites in order to catalog and remove the artifacts while the second site is to be protected within an Environmental Reserve parcel		X
6.8.2					
6.8.3	1, 2	Amount (area) of land within high-density developments that is preserved (above and beyond the 10% requirement); for Residential Conservation Cluster 'R-RCC' District	5.83 hectares (14.41 acres) in Lincoln Ranch		X
6.8.4					
6.8.5	1, 3	Annual analysis of current and proposed trail amenities and natural corridors in terms of connectivity	Ongoing		X
6.8.6		Number of developments in which Crime Prevention Through Environmental Design (CPTED) has been incorporated into the development	1 development (Lincoln Ranch)		
6.8.7					

OUR INFRASTRUCTURE & TECHNOLOGY

Support innovative and efficient infrastructure and technologies					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
7.3.1	1	Identify the projects on road construction plan which were as a result of development Kilometres of roadway upgraded or planned to be upgraded within or adjacent to identified nodes on the MDP land use concept map	5.1 kilometres (3.17 miles) Degraff Road 4 kilometres (2.5 miles) Range Road 1-1, Sandy Point		X
7.3.2	1	The number and/or size of developments adjacent to, or served by each County Main Road	40 out of 95 are adjacent to a County Main Road (42%)		X
7.3.3	1	Number of development and/or subdivision applications which required input from Alberta Transportation for current year	19 out of 95 (20%)		X
7.3.4	1	Throughout processing of applications, administration will assess each application for subdivision or development for compliance with (a)-(d), any exceptions to these will be noted	This must be done as applications are completed; (a)-(d) represent a standard of practice within department. No exception have been noted. Three noise abatement studies required (Procor, Burbank Heights, Ken Webster's racetrack)		X
7.3.5	1	Number of applications considered which required a Traffic Impact Assessment (TIA) for current year	3 applications (Burbank Heights, Lincoln Ranch, The Nursery Golf Course and Country Club)		X
7.3.6	1	Total amount of money collected under road improvement levies for current year	\$17,010		X
7.3.7		Number of developments which were required to contribute a road improvement levy for current year	1 development (Degraff's RV Resort)		
7.3.8	1	Review of complaint-tracker issues submitted by the public	5 complaints regarding gravel trucks. Issues arose from rock chips, speed of gravel trucks near residences, and dust. 0 tickets given (not an offence under the Traffic Safety Act)		X
7.3.9	1	Instances where the County's Operations Manual was deviated from, with permission of the County	None		X
7.3.10					
7.4.1	2	What regional water/wastewater system commissions is the County currently involved with, and what initiatives and/or projects is the County undertaking to facilitate the provision of regional water/wastewater infrastructure	Highway 12-21 Water, North Red Deer Water, North Red Deer Waste, Sylvan Lake Regional Water, Sylvan Lake Regional Wastewater		X
7.4.2	2	Which urban municipalities is the County currently cooperating with for urban service extension, and what initiatives and/or projects is the County undertaking to facilitate the provision of urban service expansion	The City of Lacombe (Lacombe Area West - Wildrose)		X
7.4.3	2	Total number of lots located within commercial/industrial nodes or other areas identified for/currently served by regional water and wastewater infrastructure which currently have a business operating without a building	2 lots (Mega Cranes and Page Transportation)		X

OUR INFRASTRUCTURE & TECHNOLOGY

Support innovative and efficient infrastructure and technologies					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
7.4.4	2	Notable cases where any water/wastewater systems were/are designed, constructed and/or operated outside of the bounds of the County's <i>Standards Manual</i> or per a negotiated development agreement	None		X
7.4.5	2	Number of multi-lot subdivisions served by regional/municipal water/wastewater services	0		X
		Number of multi-lot subdivisions served by communal water/wastewater services	0		
		Number of multi-lot subdivisions not served by regional or communal water/wastewater services	1 (Burbank Heights)		
7.4.6	2	Notable reductions and/or relaxations of the County's standards for any municipal infrastructure	None		X
7.4.7	2	Cases where the County contributes to the servicing of a new development; total combined dollar amount of County contribution toward servicing provision for current year	None		X
7.4.8	2	Cases where the County allows for utilities to be installed/located outside of a designated utility right-of-way; what were/are the reasons for this	None		X
7.5.1	2	Number of applications considered which required a stormwater management plan for current year	4 applications (Burbank Heights, Lincoln Ranch, The Nursery Golf Course and Country Club, Procor)		X
7.5.2	2	Number of new developments proposed within the Wolf Creek Whelp Brook drainage basin; Staff will take the master drainage plan into consideration for all applications within the plan area	30 of 95 (31%) Developments are within the watershed 1 rezoning development (The Nursery Golf Course and Country Club)		X
7.5.3	2	Number of stormwater facilities proposed which have incorporated existing wetlands/natural features into the design, for current year	1 (Lincoln Ranch)		X
7.5.4					
7.5.5		Number of stormwater facilities which have been proposed as a naturalized wetland, for current year	2 (Burbank Heights, Lincoln Ranch)		
		Number of stormwater facilities proposed to be constructed as an ornamental, dry pond, or other type of facility as an exemption to Policy INF& TECH 7.5.4; reasons for this exemption, for current year	1 (The Nursery Golf Course and Country Club), the drainage area is too small to be functional as a naturalized stormwater facility		
		Staff will take into consideration the County's <i>Standards for Stormwater Management Facilities</i> for all stormwater management facility proposals; how many notable exemptions to these standards were there and what were the reasons, for current year	Design drawings have not been submitted; however, the Burbank Heights subdivision and Lincoln Ranch subdivision are to have constructed wetlands		
7.6.1	2	Number of referrals received by the County, and any cases where alternatives were sought as a result of County recommendations, for current year	None		X

OUR INFRASTRUCTURE & TECHNOLOGY

Support innovative and efficient infrastructure and technologies					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
7.6.2	2, 4	Were there any instances where there were difficulties getting a provider to service a development?	Difficulty with Telus providing services (A problem province wide, urban & rural). No instances where utilities have not been identified at the concept stage		X
7.6.3	2	Cases where the County allows for utilities to be installed/located outside of a designated utility right-of-way; what were/are the reasons for this	None		X
7.7.1	3	Number of permits issued for macrogeneration projects	1 (MET Tower)		X
7.7.2		Number of permits issued for microgeneration, including the number of permits for relaxations.	None		
		What initiatives or projects is the County currently/planning to be involved in with regard to the promotion and support of diversified energy sources	None		
7.7.3	3	What initiatives or projects is the County currently/planning to be involved in with regard to the promotion and support of energy efficient buildings and construction	None		X
7.7.4		Number of development applications in which one or more aspects incorporated energy efficient construction and management, for current year	None		
7.8.1	2, 4	Number of applications for telecommunication towers, either new or additions/expansions, for current year	None		X
		Number of applications for telecommunication towers which required public consultation for current year	None		
7.9.1	2	What current agreements and/or initiatives is the County currently involved with in partnership with neighbouring municipalities and private entities with regard to regional solid waste management	Lacombe Regional Solid Waste Commission		X
		Number of applications for businesses/operations related to solid waste management for current year	None		
7.9.2	2	What projects, initiatives and/or contributions has the County been involved with to support health care in the community	Family and Community Support Services, Alberta Health (Mirror)		X
7.9.3	2	What projects, initiatives and/or contributions has the County been involved with to support emergency and protective services both within the County and adjacent municipalities	Mutual Aid with neighbouring municipalities, Joint Use agreements for equipment & buildings, Lacombe emergency partnership, Protective services between Alix, Bentley, Clive & Eckville.		X

OUR MUNICIPAL LEADERSHIP

Foster strong municipal leadership					
Policy	Related Supporting Statement(s)	How is success and/or implementation measured?	Findings (as of 2017)	How are we doing?	
				Needs Work	On-track
8.3.1	1	Date of annual review of Municipal Development Plan	January 2, 2018		X
8.3.2		Identified misalignments between the LUB and MDP	Definition for "Specialized or Intensive Agricultural Operation"		
8.3.3		Number of amendments carried out, for current year. How many were County initiated, how many were publicly initiated	Clarify "Agricultural Service Facility"		
8.3.4			Outdoor storage in the Agricultural 'A' District has no limit in size 1 amendment initiated by County		
8.4.1	2	Publish date of annual MDP review document	March 2018		X
8.4.2		Specific amendments carried out as part of the annual review	Human error amendments		
8.4.3			Addition of definition for "Specialized or Intensive Agricultural Operation"		
		Mediums of communication used to notify community	Amendments as a result of the <i>Municipal Government Act</i> changes County News, Local Papers, County website, Facebook		
8.5.1	3	Number of referrals to adjacent municipalities for current year	11 developments 2 subdivisions		X
8.5.2	3	Number of Intermunicipal Development Plans and/or agreements updated for current year	2 updates in process (Town of Eckville, Village of Alix)		X
		Number of new Intermunicipal Development Plans and/or agreements for current year	Lacombe Intermunicipal Development Plan and Joint Economic Agreement adopted in June 2017		
8.5.3	3	What annexation processes are underway, are they in alignment with an existing intermunicipal development plan and/or agreement?	None		X
8.5.4		Were any revenue-producing lands annexed/proposed to be annexed?	None		
8.5.5	3	Number of referrals to adjacent municipalities for development, subdivision or other endeavors	11 developments		X
8.5.6			2 subdivisions		
8.5.7	3	Number of new and/or updated joint-use agreements	2		X
		Total dollar amount contributed by the County for the current year	\$1,073,875.20		